



HUNTLEY FIRE PROTECTION DISTRICT

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Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 7/21/2020 at 9:00AM Station Four

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Administrative Professional Cane. The meeting opened at 9:04AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Presentation - Sawyer Falduto Asset Management: Tom Sawyer gave a brief presentation on the report found in the packet. We have had a pretty good reduction in short term interest rates. We are doing a little better than \$63,000.00 per year in income. We have a little over \$4.5 million in our operating fund. The reserve account is almost down to \$0.00. Our reserve and short term accounts get a little bit of an interest payment. We can close these accounts if we want. Trustee Saletta motioned to approve the Sawyer Falduto report and authorize the Chief to work with them on the closure of these accounts, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed. Tom Sawyer left the meeting at 9:12AM.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,421,099.38, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of June 16, 2020 as distributed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Closed Meeting minutes of June 16, 2020 and keep them closed, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the six month review of Closed Meeting minutes from January 2020 to June 2020 and keep them closed, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Correspondence: We received one thank you letter from Libertyville Fire because the Sonar Team was called and we sent one of our members.

Attorney Report:

Resignation Letter - Fred Olsen Pension Board: We received a letter from Fred Olsen resigning from the Pension Board. Trustee Davis motioned to accept the resignation of Fred Olsen, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Appoint Treasurer Saletta - Pension Board: Trustee Brown appointed Trustee Saletta to the Pension Board to fill this spot. There is no standard term for this position and we will not make a term for this appointment.

Discussion/Adoption of a resolution declaring surplus and authorizing the sale of real property owned by the Huntley Fire Protection District: In regards to the resolution declaring a surplus, we will talk about this more in closed session. This goes by the statute that we do not have to hire a real estate agent. We can sell the property with or without an agent. The sale price must be at least 80% of the appraised value. If we find a buyer, this will give the Chief and Board President the authority to do the paperwork to get the sale done. There was some discussion. Trustee Bayser motioned to approve the resolution, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Letter of Agreement: This is for the Acting Officers. We started the Battalion Chief testing. We currently have five members taking the test. We worked with the Union on this temporary letter of agreement. This will help eliminate the amount of overtime we have. There was some discussion. Trustee Saletta motioned to approve this letter with an addendum, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

General Report: We are at 2,953 calls, which is down 63 calls from last year. We are slowly getting busier. We started five new full time members and six new part time on July 20, 2020. On August 3, 2020 six more part time members will start. We are still getting applications coming in. We still have two people on medical, and now one on FMLA. One of our members did test positive for COVID. We opened up our restrictions a little bit. We opened the bay floors up for family to visit. We started CPR classes back up. Station 1 construction is going well. The floors and cabinets are in. The QRV is very busy with 259 calls for the month. The Truck only went to 68 calls this month. The battery powered extrication tools are working great. Ambulance 955 is also very busy at Station 5.

Alarm Response - Training Report: Any questions? No.

EMS Dispatches - Education Report: Any questions? No.

Hospitals Report: Any questions? No.

Fire Prevention Report: The hotel wants to start up, which will be on the Village of Huntley's approvals this month.

Public Education Report: We are working on a lot of stuff for the schools. We are working with their administration for a computer based program so the students can still get some fire videos and work in a virtual classroom. There was some discussion on how and when the schools are opening.

Customer Service Surveys: We are at 44% and all very positive.

Facilities Report: Minor repairs are being done. Things have been quiet.

Apparatus Maintenance: The antique engine is getting closer to being done. Chief's car went in for rust and got a new hatch and hood. The Truck has a lot of rust on it but most of that will be covered under warrantee.

Committee Reports: The Insurance Committee meeting is July 30, 2020. We sent out to the members a prescription and provider form to fill out as we look at getting different insurance quotes. The Safety Committee will meet September 1, 2020. The Labor Management meeting is on July 29, 2020. Foreign Fire is supposed to meet this Thursday, July 23, 2020.

SEECOM: Nothing.

Board of Commissioners: They have been meeting. We will have a meeting sometime next week regarding the points for the Battalion Chief testing. We did interviews for full time on June 27, 2020.

Fire Cost Recovery: We received \$2,200.00.

Grant Applications: The SAFER Grant is still going well. We applied for the COVID Grant but have not heard back yet.

Village/Counties: The HAART group is still meeting weekly. The Park District camps are going on but they are only at a 24% capacity. We meet every other month with LITH/Algonquin Fire. Tomorrow, July 22, 2020, we will meet with Woodstock Fire and McHenry County Sheriff's. In 2013 we had an auto aid agreement with Elgin Fire which was never cancelled, so we are going to start that back up.

Other: None.

Old Business: None.

New Business:

Approve VERDE Energy \$7,218.83: This is to do the exterior lighting on the building and in the parking lots for Stations 2, 3 and 4. Trustee Saletta motioned to approved VERDE Energy in the amount of \$7,218.83, seconded by Trustee Bayser.

Approve Life Fitness \$19,998.24: This company did the fitness equipment for Station 5. This is for Station 1 equipment. There was some discussion. Trustee Bayser motioned to approve Life Fitness in the amount of \$19,998.24, seconded by Trustee Saletta.

Approve IAFFD Proxy: Every year we do the membership for their meeting. Trustee Saletta motioned to approve the IAFFD Proxy, seconded by Trustee Bayser.

Trustees Agenda:

Old Business: None.

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President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

New Business: Del Webb has a neighborhood watch proposing to do a parade because National Night Out was cancelled. We will be participating. We think we may be a little ahead of what we were anticipating on getting for our tax revenue this year.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed session for the appointment, employment, discipline, performance or dismissal of specific employees, the purchase or lease of real property or setting of a price for sale or lease of District property and litigation, inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller, and Administrative Professional Cane. All in favor say aye. The meeting closed at 10:27AM.

The Regular Meeting of the Board of Trustees re-opened at 11:07AM. Trustee Bayser motioned to authorize the District to intervene in a pending pension matter, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed. Trustee Saletta motioned to adjourn, seconded by Trustee Bayser and the meeting closed at 11:08AM.

President Milford Brown

Secretary Bonnie Bayser

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