

## HOW TO SEARCH FOR AN INTERNSHIP



***College internships are incredibly invaluable.***

To gain professional work experience as an undergraduate in a potential career of your choice is an opportunity worth pursuing sooner than later.

While working as an intern, you'll encounter a variety of work experiences, some terrific, some not so terrific.

You should have a flexible mindset.

***And remember that what you observe and learn as an intern will prepare you to function more effectively as a career professional once you enter the "real" world of work.***

***Below*** are a few items and strategies you need to know as you begin your search for an internship position:

1. Internships come in 4 types: paid, unpaid, academic, and a combination thereof;
2. All internship experiences are not the same. Companies have different corporate cultures. For example, at one company, you may be asked to perform menial tasks such as data entry and/or answering the telephone. At another, you may actively participate on a design team in crafting the next corporate social media strategy.
3. During the course of your internship search process, make sure you investigate each internship placement opportunity ***thoroughly***. Make a list of questions and concerns.

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4. Also create a benefits list i.e., how will this experience enhance your professional and skill development?
  5. Then have an extensive conversation with the campus' internship coordinator about potential placements.
  6. Afterwards, do your own follow-up by checking out the information learned with your peers, trusted faculty, and your other campus advisors.
  7. An internship interview is a mutual experience...they interview you and you interview them, so be prepared.
  8. ***Always remember that an internship experience is a platform for you to learn, observe, refine, and enhance your professional work ethic...and sometimes that may include doing menial tasks.***



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## What are the actual secrets for being super successful in the internship placement you choose?

***Ask, ask, ask questions, validate your information, no legitimate work assignment is too menial, build your professional network, and commit to lifelong learning.***

An internship experience not only provides you with work experience in your chosen field of study, but also the opportunity to enhance your **interpersonal** and **intrapersonal** skill sets.

Ultimately, the internship experience is what you make of it and putting in extra effort can pay off in the long run.

***So collect your data on potential opportunities, chat with your advisers, analyze all the info, and make the best choice for you!***

***PERSEVERE AND PURSUE YOUR PASSION!***

