



Rick Lemmo,
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 Raul Porto,
Vice President
 Helen McDonagh,
Treasurer
 Joe Stitick,
Secretary
 Dennis De Pietro
 Carol Jacobs
 Phil Lanzafame

**Downtown Glendale Association
 Sidewalk Operations, Beautification and Order
 (SOBO) Committee Meeting
 Thursday, April 3rd, 2014 – 10:30am
 100 N Brand Blvd Cowork 100 Basement Glendale, CA 91203
 www.downtownglendale.com**

Present: Dennis De Pietro/Frank De Pietro & Sons, Rick Lemmo/Caruso Affiliated, Joe Stitick/Investment Property Services,

Staff: Marco Li Mandri, Nick Lemmo, Lilya Avagyan

Guests: Jackie Bartlow/City of Glendale, Shaun Carlson/Glendale Police Dept.

MINUTES

<i>Item</i>	<i>Discussion</i>	<i>Action taken?</i>
1. Introductions	Committee Chair Dennis De Pietro called the meeting to order at 10:30a.m. Officer Carlson and Lilya Avagyan introduced themselves.	No Action Taken
2. Approval of January 29th, 2014 SOBO Committee Meeting Minutes	Committee reviewed the minutes.	MSC Joe Stitick/Dennis De Pietro - By consensus
3. Public Comments and Announcements	Dennis De Pietro announced that Glendale Chamber of Commerce Awards Luncheon will start after the meeting, during which Downtown Glendale Association is being	No Action Taken

	recognized as “Business Project of the Year”.	
4. Review of budget for YTD Fiscal Year	Marco Li Mandri notified members that DGA is under budget for Public Space Maintenance, however money can be allocated from SOBO Miscellaneous line item.	No Action Taken
5. Update on projects	<p>a. Ambassadors</p> <ul style="list-style-type: none"> - Nick Lemmo updated on district maintenance, such as graffiti removal, pressure washing, homeless issues, panhandling, etc. <p>b. Concrete planters and sponsorships</p> <ul style="list-style-type: none"> - Marco Li Mandri let committee know that Executive Committee members decided to limit the planters’ sponsorships only to Community Benefit District property owners or tenants. Sponsor will pay \$600/year. - Nick Lemmo provided sponsorship package draft to members for their review. <p>c. Parklets</p> <ul style="list-style-type: none"> - Discussion was postponed until committee receives update from Philip Eskandar <p>d. News Rack removal process</p> <ul style="list-style-type: none"> - Nick Lemmo reported that New Rack removal has been completed. Total of 9 news racks had been removed. However, DGA Staff removed the boxes on 	No Action Taken

	<p>the news racks themselves, since city had not removed them.</p> <p>If the remaining News Racks aren't filled, then DGA will request for the rest to be removed as well.</p> <p>e. Work with GPD</p> <ul style="list-style-type: none"> - Committee decided to set up a meeting with Robert Castro, Chief of Glendale Police Department to discuss the Homeless Situation at the Downtown Glendale District. - Officer Carlson thanked the committee members, and said that Officer Dison will give an update on discussed matter. 	
6. Update on Landscape Task Force and Recommendations	SOBO Committee Members suggested to set up a walking field trip with Bob Perry and City representatives.	No Action Taken
7. Other	None	No Action Taken
8. Next Meeting	Next meeting for the SOBO Committee will be held on May 8 th at 11:00am at 100 North Brand Blvd., Cowork 100 Basement, Glendale CA 91203	No Action Taken

Minutes taken by Lilya Avagyan, and Marco Li Mandri, staff.