

# JEFFERSON COUNTY LEPC

Local Emergency Planning Committee

**November 18, 2020**

## **MEETING MINUTES**

The November LEPC meeting was called to order by Sec./Tres. Chris Gonzales (JCESD#1). The November meeting was conducted via on-line conferencing due to the Covid-19 pandemic precautions.

- **Approval of Meeting Minutes**

Sec./Tres. Gonzales asked those members participating on-line if they had an opportunity to review the January 2020 Meeting Minutes that were sent via email and if there were any comments or corrections, there were none. Sec./Tres. Gonzales then asked for a motion to accept the Minutes as written. A motion was made by Louie Havens (PAFD) to accept the Minutes and seconded by Scott McDonald (BASF). There was no opposition to the motion to accept the Minutes, motion passed.

- **Approval of Treasurer's Report**

Sec./Tres. Gonzales reviewed the Treasurer's Report to members participating on-line. Following the reading Sec./Tres. Gonzales asked if there were any corrections to the report as read, there were none. A motion was made by Louie Havens to accept the Treasurer's Report and seconded by Scott McDonald. There was no opposition to the motion to accept the Treasurer's Report, motion passed.

### **Treasurer's Report**

Beginning January 2020 Balance.....**\$33,624.64**

#### **Deposits:**

January .....	\$ 2,350.00
February .....	\$ 20,850.00
March.....	\$ 2,250.00
April .....	\$ 50.00
May .....	\$ - 0 -
June .....	\$ - 0 -
July .....	\$ 1,750.00
August .....	\$ - 0 -
September .....	\$ - 0 -

## Withdrawals

Ck #	Payee	Purpose	\$ Amount
1017	Rock'n A Cafe	January LEPC Mtg.	\$494.00
1018	Walraven	School Book Covers	\$7,534.53
1019	Jefferson County	Off- Set Asst. EM Salary	\$10,000.00

Ending September 2020 Balance.....\$ 40,646.11

## Old Business

- COVID-19 Update – Robert Grimm (JCEM) provided an update to the ongoing Covid situation around Jefferson County. Robert stated local officials were conducting a news conference to remind everyone to use precautions during the Thanksgiving Holidays as there is an uptick in Covid cases.

## New Business

- Zoom Meeting package purchase – Chris Gonzales (Jeff Co. ESD#1) explained to members participating in the meeting the need to purchase an on-line conference package in order to conduct future LEPC meetings. The system being used for today meeting is SETRPC's. Below are the details of a Zoom Package:

- \$149.00/year/license
- Host up to 100 participants
- Unlimited group meetings
- Social media screening
- 1 GB Cloud recording (license)

A motion was made by Scott McDonald to make the purchase of an on-line package and seconded by Tommy Wells (Entergy Transfer). There was no opposition to the motion to purchase the on-line package, motion passed.

- LEPC Membership Dues for 2020 – Robert Grimm mentioned to those online that LEPC membership dues will soon be coming due. As always if your company is a member of the Plant Manager's Forum you will not have to pay, this fee is taken care through the PMF.
- Accurate Reporting of Incidents – Robert Grimm reminded those participating the need to report any incidents as promptly and thoroughly as possible to the Emergency Management Office. The EM Office can then notify those that need to know i.e., County Judge and not learn about the incident through the news media or social media.
- Jefferson County Disaster Preparedness Expo – Robert Grimm told the group the planning for the Disaster Preparedness Expo is undetermined at this time with Covid and the potential to sell Ford Park. Details will be provided once plans are determined.
- A *Tentative* 2021 LEPC Meeting Schedule has been sent out to the membership. Future meetings will be on-line until further advised.

**PROGRAM: None**

### **Committee Reports:**

- Right To Know & Public Information – Chairperson Tommy Sheldon – No Report
- Hazmat Facilities Liaison – Chairperson Louie Havens
  - Reminded everyone the Tier II reports will be due soon
  - Discussed the recent train derailment activities in Mauriceville
  - Once Covid subsides training opportunities will resume
- Medical Committee – Chairperson Butch Holmes
  - Can receive real-time daily Covid reports on SETRAC.org.
  - Ambus now being staged in the local area with oversight by Acadian EMS.
- Emergency Response/Resources – Chairperson Tommy Wells
  - Reminder to update SNCA database with current emergency equipment and contact information.

### **Next LEPC Meeting:**

**January 20, 2021**

**(On-line unless determined otherwise)**

### **Motion to Adjourn**

Motion made by: Darrell Davis

Seconded by: Louie Havens

*Ray Chesson*

Chair

*Mike White*

Co-Chair

*Chris Gonzales*

Secretary/Treasurer

