



HUNTLEY FIRE PROTECTION DISTRICT

11808 Coral Street PO Box 517 Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

**Regular Meeting of the Board of Trustees of the Huntley Fire Protection District
5/19/2020 at 9:00AM
Station Four**

The Board of Trustees of the Huntley Fire Protection District conducted the Regular Meeting partially via teleconference in accordance with Section 6 of Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5).

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Attorney Joe Miller and Administrative Professional Cane. The meeting opened at 9:04AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$2,660,176.26, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Our first budget money comes in on May 20, 2020 from Kane County and we have three installments in June by McHenry County and another one for Kane County. About 40% of escrow money has gone through, so we should at least be getting that. For the remaining 60%, we've been told by the counties that at least half will come in on time. There is no indication by the banks that they are not going to pay the remaining escrow. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of April 21, 2020 as distributed, seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting minutes of April 21, 2020 and keep them closed, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Correspondence: We received a lot of thank you cards for the parades we have done. We are well over 200 parades that we have done for birthdays. Are we going to continue doing them? We are going at least until June 1, 2020. Lt. Bentley is doing a great job organizing them. They are no longer social distancing however, so it is not looking too positive anymore. Most departments around our area have stopped doing them, but we do not think that is necessary yet.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Report: For Station 5, we filed the tax exempt form but we received a bill for \$100.00. We are trying to find out from Kane County why we received the tax bill. We know they got the exemption, we just can't figure out why we got a bill. Is there a processing fee? We received a lien from Regency Square in regards to the homeowners association. Attorney Miller is going to call them and find out what's going on. We just need documentation that shows the association was in existence, but they have not provided that yet. They can't make us join anything without giving us notice, which they have not done.

Approve: Budget 2020-2021: We opened up the ordinance for the budget for public comments at 9:13AM. There are no public comments. Closed at 9:14AM. Trustee Bayser motioned to approve the budget and appropriation ordinance, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Increases Non-CBU employees: We will talk about this in closed session.

General Report: We are currently at 1,949 calls, which is down 92 calls from last year. We had 30 calls yesterday. We have a few employees still out on medical. More recently, we have an employee diagnosed with COVID-19, but he is doing better. We have a COVID Task Force meeting Thursday morning, 5/21/2020. If we have another positive, what steps must we take? It could lead to quarantining a station for 14 days if we need to. We talked to Elgin and they have four cases. What is workman's comp doing? At another District, an employee was off and wasn't sure if he had it because he was asymptomatic but took a test, and went to work. He tested positive and was sent home. What workman's comp did for the original employee was denied the claim. Workman's comp could deny and say that it is not work related. Nobody else has signs or symptoms. IPRF may say it is not work related because he was off beforehand. Do we do temperature checks? We do not yet, but that will be the next step if needed. We are self-monitoring right now. The few call offs we have had have not been COVID related. We only had four call offs this month, and two last month. There was some discussion. Station 5 is going very well and they are very busy. Station 1 is going well. They are putting up drywall and the roof is almost completely sealed. The walls are all framed. We took staff down last week to look at the offices. Our new battery powered extrication tools came in and we are doing training on them. We have been doing training with the new engine as well.

Alarm Response - Training Report: The QRV is going to a lot of calls. Truck 983 is down with their calls so there is not of wear and tear on the Truck, which is good. If the QRV is not dispatched, a lot of times they will still go on calls. The Battalion Chiefs are liking it. We had a bad accident and the QRV was able to go and extricate while the Ambulance was able to take care of the other patients.

EMS Dispatches - Education Report: No questions. Lt. Harders has been going on a lot of calls, especially the more difficult ones. We do not bill for non-transport. We can amend the EMS billing ordinance if we want to start charging for lift assists or other non-transport calls. Most Districts do not bill for non-transport. There was some discussion.

Hospitals Report: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are at 43% and all very positive.

Facilities Report: There is minor repair work at Station 2. All four garage doors at Station 2 and 3 had their weather seal broken. We had an issue with the hot water tank at Station 4. We have two tanks so we shut the one down for now.

Apparatus Maintenance: Our mechanic has been very busy. Ambulance 954 had some damage but has come back and is in service. The new engine equipment is mounted. Engine 942 had a cracked rotor but it is fixed.

Committee Reports: We have a few more part time employees leaving. We have put advertisements out like crazy. We are trying something different and we put an ad out for paramedics only. We've had seven applications in one week. It will be different but we think we can make this work. They will not take a CPAT test because they would not be a firefighter, but they will have a physical test. Any feedback? What happens if we have some of our full time employees that just want to be a paramedic? No. We have to change the resolution for our staffing. We are not changing the structure, just changing the part time. We don't have to change the rank structure. The minimum staffing is still the same. There will be no reduction in the firefighting force. We send an ambulance to a structure fire, but they are EMS only for any patients, including our employees. As soon as the part timers are getting their paramedic license they are leaving, so we are having trouble keeping them. We can move forward as a trial basis. Will they have different uniforms? No, just different gear. There was some concern with having the same uniform. Plainfield has paramedics only and we've reached out to them. There are a few other Districts that also do it. We are looking at it as a possibility to create a spot for a full-time paramedic only. For the down state firefighter pension, there would have to be two categories, or we could put them in an IMRF. We are thinking 3-6 paramedics and the Union is on board. They would still be in the Union. We are trying to find ways to be cost effective but also better our District. There was some discussion. We are going to do an insurance meeting over Go To Meeting. Foreign Fire doesn't have a meeting until the next quarter.

SEECOM: Nothing.

Board of Commissioners: We have interviews coming up.

Fire Cost Recovery: \$4,132.00

Grant Applications: The second round of money is ready for a wire transfer for the SAFER grant.

Village/Countries: HAART group is meeting weekly. Huntley has been very flooded with all this rain. We participated in a conference call for Huntley PD's accreditation process.

Other: One thing to consider for the budget is we are working on the Chief's car to be a backup command vehicle.

Old Business: None.

New Business: None.

Trustees Agenda: Nothing.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed session for appointment, employment, discipline, performance or dismissal of specific employees inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller, and Administrative Professional Cane, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed and the meeting closed at 10:19AM.

The Regular Meeting of the Board of Trustees re-opened at 10:55AM. Trustee Bayser motioned to accept the proposed salaries for the Battalion Chiefs, seconded by Trustee Davis. Trustee Brown abstained, and the remaining voting members voted yes. The motion was passed and the meeting closed at 10:57AM.

President Milford Brown

Secretary Bonnie Bayser

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief