

TOWN OF FARMVILLE

PO Box 86 / 3672 North Main Street - Farmville, North Carolina 27828-0086

OFFICE: 252-753-5774 / FAX: 252-753-2963

FACILITIES MAINTENANCE WORKER

POSTED: Internal/External

POSTING DATE: December 2020

SALARY: \$24003.20 year

DEPARTMENT: Public Works

BASIC FUNCTION AND JOB REQUIREMENTS:

Employees in this class perform unskilled to semi-skilled work involving a variety of buildings and grounds maintenance tasks. Work involves the use of a variety of tools and light equipment and may involve assisting in a variety of skilled trades such as electrical, carpentry, plumbing, and masonry and other tasks. Employees may also be involved in street and sidewalk repairs, storm drain repairs, routine horticultural tasks, street sign maintenance, and minor facility and equipment repair and working with other laboring crews on other assignments such as cutting down trees, clearing snow and ice, or other labor roles. Work is performed under regular supervision and is evaluated through observation and inspection to determine the thoroughness in carrying out assigned duties.

Work hours will be 40 hours a week, working from 7:00 am – 5:00 pm Monday through Thursday and 7:00 am to 11:00 am on Friday. Employees are subject to working inside and outside environments, in extreme hot and exposure to various hazards such as loud noises, vibration, moving mechanical parts, electrical current, chemicals, fumes, odors, dusts, mists, gases, poor ventilation, and oils. Work may subject employees to the final OSHA standards on blood borne pathogens.

ESSENTIAL DUTIES AND TASKS

- Performs a variety of grounds maintenance tasks such as cutting grass, using power hand equipment; removing leaves and debris; trimming shrubbery, clearing and landscaping grounds;
- Repairs and maintains three cemeteries;
- Plants flowers, shrubs, trees, and other ornamental horticulture; maintains by watering, pruning, trimming, mulching, fertilizing, spraying, branch and limb removal, etc;
- Maintains and repairs storm drains;
- Operates power tools, including mowers, weed eaters, etc;
- Repairs and maintains streets, sidewalks and street/informational signs
- Checks equipment to ensure proper operation and may perform minor troubleshooting and maintenance
- Performs other related work as required

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of tools, materials and equipment used in streets, storm drains, building, grounds maintenance;
- Working knowledge of safety precautions applicable to all the duties of the class;
- Some knowledge of geographical location of Town streets;
- Ability to perform duties in light to heavy traffic and under adverse weather conditions;
- Ability to understand and follow oral instruction;
- Ability to effectively communicate with the general public and demonstrate courtesy;
- Ability to cooperate and work well as a team member in carrying out work assignments;
- Ability to walk, stand, and perform strenuous physical work for extended periods of time;

SPECIAL REQUIREMENTS

- Graduation from high school or GED equivalency
- Must be 18 years of age or older.
- Valid North Carolina driver's license – CDL preferred
- May require North Carolina Pesticide License
- Drug test and criminal background check required
- Ability to work varied hours to accomplish objectives and be subject to call in on weekends and holidays for overtime;

Applications will be accepted at Town Hall until the position has been filled.

You may download our application at www.farmvillenc.gov.

The Town of Farmville is an Equal Opportunity Employer.

If you have questions concerning this position, call 252-753-5774 or email cthomas@farmvillenc.gov