



# HUNTLEY FIRE PROTECTION DISTRICT

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11808 Coral Street PO Box 517 Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 6/16/2020 at 9:00AM Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Administrative Professional Cane. The meeting opened at 9:00AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Treasurer's Report: Trustee Mahoney questioned the amount for small tools. It was for items purchased for the new engine. There was some discussion. Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$745,044.02, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Trustee Saletta questioned the amount for the revenue. That money was from the tax revenue. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of May 19, 2020 as distributed, seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting minutes of May 19, 2020 and keep them closed, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Correspondence: We received a lot of thank you letters for doing the parades. June 1<sup>st</sup>, 2020 we stopped doing the parades and posted on Facebook to let residents know.

Attorney Report: In regards to the taxes, Attorney Miller recommends for the next meeting that we want to look at what percentage we are at for expected revenues. McHenry Counties' first tax bill was due June 15, 2020. We are not sure when Kane Counties' was due. We will know exactly where we stand around July 2020. We received around \$2 million from McHenry County taxes on June 15, 2020. There were some legal changes. The Governor signed a bill regarding the Open Meetings Act. If there is a disaster declaration, we can still do remote meetings. One person will still have to be in person, but everyone else can be remote. We would have to record the meeting and it would have to be posted on the website. For the meetings held remotely, everything has to be by a roll call vote. If there is a disaster

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

in Huntley, can the Board President declare and do a roll call meeting? Yes. The Counties' can do an extension on the taxes.

Approve Retirement Agreement: We will talk about this in closed session.

General Report: We are down 114 calls from this time last year. One person is still on medical. Light duty worked well. Within a week or two they were back to normal work. We had two part time members resign this month, however we just six hired more. They are going through the process now. We also hired four new full time members and we are looking at July 20, 2020 to start their orientation. We are doing interviews on Thursday, June 18, 2020. We had 13 interested for the Paramedic only position. We are working with Ortho Illinois to do the physicals. We had a couple conference calls with them and showed them the things we would like to do. PPAT is the test for paramedics, whereas CPAT is for the firefighters. Have we figured out what kind of hours the paramedic only would work? They would work just like the regular part time. We have been having video conference meetings with Division 2 and Division 5. Cadet and Interns have not started back fully, but they have started at the training tower with Fire-Medic Floyel. We have had a meeting with Senior Staff regarding loosening up restrictions at the stations. If they go station to station they have to stay in the bays currently. We are looking at holding CPR classes of no more than 10. We are looking at having Irene come back and start the fitness training again. Have we seen changes in transporting COVID patients? We are still getting a few a week. We are reminding our members to still wear their masks and they are doing a very good job with that.

Alarm Response - Training Report: It looks like we had a decrease in response time in last month. Is there a reason? Station 5 has definitely helped with that. It all depends on staffing. Our QRV is running the most calls in the District. Truck 983 has only been dispatched 64 times and on scene 53 times. The members really like the QRV. It is really good for accident scenes because they can get there so quickly. What is the criteria for the QRV to go out? We are letting the Lieutenants go on any calls they want. Can you get there and will there be a positive outcome? If yes, then go. The people that are on the QRV are very aggressive so they go often. The QRV was on scene 189 times, and dispatched to 229. There was some discussion. We are seeing a huge difference. The QRV has been down for four days, so we may have to consider getting another QRV.

EMS Dispatches - Education Report: Any questions? Not much has changed since last month.

Hospitals Report: Any questions? No.

Fire Prevention Report: There is not much new going on. The hotel is coming and they picked the property behind the Culver's. It sounds like they want to start this year. The hotel will be about 100 rooms. It will be a Hampton Inn. A lot of stuff is supposed to start soon as well. Terrace Hills will be coming in by the golf course so Station 4 will eventually pick up when that comes in.

Public Education Report: We are still working with Heritage Woods and posting a lot on social media.

Customer Service Surveys: We are at 41% and all very positive.

Facilities Report: Not much is going on or has changed.

Apparatus Maintenance: Our mechanic has been working on the QRV. The antique engine is still being

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worked on and being put back together.

Committee Reports: The Insurance Committee meeting is on June 18, 2020 over a video conference. Labor Management has been working really well together. They had a meeting the other day regarding the paramedic only position going to full time. They will be voting on looking into it more. We are exploring every option we have to reduce costs. We want to look at what a paramedic makes at some other departments. At the end of the year if we don't think it is something that we want then that's fine, we just want to try it. Foreign Fire does not have another meeting until next quarter.

SEECOM: Nothing.

Board of Commissioners: Met on May 30, 2020 and did interviews. Five interviewees were supposed to come and only four attended. The other received a full time job somewhere else.

Fire Cost Recovery: We have not received the check yet.

Grant Applications: For the SAFER Grant, we are on the third payment. We are able to wire transfer online now. The total grant requested was \$1.4 million and we are receiving \$1.1 million. There is also monies made available by the government for COVID 19 and we have requested that as well. We are expecting to get about 75% of that back. Some departments are requesting money for their OT, we don't think they will get reimbursed for that. They will run out of that money really quick if they gave money for all that OT. There was some discussion.

Village/Counties: The HAART group meets weekly. Deputy Chief Schlick sits in with PD agencies in District and they have a conference call every Tuesday to see what everyone is doing.

Other: None.

Old Business: None.

New Business:

Approve Hire Fire-Medics: We will discuss in closed session.

Approve Cherry Hill Consulting Internet Items \$3,285.00: This is to set up the IT room for Station 1. The majority of stuff at Station 1 will be moved over to the new station. Trustee Bayser motioned to approve Cherry Hill Consulting in the amount of \$3,285.00, seconded by Trustee Davis.

Approve Cherry Hill Consulting Computers \$11,255.00: This is for the extra computers for the work stations at Station 1. Trustee Saletta motioned to approve Cherry Hill Consulting in the amount of \$11,255.00, seconded by Trustee Bayser.

Approve Verde Energy Stations 2, 3, 4 \$25,167.26: This program is through ComEd and they come in and do a station study. By just changing out fixtures, we can save a lot of money. Most of the savings will be on the street lamps and bay floors. It will take us about six years to recoup the cost, so is it worth it? Should we break it up? Then we can evaluate it and see if it is worth it. The stations are pretty good at turning their lights off when no one is around. We will work on maybe just doing the outside lights first. We will look into it more.

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Approve New Ford Explorer \$40,002.00: This will be Chief's new car and his old car will go to training. The hood and hatch on the old car is rusted so that will be fixed first. This has been budgeted the last two years. Trustee Saletta motioned to approve the new Ford Explorer in the amount of \$40,002.00, seconded by Trustee Davis.

Trustees Agenda:

Old Business: We will discuss the old Station 1 in closed session.

New Business: None.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed session for the appointment, employment, discipline, performance or dismissal of specific employees and the selection of person to fill a public office or discipline, performance or removal of the occupant of a public office, inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller, and Administrative Professional Cane, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed and the meeting closed at 10:20AM.

The Regular Meeting of the Board of Trustees re-opened at 11:05AM. Trustee Davis motioned to accept the retirement agreement, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed. Trustee Mahoney motioned to authorize the promotion of the next five qualified candidates on our list, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. Trustee Mahoney motioned to adjourn, seconded by Trustee Bayser and the meeting closed at 11:07AM.

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President Milford Brown

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Secretary Bonnie Bayser