



PORT OF BROWNSVILLE

9790 Ogle Rd • NE Bremerton, WA 98311
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Commissioners:

Shaun Nye
Fred Perkins
Jack Bailey

April 22, 2020

CALL TO ORDER

Commissioner Shaun Nye called the regular session of the special meeting and study session to order at 6:00 PM. In attendance were Commissioner Jack Bailey, Commissioner Fred Perkins, CPA Jan Fancher, Interim Port Manager Wendy Smith, Port Auditor Joe DaBell and Port Attorney Neil Wachter.

Commissioner Nye asked everyone to mute their phones and explained there would be no public comment.

PLEDGE OF ALLEGIANCE

Commissioners led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Perkins made a motion to approve the agenda as written. Commissioner Bailey seconded the motion. Motion was approved unanimously.

DERELICT VESSEL STATUS

Commissioner Nye gave an update on the sunken vessel and another vessel that had been removed. He also gave an update on a couple of other vessels that are going to be removed based on their derelict status. Commissioner Perkins said it's great that we took action and got the boats removed. Commissioner Bailey said he wants to be careful about who we are kicking out of the marina as these are paying tenants and he believes we are heading toward a deep recession. Attorney Wachter said that his firm has taken care of the notice requirements for the two vessels that were removed. Both vessels are being prosecuted under the derelict vessel act giving the Port the best opportunity for reimbursement. Looking also at a couple of other vessels for removal including those owned by Haskins and another named the Island Gypsy. Attorney Wachter suggests the board formally ratify prosecution on the LaRue vessel and that they should consider a motion to proceed action on the two additional Haskin vessels and the Island Gypsy. Interim Director Smith offered her opinion that there is finally action and the momentum should keep going forward.

HIRING FOR A PORT MANAGER

Commissioner Nye started the conversation and gave some background to the start of hiring for a port manager. Highlighted the draft job description provided by Wendy. Commissioner Bailey talked about the last time they hired someone and how many applicants they had. He wants to go out on the street and generate interest in the position. All commissioners are ready to hire someone with strong credentials.



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All of the commissioners are unified in the best interest of the Port. Interim Port Manager Smith gave her opinion that this is a great opportunity and asked the commission to make this a positive experience making people want to be there, businesses, tenants and a new manager. Suggested looking at the title for the port. Commissioner Perkins asked what the first step is. Feels the next manager needs to have hands on skills. Commissioner Nye agreed. Commissioner Bailey thinks Wendy had it pretty nailed down. Need an announcement for a job. Feels that we need a job announcement something shortened. Quoted Ed Wurden's comment from a few meetings ago that this is the most important decision they will make. Commissioner Perkins said a decision needs to be made on the title. Commissioner Nye said this process needs to happen expeditiously. Commissioners agreed that the title should be Port Manager. Commissioner Perkins suggested that Wendy email a shortened version to of the description and they can review and revise as necessary. He suggested looking over the draft job description for review at the next meeting. Discussion centered on when to let the job announcement out. The commission determined that the best course of action was to wait until the next meeting on May 13, 2020.

SAO UPDATE

Commissioner Fancher gave an update from the State Auditor on their reporting levels. She summarized that the Port will receive three findings, two management letters and one exit comment on the accountability portion of the audit. The next item will be to schedule a Pre-Exit and an Exit Conference and then the results will be published. They are currently working on suggestions.

On the hiring manager she likes the idea of a range for the incoming manager and suggests between \$85,000 and \$105,000.

Attorney Wachter suggested that the commissioners entertain an action on the LaRue vessel and possibly future action on the other Haskin and Island Gypsy.

Commissioner Perkins made a motion to ratify the action taken with derelict vessel procedures on the LaRue vessel and reengage the derelict action on the Island Gypsy. Commissioner Bailey seconded the motion. All in favor. Motion carries.

CLOSE MEETING / ADJOURN

Next Regular Meeting is May 13, 2020.
Meeting was adjourned at 7:07 PM.

President / Commissioner

Secretary / Commissioner



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Recording Secretary