



HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
Held the 17th Day of March, 2020
At the District's Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Administrative Professional Cane. Not present was Trustee Davis. The meeting opened at 9:00AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Presentations: None.

Treasurers Report: Trustee Brown motioned to approve the Treasurers Report and Accounts Payable in the amount of \$2,090,831.68, seconded by Trustee Bayser. There was some discussion. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of February 18, 2020 as distributed, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Closed Meeting minutes of February 18, 2020 and keep them closed, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed.

Correspondence: We received a thank you letter from Woodstock Fire because we had sent an engine to cover them for their awards dinner.

Attorney Report: There is an executive order for restaurants and bars to be closed for the next two weeks, and gatherings of 50 or more are prohibited. Illinois just updated it to be gatherings of 10 or more people. A more important issue is in regards to any meetings, which should be suspended in person. We can do a meeting over the phone, possibly for next month. The next thing is under the Illinois Emergency Management Act, a Fire District is a political subdivision and in case of civil emergency we can stop people from going on vacation, which is probably in effect now. If necessary we can declare that. We might be able to wait, there have been no issues currently. We would let them roll over their vacation time. There was some discussion.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

General Report: We are at 1,180 calls, which is down 11 from last year. We have a few guys out on medical. We had one break his thumb at training, so he will be out a few weeks. Station 5 is almost fully put together. The new engine is sitting at Station 5 currently, but will be moving to Station 2. Station alerting was put in this week. Station 1 and Station 5 construction crew has meetings today regarding updates. Once the temperature warms up, the painter will be back out to do touch ups. The Corona Virus is eating up a lot of our days currently. We had a staff meeting Sunday morning to make sure we are on same page. Every morning there will be a meeting with Lieutenants and staff. We are trying to eliminate our exposure at hospitals, so we are no longer writing reports at the hospital. The crew is making sure to clean everything, from every call. The contingency plan is to shut down vehicles if needed and to have a skeleton crew. If there is big quarantine, we can have other paramedics come in from Woodstock and surrounding areas. We have a meeting today with the McHenry County Chiefs. Lt. Bentley made a flyer to tell people what McHenry County is doing. Lt. Harders is going out today to get more supplies. The engine crew will follow the ambulance, but will no longer go in unless it is a more life threatening emergency. We will talk to the police today regarding police response. We have shut down the stations, so there are no tours or interns/cadets and no public inside. We are postponing inspections. We will only have one crew member do the shopping currently. We also bought a floor cleaner for \$3400.00 from Dorr Township for Station 1. The Expo was two weeks ago and it was a good turnout. There were 3,000 people, which was up 1,000 from last year. We hired more part time with one paramedic and four EMTs, and will have another hiring right before August. We also discovered that we can go to NPSA and recruit people to come to us while they take the CPAT. One part time guy will be retiring. We received letter of agreements from the Union, so we can go with five part timers per shift. We will also have Battalion Chief testing. We will be buying all the supplies for Station five shortly. There was some discussion.

Alarm Response/Training: We are down a little bit, but still doing 17-18 calls a day, and it is slowly going up.

Are there any questions on any of the other Lieutenants reports? No, then we will move on.

Apparatus Maintenance: We are staying up on maintenance. We are doing some work on the truck because the housing for the airbags was starting to rust so we got four new airbags. Engine 941 is at the dealer now, but it should be covered under warranty. We are still working on Ambulance 954.

Committee Reports: The insurance meeting is being moved to May 4, 2020. The Labor Management meeting went well. Foreign Fire will have a meeting in the next week or so.

SEECOM: Meeting with them today to discuss asking the right questions for calls.

Board of Commissioners: Trustee Bayser motioned to approve the Commissioners stipend in the amount of \$250.00 each, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Fire Cost Recovery: \$1,440.00

Grant Applications: We submitted a grant to the state for battery operated hydraulic rescue tools. We have no news regarding the FEMA safer grant, but we are keeping track of what we have paid out for physicals and other things. FEMA needs to build a platform for us to get our money.

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Village/Counties: We are meeting constantly.

Old Business: None.

New Business: None.

Trustee Saletta motioned to approve Allied Painting Services in the amount of \$15,200.00, seconded by Trustee Mahoney, for interior painting on Stations 2 and 3. They had already previously painted the exteriors on those stations.

Trustee Bayser motioned to approve Arrow Manufacturing in the amount of \$73,832.80, seconded by Trustee Mahoney, to buy a new chassis. The old ambulance will go out once the chassis comes in. There was some discussion.

Trustee Bayser motioned to approve Haiges Machinery in the amount of \$18,013.85, seconded by Trustee Saletta, to purchase a gear washer and drying rack for Station 1.

Trustee Saletta motioned to approve to promote 3 lieutenants with the opening of Station 5, seconded by Trustee Brown. This will take effect next month.

Old Business: None.

New Business: None.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees. Roll call noted and all voting members voted yes. The motion was passed and the meeting closed at 10:01AM.

President Milford Brown

Secretary Bonnie Bayser

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief