

JEFFERSON COUNTY LEPC

Local Emergency Planning Committee

MARCH 17, 2021

MEETING MINUTES

The March LEPC meeting was called to order by Co-Chair Mike White (JCEM). The March meeting was conducted via on-line conferencing due to the Covid-19 pandemic precautions still in effect.

- **Approval of Meeting Minutes**

Co-Chair White asked those members participating on-line if they had an opportunity to review the November 2020 Meeting Minutes that were sent via email and if there were any comments or corrections, there were none. Co-Chair White then asked for a motion to accept the Minutes as written. A motion was made by Scott McDonald (BASf) to accept the Minutes and seconded by Darrell Davis (Sasol). There was no opposition to the motion to accept the Minutes, motion passed.

- **Approval of Treasurer’s Report**

Co-Chair White reviewed the Treasurer’s Report to members participating on-line. Following the reading Co-Chair asked if there were any corrections to the report as read, there were none. A motion was made by Darrell Davis to accept the Treasurer’s Report and seconded by Scott McDonald. There was no opposition to the motion to accept the Treasurer’s Report, motion passed.

Treasurer’s Report

Beginning October 2020 Balance.....**\$40,646.11**

Deposits:

October	\$	-0-
November	\$	-0-
December	\$	1,500.00
January	\$	1,500.00

Withdrawals

Ck #	Payee	Purpose	\$ Amount
1020	Michael Hemby	FEMA LSC Course	\$3,568.50
1021	Paul Hannemann	Hazard Logistics Sec. Chief Course	\$3,762.70
1022	Robert Grimm	Reimbursement - Zoom Pkg.	\$157.40

Ending January 2021 Balance..... **\$ 36,157.51**

Old Business

- COVID-19 Update – Co-Chair White provided an update to the ongoing Covid conditions currently in Jefferson County.
- Assistant Deputy Emergency Manager Robert Grimm (JCEM) explained to the membership the Zoom pkg. that was approved to purchase at the November meeting to conduct on-line meetings was \$157.40 and not the stated \$149.00. The motioned to purchase the Zoom pkg. needed to be amended to reflect the price increase. The amended motion was made by Scott McDonald and seconded by Ryan Robalais. There was no opposition to the amendment, motion passed.
- R. Grimm provided an update to the membership dues for 2021.

New Business

- Co-Chair White provided the date for the National Hurricane Conference which is June 14-17 2021 – New Orleans LA.
- Co-Chair White explained to the membership the funding needed to off-set the Assistant Deputy Emergency Managers salary to the county of \$10,000. A motion was made by Jimmy Evans to provide the funding and seconded by Darrell Davis. There was no opposition to the motion, motion passed.
- Co-Chair White provided information for this year's SNCA Golf Tournament. In years past the LEPC has provided funding and placing teams in the tournament (two @ \$300.00 per team = \$600.00). A motion was made by Jimmy Evans to place two teams in the SNCA Tournament and second by Ryan Robalais. There was no opposition to the motion, motion passed.
- Co-Chair White explained to the membership of the school book cover campaign to area schools and in the past the LEPC purchased book covers for distribution. A motion was made by Scott McDonald to purchase the book covers from Walraven for \$7,534.53 and seconded by Darrell Davis. There was no opposition to the motion, motion passed.
- R. Grimm explained to the membership of two classes being brought to the area and the needed to assist in sponsorship at 25% of total cost. The RESL class has a cost of \$5800.00 and we are asking LEPC to fund \$1,450.00. The Operations Section Chief class cost is \$4800.00 we are asking LEPC to pay \$1,200.00. The total cost for the two classes is \$2,650.00. The region will be allowed 24 students per class. A motion was made by Jimmy Evans to sponsor the classes for \$2,650.00 and second by Darrell Davis. There was no opposition to the motion, motion passed.

PROGRAM: None

Committee Reports:

- Right To Know & Public Information – Chairperson Tommy Sheldon – No Report
- Hazmat Facilities Liaison – Chairperson Louie Havens – No Report
- Medical Committee – Chairperson Butch Holmes – No Report
- Emergency Response/Resources – Chairperson Tommy Wells – No Report

Next LEPC Meeting:
May 19, 2021
Location: Rockin A Café
Time: 11:00

Motion to Adjourn

Motion made by: Jimmy Evans
Seconded by: Scott McDonald

Ray Chesson

Chair

Mike White

Co-Chair

Chris Gonzales

Secretary/Treasurer

