

**NORTHEAST PUBLIC POWER ASSOCIATION
BOARD OF DIRECTORS
MINUTES
MARCH 24, 2017
CLIFF HOUSE, CAPE NEDDICK, ME**

Present

Mr. James Bakas, chair; Mr. Justin Connell; Mr. Michael Cloutier; Mr. Calvin Ames; Mr. Michael Kirkwood; Mr. James Lavelle; Mr. John Bilda; Mr. William Bottiggi; Mr. John Driscoll; Mr. Jonathan Elwell; Mr. Jonathan Fitch; Mr. Daniel Folding; Mr. Sean Hamilton; Mr. Paul Heanue; Mr. Reginald Beliveau; Mr. Craig Myotte; and Mr. John Tzimorangas

Staff

Ms. Jacqueline Campbell, Ms. Elizabeth Dailey, Ms. Kristin DiGirolamo, and Mr. David White

Call to Order

Mr. Bakas called the meeting to order at 9:00 AM.

Previous Meeting Minutes

The Board reviewed the minutes of the November 18, 2016 meeting and voted to approve them as presented.

Special Election to Fill Board Vacancy

Mr. Bakas opened the floor for nominations to fill the vacancy on the Board. Mr. Scott Hollowell was the only candidate nominated. Mr. Hollowell was elected by acclamation to fill the Board vacancy.

Mutual Aid Update

Mr. Nick Lawler presented the Board with visual updates to the Mutual Aid website. He discussed the opportunity to change NEPPA's external Mutual Aid program to the APPA developed program. The Board discussed the benefits of The Board agreed to move forward with the adoption of the APPA external program.

Committee Alignments

Mr. Eric Curtis presented the Board with a discussion on committee alignment. Mr. Curtis began by reviewing the NEPPA Mission goals and presenting the current number of committees NEPPA has. Mr. Curtis then suggested rearranging committee structures and refining committee Charters to have an overall count of seven committees. The Board members engaged in a dialogue with each other, Mr. Curtis, and staff about the restructures. The Board informally agreed that the process was proceeding well and should continue. Mr. Curtis stated he will be working with the Executive Committee as well as re-writing Charters and will have an update for the June Board meeting.

Financial Reports

Ms. Dailey reviewed the 2016 yearly income statement, balance sheet, and investment reports, comparing them to 2015. The Board then voted to formally accept the financial reports.

Account Authorization

To access the Edelman investment accounts, Mr. David White needs to formally replace Mr. Lawrence Brownell as signatory on the account. The Board voted in favor of the replacement.

Hendrix Requests

Mr. White presented a memorandum from Steve Socoby, NEPPA's Director of Education and Training. Mr. Socoby is recommending NEPPA's assistance with upcoming training projects with Hendrix. Mr. Michael Cloutier motioned to approve relationship with NEPPA and Hendrix, the Board then voted and accepted Mr. Socoby's recommendation.

Non-Public Utility Training

Mr. White opened a discussion regarding NEPPA affiliate members, Liberty Utilities, hiring trainers and building their own pole yard. Due to being a non-public utility, they had not been eligible to participate in NEPPA training programs, a decision made by the previous NEPPA Executive Director. Mr. White then suggested to modify NEPPA's policy regarding eligibility to participate in training programs. The Board agreed on moving forward with policy modifications.

Informational Reports

The Board then reviewed a number of informational reports of recent activities relating to the three goals of the Strategic Plan. These reports were strictly for informational purposes and no Board action was required.

New Business

Mr. Dan Folding asked the Board to contact him if they would like to volunteer at the Engineering and Operations Conference.

Adjourn

There being no further business, the meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Michael Cloutier

Secretary