

VII. Treasurer’s Report

David Browne shared that 97% of the budget expenditures met the overall forecasted budget, the transition to QuickBooks took some adjusting but ended up being a smooth transition. The Board asked if David could eliminate categories to shorten the treasure’s report, to which David responded that the categories are all active programs and services for disbursements. He shared he is going to condense the administrative costs to monthly totals, instead of seeing individual salaries and insurance expenses, you will see a combined total for all staff. The flexible crisis funds were not requested back from the state in June as mentioned in the previous Board meeting, so that money is still included in the budget waiting to be recouped.

Motion #48. 2021

It was moved and seconded (Larry Hall, Brett Nicholas) to approve the Treasurer’s report and disbursements. The motion passed with the following votes:

Barnhouse	Beardmore	Fowler	Hall	Knab	Nicholas	Prigge	Raney	Schwendeman	Touschner	White	Williams
Y	Y		Y	Y	Y	Y	Y		Y	A	

VIII. Director’s Report

David added to his report that the Board entered into a Memorandum of Understanding with Memorial Health Systems to provide a Chief Clinical Officer, Dr. Hawkins, to attend and be involved in the local outpatient probate hearings. There is no funding involved with the MOU.

He also shared that staff obtained job descriptions from other surrounding boards for a Deputy Director and Executive Director. He requests that the board be heavily involved in hiring the Deputy Director, in hopes that this individual can step up when he retires to be the Executive Director. David suggests the candidates interviewed have a strong business background in addition to an SUD/MH background.

IX. Staff Reports

Shaeleigh added that the COQ desk audit is being mailed to OACBHA early next week. The desk audit consists of policy and procedures to be reviewed by OACBHA before coming down and conducting the full audit. Shaeleigh also added that she is finishing up the community plan due to OHMHAS by August 13th. She will circulate the document via email prior to submission.

Tara added that the Board is paying for Washington County residents to attend the Recovery Summit on September 10th. Accommodations of transportation is available. Generally a large bus is filled by Drug Court and House of Hope members.

The Staff reports were received and will be filed with the minutes.

X. Agency Reports

- A. **House of Hope** – There were no updates to the report or questions offered.
- B. **EVE, Incorporated** – There were no updates to the report or questions offered.
- C. **Life & Purpose** – Tara shared the resource center is open with limited hours. Monday-Friday walk-in hours are 12pm-5pm with a peer recovery supporter being available on Fridays.
- D. **The Right Path** – There were no updates to the report or questions offered.
- E. **Rigel/Oriana House** – David shared that Oriana house closed on the 3rd street property on Tuesday July 20th. Plans for the residence have not been finalized and are dependent on the sewerage logistics of the Rt. 7 North property. Carla Archer shared that there were 7 drug court graduates during COVID-19, which is impressive with the limitations on social support. Typically, drug court participants get together and can support each other through the journey of recovery, but COVID limited that opportunity. Also, many NA and AA meetings moved to a virtual platform, limiting in-person supports.
- F. **Hopewell Health**- Sherry Shamblin shared that Hopewell’s transportation manager was hired. The transportation manager will be providing transportation planning and support to clients, and free up case managers from providing this service.
- G. **PAX**- No report was offered.
- H. **Community Health Improvement Associates (CHIA)** – Dick shared that he received an award letter from the state to increase the number of peer recovery supports in the Mid-Ohio Valley. He will be able to place 10 peers in WV/OH. Community visioning sessions has reaffirmed the need of peer services around re-entry. He is also working in the Hopewell footprint to place peers around neo-natal abstinence in the county WIC offices.
- I. **Integrated Behavioral Health**- August 1st is the roll out date for the risk management program. With this service, Integrated will report to a family residence and provide crisis stabilization to families with children at risk of being removed from the home. Erin Taylor shared that Integrated staff will respond within 30 minutes of being called to a residence.
- J. **Memorial Health Systems** – Jovonnah shared that the hospital is re-writing data tracking on peer recovery services. Within the last month she has placed 10 patients in residential treatment and 15 patients in outpatient mental health and addiction services. Linda, Jovonnah, and Dick have been working together to place a peer serving as an AmeriCorps member to serve at the hospital with Jovonnah. The hospital has served as an effective location for peer services and Dick gave Kudos to Jovonnah on all of her hard work and success since working at MHS.

The agency reports were received and will be filed with the minutes.

XI. Committee Reports

- A. Program Planning & Oversight** – The committee did not meet.
- B. Community Relations** – The committee did not meet.
- C. AoD**- The committee did not meet.

XII. Old Business-

Nothing offered.

XIII. New Business-

A. COQ Items

- i. Performance Evaluation** – revised
- ii. Dismissal, Suspension, & Termination Policy** – new (to replace employee conduct/attendance policy motion #28.2019)
- iii. Board Major Incidents** – revised
- iv. Health Officer Position Description** – new

Motion #49. 2021

It was moved and seconded (Brett Nicholas, Laura Knab) to accept the COQ actions as proposed by Board staff.

After continued discussion, there was a suggested amendment to the motion by Dr. Raney to edit the Dismissal, Suspension, & Termination Policy. Dr. Raney’s suggested edit reduced the amount of suspension to 3 days’ duration at the discretion of the Executive Director (from 5 days) without employee appeal.

Motion #50. 2021

It was moved and seconded (Dr. Raney, Brett Nicholas) to accept the COQ actions as proposed with incorporating the suggested edit to the Dismissal, Suspension, & Termination Policy. The motion passed with the following votes:

Barnhouse	Beardmore	Fowler	Hall	Knab	Nicholas	Prigge	Raney	Schwendeman	Touschner	White	Williams
Y	Y		Y	Y	Y	Y	Y		Y	Y	

- B. Zoom Meetings** – The Board discussed continuing to offer Board meetings virtually. The state now requires all Board members to attend in person to be included in the quorum and vote. The Board asked the staff to investigate if we can receive a partial refund on 2 of the 3 licenses for zoom. 1 zoom license will suffice offering the Board meeting virtually in addition to in-person. With the upcoming levy, the Board wishes to make Board meetings as accessible to the public as possible.

- C. PPOC & CRC Board Committees** – The Board discussed committees of the Board. The CRC and PPOC will continue to meet and have joint meetings. Laura Knab and Jim Raney will co-chair the committees. The Levy Committee will be a separate committee from the Board.

The CRC and PPOC committees will meet August 10th at 5:15 to discuss organization and meetings moving forward.

XIV. Good of the Order

David shared we could use 2-3 more Board members if the Board would like to advertise and recruit. Happy Birthday Tara (July 23rd)!

XV. Adjournment

The meeting was adjourned at 7:48p.m.

Next Meeting:

August 26, 2021

When: Aug 26, 2021 06:00 PM Eastern Time (US and Canada)

Topic: August Washington County Behavioral Health Board Meeting

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_AABqRxCZQmuiPH69MEDXaQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Respectfully Submitted,
Shaeleigh Sprigg

Board President Signature