

**TITAN CLUB
CHECK REQUEST**

Sport Account:

Acct Code:

FY:

Date:

REQUESTOR INFORMATION

Name:	Phone #: <small>(Enter numbers only No "(" or "-")</small>
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VENDOR/PAYEE INFORMATION

Name:	Date needed: <input style="width: 100px;" type="text"/>
Address:	Mail or pick up: _____

Payment Description

Reason for Check	Amount:
TOTAL:	\$0.00

SIGNATURES:

REQUESTOR:

Date signed:

COACH:

Date signed:

AD:

Date signed:

Internal Use
check #
Date: _____

** Please attach receipts.

TITAN CLUB CHECK REQUEST

<u>Acct Code</u>	<u>Description</u>	<u>Acct Code</u>	<u>Description</u>
Other	Other (Please specify in reason section)	Fam	Titan Club Family Membership
Ins	Insurance	Don	Donations to the program
L/A	Legal & Accounting Fees	Magnet	Magnets sold by Titan Clubs
Office	Office Supplies	Signs P	Player Signs
Post	Postage	Signs T	Team Sponsorship Signs
Print	Printing	PC	Petty Cash Box
Ad	Advertising	TS	Team Support
Bonus	Coaches Bonus	Sport	Misc. request for different teams
CS	Concession Stand Set-up		
Golf	Golf Tournament		
Spirit	Spirit Wear		
Hard	Hardship		
Sch	Scholarships		
State	State Playoff		
Auction	Silent Auction		
RR/SA	Reverse Raffle held at Silent Auction		
5K	Titan Twilight 5K Race		
Corp	Titan Club Corp Membership		