

MINUTES
JOINT SELECT BOARD MEETING
Town Office Conference Room
January 16, 2019

PRESENT: Mapleton - Grant Clark, Dave Dunlavey, Joshua Cheney, Matt Gregg and Barry Buck. (6:35 pm)
Castle Hill – Gerald McGlinn, Maylen Kenney, Herman Condon and Shari Cheney.
Chapman – Chair Patricia Sutherland, Milford Maynard, Terrence Hanlon, Charles Beaulieu II, and Isaac Braley. (6:02 pm)

ABSENT: Beth Pickens.

STAFF PRESENT: Town Manager David Dionne, Treasurer Theresa Albert.

PUBLIC PRESENT: None.

CALL TO ORDER: 6:00 PM by Chair Patricia Sutherland. A quorum was present.

Approve Minutes of Previous Meeting October 22, 2018: *Motion by Dunlavey to approve the minutes of October 22, 2018 as written. Second by Kenney. Motion Passed 12-0.*

Old Business:

A. *Other Business:* None.

New Business:

A. *Annual Report Dedication and In Memory Of:* Dionne informed the board that the dedication and in memory of for the annual town report had been voted on by the individual boards to dedicate it to the Chapman Ridge Runners Snowmobile and ATV Club and in memory of Merwin Welch. Dionne stated that they now need to vote as a joint board. *Motion by Dunlavey to dedicate the annual town report to the Chapman Ridge Runners Snowmobile and ATV Club and in memory of Merwin Welch. Second by Gregg. Motion passed 13-0.*

B. *2019 Budget Review:*

- a. *Introduction:* Dionne introduced the budget review, stating that the board will focus on the joint budget items.
- b. *Budget Review:* Dionne went through the joint budget items explaining any increases and decreases as he went along.
- c. *Salary Committee Recommendation/Policy Review:* Dionne went over what the salary committee recommended and explained the newly created salary charts. Discussion ensued. *Motion by Cheney to approve the new pay scale. Second by Hanlon. Motion passed 13-0.* Dunlavey asked

Dionne to write a letter thanking the employees for their part in keeping the workers compensation down for the mod rate. Dionne will draft a letter for the joint select board to sign. Dionne then went on to explain how he reran the numbers for the employees increase putting the pay rates where they should be. Dionne stated that he recommended making the correction in a two-year phase. Discussion ensued. *Motion by Dunlavey to approve Dionne's recommendation of a two-year correction to get the employees pay grades where they should be. Second by Gregg. Motion passed 13-0.*

Dionne explained that there are no changes to the personnel policy but that there is one change to the finance policy. The word "conduction" should read as "conducting".

- d. *Interlocal Formula:* Dionne explained the interlocal formula as the board followed along. *Motion by Cheney to approve the interlocal formula. Second by Gregg. Motion passed 13-0.*
- e. *Capital Improvement Projects:* Dionne informed the board of the following 2019 capital improvement plans.
 - i. *Municipal building-* LED light retrofit, Fire Alarm System and paving of the front parking lot while Pulcifur Road is being paved.
 - ii. *Office Equipment* and computers- 2 PC's and 2 tablets for the select boards.
 - iii. *Highway- Wheeler* - Discussion ensued about what to do with the old truck. *Motion by Cheney to approve the purchase of the new wheeler as planned in the capital improvement plan and to revisit the issue of what to do with the other truck(s) at the next board meeting. Second by Gregg. Motion passed 14-0.*
 - iv. *Pool-* Pool liner, Pumps (2 staggered), filters (3), robot. *Motion by Cheney to approve the Capital Improvement plan. Second by Braley. Motion passed 14-0.*
 - v. *Revaluation Schedule-*Dionne explained that the boards currently share one account for revaluations. Discussion ensued about how the boards share this account and that the cost to do a revaluation and how it would deplete the account thus leaving no money for the other towns. Dionne suggested that the board dissolve the joint fund and create three separate revaluation accounts for each town. Discussion ensued. *Motion by Cheney to approve Dionne's recommendation. Second by Condon. Motion passed 14.0.*
 - vi. Dionne stated that Woodworth would like to set up a highway equipment repair fund. Discussion ensued. Maynard suggested that Woodworth come in front of the board with requests of what he needs at the beginning of each year.

C. *Other Business:*

a. Other Budgetary Items.

- i. Cardboard Dumpster-Dionne informed that Star City would like to put a cardboard dumpster at the municipal building. Discussion ensued. Motion by Kenney to not allow a cardboard dumpster to be placed at the town office. Second by Dunlavey. **Motion passed 14-0.**
- ii. Ambulance Service-Dionne discussed the ambulance service stating that Crown wants a 5-year contract with a 1% increase each year for 5 years. Discussion ensued. Dunlavey felt that the decision should be left to the residents at town meeting. Buck suggested negotiating three years out. After discussion it was determined that the board wanted Dionne to continue negotiations with Presque Isle City Manager, Martin Puckett.

Manager's Report:

A. **Other Business:** None

Set Next Meeting Date: February 11, 2019 @ 6:00 PM.

ADJOURN: Meeting adjourned at 8:07 pm by Chair Sutherland.

Respectfully Submitted,

Theresa Albert, Treasurer