

# CHAPMAN MUNICIPAL OFFICERS MEETING

*Wednesday, February 10, 2021*

**4:00 PM - TOWN OFFICE**

## MINUTES

### **Call to Order at 4:00 PM by Chair Sutherland**

Present – Chair Patricia Sutherland, Milford Maynard, Terrance Hanlon, Isaac Braley (phone), and Charles Beaulieu II

Absent – None

Staff Present – Sandra Fournier, Town Manager; Lisa Foster, Treasurer; Chris Woodworth, Road Commissioner; and Jacob Graham, Rec Director

### **Public Comment – None**

### **Approve Minutes of Previous Meeting, January 13, 2021**

Motion by **Hanlon** to accept the January 13, 2021 minutes as presented.

Second by **Beaulieu**

Motion passed 4 - 0

### **Review, Approve and Sign Treasurer Warrants**

Warrants 1 – 8 were discussed and signed.

Motion by **Maynard** to accept the Treasurer's report on expenditures (warrants), investment, and financial reports as prepared and presented.

Second by **Hanlon**

Motion passed 4 - 0

### **Old Business**

Prentiss and Carlisle 4<sup>th</sup> Quarter report was discussed.

### **New Business**

Discussion of Adam Rider to be appointed as the Fire Chief. This was for informational purposes only. A vote will be done at the next Joint Board Meeting.

Discussion for the Interest Rate on Delinquent 2021 Taxes. The state gave a range of 4% - 6%.

Motion by **Beaulieu** to set the Interest Rate on Delinquent 2021 Taxes at 4%.

Second by **Hanlon**

Motion passed 5 – 0

Discussion of accepting donation from Mapleton Lions Club for the materials to finish buildings at the pool and the school ball field.

Motion by **Hanlon** to accept the \$1800.00 from the Mapleton Lions Club.

Second by **Beaulieu**

Motion passed **5 – 0**

Discussion of the Spirit of America Foundation Tribute. This is a joint board decision.

Motion by **Maynard** to nominate **Haines Family** for the Spirit of America Foundation Tribute

Second by **Hanlon**

Motion passed **5 - 0**

The 2021 Budget review process was finished with discussions on the following:

Highway Department and Reserve

Recreation Department and Reserve

Public Safety Department and Reserve

General Assistance Department

Revenues

**Adjournment to Executive Session at 5:28 PM by Chair Sutherland**

**Executive Session called to order at 5:28 PM by Chair Sutherland**

**Adjournment of Executive Session at 5:30 PM by Chair Sutherland**

**Set Next Meeting Date(s):**

- a. Joint Board Budget Review – February 16, 2021 (Mapleton Lion's Hall) @ 6 PM
- b. Individual Board Meeting – March 10, 2021
- c. Chapman Annual Town Meeting – March 22, 2021 (Chapman Ridge Runners) @ 7 PM

**Adjournment at 5:31 PM by Chair Sutherland**

Respectfully submitted

*Lisa Foster*

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Treasurer/Tax Collector