

<b>Washington County Behavioral Health Board</b> <b>344 Muskingum Drive, Marietta, Ohio 45750</b>	
Subject: Contracting Authority	Section: VII Board Finance & Operations Page 1 of 1
Effective Date: March 1, 2019	Supersedes:
Approved By: <u>Karen Binkley</u> Board President	Motion Number(s) 14.2019
Approval Dates: February 28, 2019	Revision Dates:

### Delegation of Contracting Authority to the Executive Director

In accordance with the requirements of Section 340.03(F) of the Ohio Revised Code, the executive director is authorized to execute the following types of contracts without prior board approval if the value of the contract is twenty-five thousand dollars (\$25,000) or less:

- Standard service contracts pertaining to board operations
- Emergency contracts for clinical services or recovery supports

When a contract is executed without the prior approval of the board in accordance with this policy, the board shall be informed of the execution of such contract at the next board meeting and that information recorded in the meeting minutes.

The executive director must receive board approval prior to executing all other contracts.

For the purposes of this policy:

- “Standard service contracts pertaining to board operations” refers to contracts for funding and for services, other than those for the provision of behavioral health services and facilities under Section 340.036 of the Ohio Revised Code.
- “Emergency contracts for clinical services” refers to contracts for the provision of behavioral health services and facilities under Section 340.036 of the Ohio Revised Code when the need for new or additional funding for clinical services is urgent and requires funds to be allocated prior to the next meeting of the governing board.

Karen E. Binkley  
Board President Signature

3/12/19  
Date