

# DON'T JUST WEAR THE SHIRT, LIVE IT!

## DAY OF CARING 9.23.2020

United Way of Muscatine (UWM) invites you to participate in our 14<sup>th</sup> Annual Day of Caring Part One on **September 23, 2020!** On this day, we hope to have a team complete a meaningful project for your agency or a client in need.

Day of Caring exemplifies Living United when business partners join with local civic and community groups to connect with others in the Muscatine community who need our help.

There are so many benefits to your agency uniting with our community on Day of Caring. Prior to September 23, we will strive to match your organization with volunteers that will be able to complete a project of your choosing. We encourage you to submit as many projects as needed. There are no guarantees on every project being matched. We will try to accommodate your preferences. This Day of Caring is with adults only.

Due to **COVID-19** all projects will be outside. When talking with the team please wear a face mask.

See the attached forms to:

- Request a project(s)

All entries must be submitted to: United Way of Muscatine, 208 W. 2<sup>nd</sup> St. Ste. 201, Muscatine, IA 52761 or fax (563) 263-8572 **no later than August 28, 2020**. All forms must be completed in their entirety. There will be a meeting done virtually, link to meeting to be sent later. for all projects leaders on Friday, September 18th 2020 2:00PM. Contact Nichole Sorgenfrey at (563) 263-5963 or e-mail [nichole@unitedwaymuscatine.org](mailto:nichole@unitedwaymuscatine.org) for more information.

Together, united, we can inspire hope and create opportunities for a better tomorrow. That is what it means to **LIVE UNITED.**



United Way of Muscatine  
Project Request Form  
(One project per form; please complete entire form)  
Due to United Way of Muscatine office by August 28, 2020

Home owner: \_\_\_\_\_

Phone \_\_\_\_\_ Fax: \_\_\_\_\_ Contact: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

Coordinator: \_\_\_\_\_ Project Location: \_\_\_\_\_

**Day of Caring Project:** Please be as specific as possible. Include the type of work (heavy lifting, moving, etc.), what type of skills are needed (painting, climbing, etc.) and where the work will be done – outdoors, indoors, with clients, with other volunteers, off-site, etc. Please use back of page if needed.

*Project manager's review meeting and training done virtual, Friday, September 18, 2020 at 2 p.m. (link to meeting to be sent later)*

1.) \_\_\_\_\_

2.) \_\_\_\_\_

3.) \_\_\_\_\_

4.) \_\_\_\_\_

5.) \_\_\_\_\_

6.) \_\_\_\_\_

7.) \_\_\_\_\_

8.) \_\_\_\_\_

9.) \_\_\_\_\_

10.) \_\_\_\_\_

Are there any confidentiality/ liability issues concerning the project or location?

\_\_\_\_\_

Plan for inclement weather: \_\_\_\_\_

Will debris need to be hauled away: \_\_\_\_\_ First Aid Kit (Y/N): \_\_\_\_\_

**Check One:**  Full-Day Project    Half Day:  Morning    Afternoon    Indoors    Outdoors

**Number of Volunteers Required:** At least \_\_\_\_ No more than \_\_\_\_ Can you supply water/snacks: \_\_\_\_

Specific skills/clothing required: \_\_\_\_\_

Supplies/funds provided by Agency: \_\_\_\_\_

Specific Supplies Needed (coordinator's responsibility to have on site and available):

\_\_\_\_\_

Notes (ex: volunteers exposed to poison ivy, allergy issues, or pregnant that could be affected by the project): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- **Meeting**

Friday, September 18, 2020, 2 pm at virtual. (Link to meeting to be sent later)

Please fax, mail or email this form to (563) 263-8572 or mail to 208 W. 2<sup>nd</sup> St. Ste. 201, Muscatine, IA 52761 **August 28, 2020** Attach separate form if necessary. Contact Nichole Sorgenfrey at (563) 263-5963 or [nichole@unitedwaymuscatine.org](mailto:nichole@unitedwaymuscatine.org) for any questions or comments you may have.