



NEW MEXICO SCHOOL BOARDS ASSOCIATION

OFFICERS & DUTIES NOMINATIONS & ELECTION OF OFFICERS NOMINATING COMMITTEE

ARTICLE CVI - NMSBA CONSTITUTION OFFICERS AND DUTIES

Section 1. President

The President shall preside at all meetings of the Association and perform all duties incidental to that office and such other duties as may be prescribed by the Board of Directors.

The President shall attend the National School Boards Association Annual Conference, Advocacy Institute, Summer Leadership Seminar and Western Region Conference. The President shall be an official delegate to the National School Boards Association Delegate Assembly, and Western Region Conference and attend any other conferences deemed necessary by the Association.

The President shall chair the Nominations Committee and be an Ex-Officio non-voting member of all other committees.

The President shall appoint members to the standing committees, to other committees and positions, such as the parliamentarian, as the need arises.

The President shall submit proposed policy changes to the Board of Directors when appropriate.

Section 2. President-Elect

The President-Elect shall perform the duties of the President in the absence of the President, or in the event of the President's inability or refusal to act. The President-Elect will serve as the President the following term.

The President-Elect shall perform such other duties as may be assigned by the Board of Directors.

The President-Elect shall attend the National School Boards Association Annual Conference, Advocacy Institute, Summer Leadership Seminar and Western Region Conference. The President-Elect shall be an official delegate to the National School Boards Association Delegate Assembly and Western Region Business Meeting.

The President-Elect shall chair the Resolutions/Legislative Committee and serve on the Nominating Committee.

Section 3. Vice-President

The Vice-President shall perform all the duties of the President-Elect in his/her absence and will serve as President-Elect the following term.

The Vice-President shall perform such other duties as may be assigned by the President or the Board of Directors.

The Vice-President shall attend the National School Boards Association Annual Conference, Advocacy Institute, Summer Leadership Institute and Western Region Conference. The Vice-President shall serve as an official delegate to the National School Boards Association Delegate Assembly, as first alternate delegate to the Western Region Business Meeting.

However, NMSBA must comply with the NSBA policy ruling that at least one member of any

state's delegation to the NSBA Delegate Assembly be a member of an ethnic minority group when the delegation has three or more members. If the President, President Elect or Vice President is not a member of an ethnic minority group, the Board of Directors shall select a person who is a member of an ethnic minority group to serve in the place of the Vice President on the state's delegation, giving preference to the Secretary Treasurer, the Immediate Past President or a member of the Board of Directors.

Section 4. Secretary-Treasurer

The Secretary-Treasurer shall perform the usual duties of such office and such additional duties as may be assigned by the Board of Directors.

The Secretary-Treasurer shall attend the National School Boards Association Annual Conference, Advocacy Institute, Summer Leadership Seminar and Western Region Conference. The Secretary-Treasurer shall be the second alternate delegate to the National School Boards Association Delegate Assembly and second alternate to the Western Region Business Meeting.

Section 5. Immediate Past-President

The Immediate Past-President shall perform duties as may be assigned by the Board of Directors.

The Immediate Past-President shall attend the National School Boards Annual Conference, Advocacy Institute, Summer Leadership Seminar and the Western Region Conference.

The Immediate Past-President, or his/her designee, shall chair the Policy Review Committee.

The Immediate Past-President shall serve as the first alternate delegate to the National School Boards Association's Delegate Assembly.

ARTICLE CVII – NMSBA CONSTITUTION NOMINATION AND ELECTION OF OFFICERS

Section 1. Nominations

Nominations of the Nominating Committee shall be reported in writing to the members of the Association at least 30 calendar days prior to the Annual Conference. Failure to meet this deadline will result in no nominations report.

Nominations may only be made from the floor at the annual meeting for the offices of Vice-President and Secretary-Treasurer if no nominations are received by the Nominating Committee. Notice for individuals running from the floor must be provided to the Association 45 days prior to the annual meeting and must include a statement of qualifications and acknowledgement the candidate can fulfill the responsibilities and time and travel requirements of the office.

Candidates nominated for the offices of Vice-President and Secretary-Treasurer must have a minimum of four years' experience on a local school board, must have served in a leadership position and must have served on an NMSBA committee or board of directors.

Section 2. Elections

The Vice-President and Secretary-Treasurer shall be elected by ballot vote at the annual meeting by a majority of the members present and voting. A majority vote is fifty percent plus one of those members who are present and voting.

In the event that no candidate receives a majority vote, there shall be a runoff election between the two candidates receiving the greatest number of votes on the first ballot. In the runoff election, the candidate with the greater number of votes wins. In the event that there is a tie, all members present will vote again on the same two candidates. The candidate with the higher number of votes wins. In the event that there is a tie again, the winner will be determined by a coin-flip administered by the presiding officer of the Association. Such runoff elections shall be conducted

prior to the conclusion of such annual meeting.

Section 3. Qualifications

Only voting members of NMSBA shall hold an office in the Association.

Section 4. Term of Office

The term of office shall be for one year, commencing at the end of the Annual Conference, and ending at the conclusion of the following Annual Conference or upon the election of a qualified successor.

ARTICLE BV- NMSBA BYLAWS SECTION 2. NOMINATING COMMITTEE

The eight (8) region presidents, the past presidents of the Association, and the President-Elect shall serve on the Nominating Committee. The President shall serve as the chairman of the Nominating Committee. In the event that the President cannot serve, the President shall appoint a chairman. A minimum of two members from the committee who attended the meeting for the previous year shall be retained for continuity.

The duty of the Nominating Committee shall be to report the nominations they recommend, in writing, to members of the Association at least 30 calendar days prior to the annual meeting.

The following criteria shall be utilized by the Nominating Committee in an effort to provide continuity and to reduce the possibility of personal, regional, and school district conflicts.

1. President-Elect - There shall be no nominated opposition for this office. There shall be no nominations from the floor for this office.
2. Vice-President - There shall be no more than two people nominated for this office by the Nominating Committee. There can be nominations for this office from the floor (*only*) in accordance with Article CVII, Section 1 (*Paragraph 2*) of the Constitution.
3. Secretary-Treasurer - There shall be no more than three people nominated for this office by the Nominating Committee. There can be nominations for this office from the floor (*only*) in accordance with Article CVII, Section 1 (*Paragraph 2*) of the Constitution.