



# HUNTLEY FIRE PROTECTION DISTRICT

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## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 3/16/2021 at 9:00AM Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Attorney Miller, Administrative Professional Thompson, John Petty, Lt. Kelly Gitzke and Lt. John Levendoski. The meeting opened at 9:00AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Trustee Bayser entered the meeting at 9:04AM.

Presentations: John & Kelly: Lt. Kelly Gitzke is here to introduce herself and go over the Mobile Integrated Health position. This has been in the works for the last three years. We need to provide more help to our residents before and after the call. We have seen a trend of the same patients calling but not solving their problem. We may be the first in McHenry County to start this. We can sit down with them and try to problem solve what the issue is. Who would refer them? Anyone can. Themselves, crews, hospital staff etc. We plan to eventually develop a team. Will the hospital fund this at all? We are working with them. There are some grants for this as well.

Lt. John Levendoski has been with the District since 2003 and he has been working as the Director of Training and the accreditation manager. He is also involved on many committees. He has been helping in the Deputy Chief position since October 2020 and has been balancing both that and training.

Kelly Gitzke left at 9:16AM.

John Levendoski entered at 9:18AM.

John Levendoski left at 9:22AM.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$674,429.60, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are estimating a carryover of \$5 million. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of February 16, 2021 as distributed, seconded by Trustee Mahoney. Roll call noted, all voting member voted yes. The motion was passed.

Correspondence: We had none this month.

Attorney Report:

Legislative Report: The new stimulus bill was approved and there is no family first anymore. We are waiting to see if there is going to be more CARES or CURES funding. If so, we don't anticipate it to be as large. There are some new bills being proposed about open meetings. We don't have to approve the budget until July 2021.

Approve: Updated staffing Ordinance: The Staffing Ordinance has been amended to include the new positions of Deputy Chief of Administration, Deputy Chief of Operations and Mobile Integrated Health Coordinator. Trustee Saletta motioned to approve the updated staffing Ordinance, seconded by Trustee Bayser. Roll call noted, all voting member voted yes. The motion was passed.

Approve: Draft 2021-2022 Budget: This is just the first draft. We will have a notice placed in the paper when we approve the budget.

Approve: Ambulance Billing: We would like to increase our fees to \$1900.00 with \$25 per mile. We estimate that will generate about another \$200,000.00 in revenue per year. This would put us in line with other fire districts are doing. Other districts are putting in an automatic increase for each year. Should we do the automatic increase? Yes, we would like to do that. There will be a 3% increase each year. Trustee Bayser motioned to approve the ambulance billing ordinance with the automatic increase for each year, seconded by Trustee Davis. Roll call noted, all voting member voted yes. The motion was passed.

Approve: 2021-22 IGA Illinois Department of Healthcare and Family Services: We can hire Lauterbach and Amen to do this for us for \$1600. This is a supplemental payment from Medicaid. Trustee Bayser motioned to approve the Illinois Department of Healthcare and Family Services IGA, seconded by Trustee Saletta. Roll call noted, all voting member voted yes. The motion was passed.

Approve: John Levendoski- Deputy Chief of Administration: This will take effect on 4/5/2021 with a salary of \$142,173.00 to be included in the 21-22 fiscal year. Trustee Bayser made a motion to approve the appointment of John Levendoski to the Deputy Chief of Administration position, seconded by Trustee Saletta. Roll call noted, all voting member voted yes. The motion was passed.

Approve: Kelly Gitzke- Mobile Integrated Health: This position will have an effective date based on an opening of a retiring Lieutenants spot, and to start no later than July 11, 2021. Trustee Saletta made a motion to approve the appointment of Kelly Gitzke as the Mobile Integrated Health Coordinator, seconded by Trustee Bayser. Roll call noted, all voting member voted yes. The motion was passed.

General Report: We are at 1,165 calls currently. We are in the process of hiring seven part time members. We have been helping the County with vaccine stand by coverage. We are going to be standing by at football games because all games will be played at Huntley High School. We will be charging \$100.00 per team per game for our coverage. We did have a small accident hitting a parked car with our engine. The insurance company is handling it.

Trustee Mahoney left the meeting at 9:44AM.

Trustee Mahoney reentered the meeting at 9:47AM.

Alarm Response - Training Report: Any questions? No.

EMS Dispatches - Any questions? No.

Hospitals Report: Any questions? No.

Fire Prevention Report: The Village approved project pumpkin, and it will start this month.

Public Education Report: Any questions? No.

Customer Service Surveys: We are at 47% and all very positive.

Facilities Report: Some warranty work has been done. The building is settling at Station 1 so we are getting some cracks and minor work done.

Apparatus Maintenance: We are hoping to have the antique engine done in the next month. The truck is still out of service. The parts are ordered. It will be \$6,900.00 for the repair of the truck. Arcadia Terrace has had a lot of water leaks but Fire Marshal Madziarek is working on it.

Committee Reports: The Insurance meeting is on 3/18/2021. We are having some little issues with the insurance but we are working it out. The Safety Committee meets on 3/18/2021. Nothing is scheduled for Labor Management or Foreign Fire.

SEECOM: The police have encrypted all their radios. Some other departments are upset about it. We are taking three of our radios and getting them encrypted.

Board of Commissioners: They have not met yet but will when we have approvals.

Fire Cost Recovery: We received \$2,551.04.

Grant Applications: We did submit for the AIG grant. We put in for four full time members that would be paid in full for three years. We also put in for ETSB to get money back for our radios.

Village/Counties: The HAART group had the State of Huntley. There were no questions for police or fire.

Other: The Deputy Chief interviews were on February 23<sup>rd</sup> and 24<sup>th</sup>. They went really well.

Old Business: None.

New Business:

Approve: CPAT Distribution, Inc. \$65,000: We did budget for it this year. Trustee Saletta motioned to approve the purchase from CPAT Distribution, Inc in the amount of \$65,000.00, seconded by Trustee Davis. Roll call noted, all voting member voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approve: William Ruth Landscape \$32,000: This is for all the landscaping at all the buildings, including old Station 1. Can we have this billed per month? We would like to try and break up what the services are. We will wait until we have the breakdown.

Approve: Lauterbach & Amen not to exceed \$9,000: This is for a record service. They will take care of filing and destroying any paper records we have. Trustee Bayser motioned to approve Lauterbach and Amen not to exceed \$9,000.00, seconded by Trustee Davis. Roll call noted, all voting member voted yes. The motion was passed.

Approve: Provident \$18,573: We met with Mitch at Corkill. This amount is for the present plan we have. There were other options if we wanted to increase coverage. This is a supplemental policy that includes all members. There was some discussion on increasing that plan. Trustee Saletta motioned to approve Provident in the amount of \$18,573.00, seconded by Trustee Bayser. Roll call noted, Trustee Mahoney voted no, all remaining members voted yes. The motion was passed.

Approve: Selective Insurance Company of America \$74,970: This is the insurance for our buildings and vehicles. Trustee Bayser motioned to approve Selective Insurance Company of America in the amount of \$74,970.00, seconded by Trustee Saletta. Roll call noted, all voting member voted yes. The motion was passed.

Approve: General Medical Devices, Inc \$11,203: This is for a life arm for CPR for our fifth ambulance. Trustee Saletta motioned to approve General Medical Devices, Inc in the amount of \$11,203.00, seconded by Trustee Bayser. Roll call noted, all voting member voted yes. The motion was passed.

Declare surplus: 16' Roof Ladder: The rungs are worn away and it is not fixable. It will be scrapped. Trustee Bayser motioned to approve the surplus of the 16' roof ladder, seconded by Trustee Davis. Roll call noted, all voting member voted yes. The motion was passed.

Declare surplus 4 - 10 Ton Hydraulic Jack: We had one at every station and we do not use them. We would like to sell them. Trustee Saletta motioned to approve the surplus of four 10 ton hydraulic jacks, seconded by Trustee Davis. Roll call noted, all voting member voted yes. The motion was passed.

Approve: College reimbursement Kevin Billenstein \$666.00: Trustee Davis motioned to approve the college reimbursement in the amount of \$666.00, seconded by Trustee Mahoney. Roll call noted, all voting member voted yes. The motion was passed.

Trustees Agenda:

Old Business: None

New Business: None.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, and Collective Bargaining matters or consideration of salary schedules for one or more classed of employees, inviting in Chief Ravagnie, Attorney Miller and Administrative Professional Thompson, seconded by Trustee Saletta. The meeting closed at 10:17AM.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

The meeting reopened at 11:03AM.

Trustee Bayser motioned to authorize the payout of 22 unused vacation days to Chief Scott Ravagnie due to the extenuating circumstances of the illness and death of Deputy Chief Al Schlick, seconded by Trustee Saletta. Roll call noted, all voting member voted yes. The motion was passed.

Trustee Bayser motioned to adjourn, seconded by Trustee Davis. All in favor say aye and the meeting closed at 11:05AM.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief