

CHAPMAN MUNICIPAL OFFICERS MEETING

Wednesday, June 9, 2021

4:00 PM – Town Office

MINUTES

Call to Order at 4:00 PM by Chair Sutherland

Present – Chair Patricia Sutherland, Charles Beaulieu II, Isaac Braley, and Milford Maynard

Absent – Terrance Hanlon

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer

Public Comment – Brent Buck – Commented on the sale of liquor on-premises consumption issue.

Approve Minutes of Previous Meeting, May 12, 2021

Motion by **Maynard** to accept the May 12, 2021 minutes as presented

Second by **Beaulieu**

Motion passed **3 - 0**

Review, Approve and Sign Treasurer Warrants 35-42

Warrants 35 – 42 were discussed and signed

Motion by **Maynard** to accept the Treasurer's report on expenditures (warrants), investments, and financial reports as prepared and presented.

Second by **Beaulieu**

Motion passed **3 - 0**

Old Business –

New Business

There was a discussion regarding a recent statute that requires each municipality to submit proof that the sale of liquor on-premises consumption has been authorized by the municipality.

Motion by **Maynard** to authorize the Town Clerk to have a referendum vote at the next annual Town Meeting, March 2022 for authorization of the municipality to have restricted sale of liquor on premises statute.

Second by **Braley**

Motion passed **4 - 0**

There was a discussion of the MSAD#1 Budget Proposal. The proposal is less than estimated for the budget. The election to approve the MSAD#1 budget is to be held on Tuesday, June 22, 2021 at the Chapman Ridge Runners.

Motion by **Braley** to approve and sign the Warrant and Notice of Election of MSAD#1 Budget Validation Referendum.

Second by **Beaulieu**

Motion passed **4 - 0**

The Girl Scout Troop #1133 would like to donate a memorial bench, to be placed at the Edgecomb Memorial Garden located on Pool Street.

Motion by **Braley** to approve the memorial bench donation from Girl Scout Troop #1133

Second by **Maynard**

Motion passed **4 - 0**

Information was presented for the American Rescue Plan Act (ARPA) Funds. There are certain eligible uses for these funds. As the Town Manager learns more how these funds are to be distributed, she will update the Board on the projects to be implemented. This is informational only.

Each year a field representative from the Property Tax Division performs a valuation report on all municipalities and presents their findings in a preliminary report. The Town of Chapman is at 90%. The commitment ratio cannot be higher than 100%.

Motion by **Maynard** to Approve and Sign the Ratio Declaration & Reimbursement Application

Second by **Braley**

Motion passed **4 - 0**

Town Manager Report

There has been testing on the TRIO SQL. There have been issues with the upgraded database having to do with the multi-town version. We will not be going live until these issues are resolved. The annual employee appreciation dinner will be in August. There are plans being made for this dinner. The Recreation programs will start on June 28, 2021. The Town Office will be closed at 12 noon on June 24, 2021 to complete the annual safety training.

Set Next Meeting Date(s):

Individual Board Meeting – July 14, 2021

Joint Board Meeting – September 14, 2021 @ 6PM (tentative)

Move to enter executive session pursuant to 1 M.R.S.A. §405(6.A) for consideration of personnel employment by **Maynard** at 4:55 PM

Second by **Braley**

Motion Passed **4 – 0**

Motion by **Maynard** at 5:10 PM to exit executive session

Second by **Beaulieu**

Motion passed **4 – 0**

Adjournment at 5:15 PM by Chair Sutherland

Respectfully submitted

Lisa Foster

Lisa Foster
Treasurer/Tax Collector