

## **NOTICE**

### **JOINT SELECT BOARD MEETING** ***Monday, May 11, 2015*** **7:00 PM – Town Office Conference Room**

## **AGENDA**

1. Call to Order
2. Approve Minutes of Previous Meeting: April 13, 2015
3. Old Business
  - A. Loader Trade Offer
  - B. Other Business
4. New Business
  - A. Computer Reserves Expenditures
  - B. Sale of Single Axle Wheeler
  - C. Route 163 Paving – DOT Site Trailer
  - D. Other Business
5. Manager's Report
  - A. Manager's Leave
  - B. Summer Meeting Schedule
  - C. Other Business
6. Set Next Meeting Date: TBD
7. Adjourn

**MINUTES**  
**JOINT SELECT BOARD MEETING**  
**Town Office Conference Room**  
**May 11, 2015**

**PRESENT:** Mapleton - Dave Dunlavey, Grant Clark, Barry Buck, Scott Smith. Castle Hill - Herman Condon, Gerald McGlenn, Rowell McHatten, Maylen Kenney. Chapman - Chair Patricia Sutherland, Isaac Braley, Milford Maynard, Tim Scott, Chuck Beaulieu.

**ABSENT:** Mapleton -Shawn Doyen; Castle Hill - Robert Vigue.

**STAFF PRESENT:** Town Manager Jon Frederick, Treasurer Theresa Denbow, Road Commissioner Michael Pelletier.

**PUBLIC PRESENT:** None

**CALL TO ORDER:** 7:00 PM by Chair Sutherland

**MINUTES OF PREVIOUS MEETING:** *Motion by Maynard to accept the minutes of April 13, 2015. Second by Scott. Motion passed 13-0.*

**OLD BUSINESS:**

A. *Loader Trade Offer:* Frederick updated the board on all quotes the office had received to trade and purchase a loader for the Highway Department. John Deere came in at \$123,500, Volvo at \$124,999, and Caterpillar at \$125,000. Road Commissioner Mike Pelletier stated all the reasons that the Highway Department needed to purchase the new loader as well as the features of all three loaders and the benefits to the town of making the purchase. Pelletier also stated that his choice was the Volvo. Discussion followed.

Barry Buck asked if all three machines had a coupler, after which Pelletier stated that they did.

Milford Maynard asked about service locations, wanting to know if Volvo had a nearby place that serviced Volvo's. Pelletier stated that Volvo services their equipment in Caribou, the technician is from Mapleton and that John Deere's service location was in Houlton. Discussion continued.

Pelletier again stated that he felt that the best machine to purchase would be the Volvo and that it comes with a one year warrantee with the option to purchase a longer warrantee when the 1<sup>st</sup> year runs out.

Frederick stated the beneficial part of the offer was its impact on the Highway Equipment Replacement Schedule and the settling effect it has on future contributions.

Dave Dunlavey asked Pelletier if he could estimate the cost associated with doing the maintenance on the current loader as well as how many years left he felt that the current loader would operate. Pelletier gave his educated estimates of all expected repair costs and the life expectancy of the current loader. Discussion continued. Pelletier recommended the Board authorize the purchase of the Volvo L90H. Chair Sutherland solicited a motion.

*Motion by Smith to purchase the Volvo L90H. Second by Maynard. Motion passed 13-0*

B. *Other Business:* None.

#### **NEW BUSINESS:**

A. *Computer Reserves Expenditures:* Frederick reviewed last week's board meetings in regards to the computer server change out, which is to take place on May 29, 2015. He also reminded the board again that the office would be closed for the day but that the staff would still be present. He then stated that the cost associated with the change out was estimated to cost \$5,700. He then asked for the board's authorization for the release of Office/Computer Reserves funds not to exceed \$5,700. *Motion by Smith to release the Office/Computer Reserves funds not to exceed \$5700. Second by Barry Buck. Motion passed 13-0*

B. *Sale of Single Axle Wheeler:* Frederick recommended selling the wheeler through the bid process with a minimum bid of \$15,000. *Motion by Dunlavey to put the single axle truck out to bid with a \$15,000 minimum bid. Second by Smith. Motion passed 13-0.*

C. *Route 163 Paving DOT Site Trailer:* Frederick informed the board that the DOT is moving along swiftly on the paving project with an expected end date of July 11, 2015. He also stated that the project would not hinder the towns Memorial Day Parade. Frederick also informed the board that the town was going to save money on the cost of painting the crosswalks this year because they were wrapped into the project. Lastly, Frederick stated we permitted the DOT's site trailer to be placed on our site. Additionally, staff is receiving weekly updates, so any questions from the board could be directed to the Town Manager.

D. *Other Business:* Frederick informed the board about the draft Mutual Aid Agreements that were sent to Ashland and Presque Isle to initiate the process. The current agreements are from the early 90's and the new agreements were obtained from the Aroostook Emergency Management Director. Frederick will

seek authorization to execute when the agreements come back from the other towns.

**MANAGER'S REPORT:**

A. *Manager's Leave:* Frederick informed the board of his upcoming vacation, stating that he would be off starting Friday, May 15, 2015 and returning the day after Memorial Day, Tuesday, May 26, 2015. Frederick also informed the board of other weeks leave, starting on July 20, 2015 to help his son and family, who are in the military, relocate to New York State.

B. *Summer Meetings:* Frederick proposed the following Summer Select Board Meeting Schedule in order to maintain a relatively even distribution between meeting dates:

Four weeks from May meetings

June 8<sup>th</sup> - Castle Hill; June 10<sup>th</sup> - Chapman and Mapleton

Four weeks between

July 13<sup>th</sup> - Castle Hill; June 15<sup>th</sup> - Chapman and Mapleton - TAX COMMITMENTS

Six weeks between

August 31<sup>st</sup> - Castle Hill; September 2<sup>nd</sup> - Chapman and Mapleton

Four weeks between

October - return to the normal schedule

*Motion by Clark to accept the summer Select Board meeting schedule as presented. Second by Buck. Motion passed 13-0*

C. *Other Business:* None.

**SET NEXT MEETING DATE:** TBD

**ADJOURN:** Meeting adjourned at 7:37 pm by Chair Sutherland.

Respectfully Submitted,



Theresa J. Denbow, Treasurer

**Approved 10.14.2015**