

NOTICE

JOINT SELECT BOARD MEETING ***Wednesday, October 14, 2015*** **7:00 PM – Town Office Conference Room**

AGENDA

1. Call to Order
2. Approve Minutes of Previous Meeting: May 11, 2015
3. Old Business
 - A. Other Business
4. New Business
 - A. Salt Shed Reconfiguration
 - B. Maine PERS Funding
 - C. Winter Recreation Programs
 - D. Mowing and Audit Bid Process
 - E. Other Business
5. Manager's Report
 - A. Budget Process – Salary Committee Meeting
 - B. Staff Update – Executive Session 1 MRSA 405(6.A)
 - C. Other Business
6. Set Next Meeting Date: Monday, January 11, 2016 at 7:00 pm
7. Adjourn

MINUTES
JOINT SELECT BOARD MEETING
Town Office Conference Room
October 14, 2015

PRESENT: Mapleton – Acting Chair Dave Dunlavey, Grant Clark, Barry Buck, Scott Smith, Shawn Doyen. Castle Hill – Herman Condon, Gerald McGlinn, Rowell McHatten, Maylen Kenney. Chapman – Chair Patricia Sutherland (via phone), Isaac Braley, Milford Maynard, Chuck Beaulieu.

ABSENT: Castle Hill – Robert Vigue

STAFF PRESENT: Town Manager Jon Frederick

PUBLIC PRESENT: None

CALL TO ORDER: 7:00 PM by Chair Dunlavey

MINUTES OF PREVIOUS MEETING: *Motion by Buck to accept the minutes of May 11, 2015. Second by Doyen. Motion passed 13-0.*

OLD BUSINESS:

- A. *Other Business:* None.

NEW BUSINESS:

- A. *Salt Shed Reconfiguration:* Frederick presented the board a memo, the Municipal Building Replacement Schedule and quotes for salt shed reconfiguration. The 2015 budget included \$11,000 for shed work. Quotes for the work were received from Buck's Construction and PNM Construction for \$6,280 and \$5,715, respectively. Door work was quoted by PDQ for \$4,498. The total estimated cost of the project is \$10,213. Frederick recommended proceeding with PDQ and PNM for a cost not to exceed \$11,000. Discussion followed.
Motion by Smith to authorize the salt shed reconfiguration using PDQ and PNM not to exceed \$11,000 from the Municipal Building Reserves. Second by McHatten. Motion passed 13-0.
- B. *Maine PERS Funding:* Frederick presented the board an informational memo regarding Maine PERS funding. As of June 30, 2015, the IUUAL reserve in the MPERS system was eliminated and the remaining balance returned to the towns. We received \$3,981 from MPERS and expect to receive approximately \$600 more due to inadvertent contributions from non-compensatory pay. Frederick anticipated a larger return from MPERS from the trend analysis conducted during the budget process. Therefore, we did not budget for employer

contributions to MPERS in 2015. We will be budgeting for these contributions in 2016 and can expect this funding to be approximately \$25,500 for the year. At this point in the fiscal year, MPERS employer contribution funding will fall short by \$5,800 in General Government and \$1,727 in Highway. However, both budgets are running under expenditures to a degree where we will be able to absorb the shortfalls. No action is required at this time.

- C. *Winter Recreation Programs:* Frederick informed the board the Recreation Director will be running a swim program at UMPI beginning October 19th. We expect the program to be revenue neutral. Additionally, basketball at the school is anticipated beginning in January. Discussion followed.
- D. *Mowing and Audit Bid Process:* Frederick informed the board mowing and audit bid requests will be published soon for the 2016 budget cycle.
- E. *Other Business:* None.

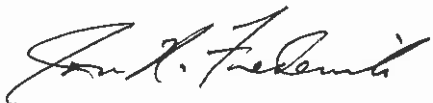
MANAGER'S REPORT:

- A. *Budget Process – Salary Committee Meeting:* Frederick informed the board the three chairs will meet as the Salary Committee on Friday, December 11th at 9:00 am.
- B. *Staff Updates: Motion by Smith to enter Executive Session pursuant to 1 MRSA 405(6.A) for personnel. Second by Kenney. Motion passed 13-0 at 7:13 pm. Motion by Kenney to resume open session. Second by Smith. Motion passed 13-0 at 7:20 pm.*
- C. *Other Business:* None.

SET NEXT MEETING DATE: Monday, January 11, 2016 at 7:00 pm.

ADJOURN: Meeting adjourned at 7:25 pm by Chair Dunlavey.

Respectfully Submitted,



Jon Frederick, Town Manager

Approved 1.11.2016