

St. Anne's Episcopal Church Grant Application

Organization Name:

Grant amount requested:

Project Name:

Contact person and position:

Executive Director/Manager:

Address:

Phone number:

Email:

Please provide the following information:

- **Previous St. Anne's Grant(s) received, if applicable:**
 1. Amount(s) received and when
 2. Achievements, number and type of beneficiaries, lessons learned, and any other information you think will be helpful.

- **Organization:**
 1. Mission Statement
 2. What is the history or background of your organization (200 words or less)?
 3. What is the structure of your organization? Please indicate number of Trustees, full and part time staff and volunteers.
 4. Are there any pending lawsuits against your organization?

- **Project Description:**
 1. Briefly describe the project or service you want funding for including beginning and ending dates (1 page size, 12 font, double spaced).
 2. What needs are you trying to address?
 3. Describe the community or group you wish to serve with this grant.

Project Detail:

1. How many people will benefit (please provide estimates of age and gender)?
2. Have St. Anne's parishioners been involved in the planning of the service/project? If so, who?
3. Who else is providing this type of service in your area?
4. What is the total estimated cost of the project?
5. Are you seeking funding from other sources?
6. How do you propose to evaluate the success or failure of this project?

- **Required Attachments:**

1. Project budget – income and expenses include all anticipated funding sources for the project
2. List of Board of Directors/Trustees
3. Organization’s current operating budget
4. IRS documentation of 501c(3) status
5. Most recent financial statement
6. Annual report or other applicable organizational information.

Form completed by (please print): _____

Date: _____

Signature: _____