



HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
Held the 18th Day of February, 2020
At the District's Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek, Attorney Miller and Administrative Professional Cane. Not present was Trustee Davis. The meeting opened at 9:00AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: None

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$988,691.79, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve the Lauterbach and Amen Report which is in the Board packet, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of January 21, 2020 as distributed seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Correspondence: None

Attorney Report: Attorney Miller said it was good to be back. One thing to talk about is pension consolidation. Carolyn went to meetings on the process. They have 30 months from January 1st, 2020 to make a request. We don't anticipate getting one for another two years. What will happen first? Is the pension fund going to force litigation or sue? When we get actuary report, Attorney Miller has thoughts on how to do the levy. We are in the high 80s. This is still a high number, but we may be in the 90s and not have to change anything. When Carolyn does the report we will get a copy of it. We think the state wants to fund the funds fast. They anticipate the larger funds will not do it. They do not have an Executive Director yet. They just put out RFP for Executive Director. There was some discussion.

General Report: We are currently at 728 calls, 50 calls down from last year. Last year took off the first two months. Maria's last day was yesterday, and it was a good turnout. It was one of the biggest days we've had because Comcast was in and we got a new phone system. It is a slower process, but we do have phones that are working. By the end of the month we should have internet running. We have

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AT&T until March. So far things are good. Station 5 is coming along well. Lockers and carpet are in and they are painting and finishing the kitchen. Station 1 has a lot going on inside. Walls are framed up. HVFC is going in. Concrete is poured inside. Units will go up in the mezzanine. The maintenance division walls are up. They are framing exterior walls today, and will begin pouring concrete on 2nd floor too. They are saying they will be finished the end of August. Trustee Bayser asked if we are doing open house for Station 5. Yes, in April. We are shooting for April 6th. We came in yesterday and we worked on new budget. First draft of annual report is coming out soon.

Alarm Response/Training: We fell off in the beginning of the year, averaging 14.5 calls a day, compared to last year we were 17.5 calls a day. The report is in the Board packet. Working on large area searches for training. We will also be at the tower on the nicer days. Move to outdoor stuff later in the year. Different performance indicators needed have gone out to other department heads. We do not need things submitted until March 15, 2021. There are not a lot of changes. There was some discussion.

EMS: Calls are down, but what's interesting is that acuity is up and we have more in depth calls. The calls we are running are more significant. Falls are down 5%. Intubation is at 100% for the year. We have five students.

Hospitals: Dr. Shakeel called regarding the incident from last month where the patient was crushed under a truck and said we did great job. That is call of the month. We are trying to meet up with the patient.

Fire Prevention: More Brewing Company is opening on February 29, 2020 with a soft opening this week. Rosati's strip mall will have inspections in the next few weeks. Starbucks and a nail salon are coming in. Bureau is up 30% in plan reviews. Half of that is solar panel reviews. Popeye's is going between O'Reillys and Panda express. We will have good access to one side of the building. Panera still owns property, but we don't know when it is opening. No word on the new Thornton's yet. Have not heard much on the hotels. There are two that want to come but only one will be able to. They will do presentation to HAART group and Village Board. Moore Bed & Breakfast has been approved. There was some discussion.

Public Education: Lt. Gitzke and Lt. Bentley attended medical academy interviews. Trustee Bayser was also present. It is amazing what the high school is doing. Our Fire Safety app is live on Google play. We are doing a certificate for kids that helped develop the app so they can use for college applications for scholarships. Jeopardy program at end of February. Culvers starts reading again this Thursday evening, booked until August. Conference coming for fire life safety educators in March. Lt. Bentley was asked to be an instructor. See report in Board packet. We wanted the Park District to come with for touch-a-truck but they want to do their own, which conflicts with the Village of Huntley.

Woodchucks agreed to build little public library's and wants to do fire truck or alarm box design.

Customer Service Surveys: We are at 49% with all positive reviews.

Facilities: Nothing is broken. January has been a good month.

Apparatus Maintenance: Rob has been busy going back to stations to do maintenance. Ambulance 953 was towed because the AC compressor locked up. We had to get a new one. Engine 941 has a

few issues because it's just not getting out enough. The same problem is with Ambulance 952 because the drives are so short and they do not transport far. Rob can force it to regen. Maybe we can go to a gas engine ambulance for Station 2. Rob has started preventative maintenance and he is a certified rep for Stryker. We also started purchasing parts in advance.

Committee Reports: Insurance did not meet this month, but wants to meet next month. Labor management will be meeting soon. January 27, 2020 was the first negotiations meeting. Trustee Bayser and Trustee Davis also attended. The next meeting with the Union is March 2, 2020. We hope to have more information for next Board meeting. We are going over new policies, especially the cannabis, cadet, FMLA and discipline. It is going well. Foreign Fire met January 22, 2020 and they need to approve for weight equipment and kitchen table. We want second set of extrication tools. We are looking for an air pack/mask washer as part of our cancer program. It gets all contaminants off of them. It has been in Europe for years and is now coming to US. We are submitting this to Foreign Fire.

SEECOM: We had an advisory board meeting, proposing the new budget. They are finalizing budget, and making a few changes for us. We are locked into a contract.

Board of Commissioners: They met yesterday and had interviews for next round of candidates for hiring. The #1 candidate is moving forward. The #2 wanted to be taken off the list. The #5 guy agreed to come but did not show, he is now off the list. He had 2 no shows. #3 is hired and #4 was hired but will be resigning. # 6 accepted and #7 accepted but #8 is only EMT at this time. He had a pass but he will get opportunity at the next round. #9 accepted. Both of his Chiefs recommended him. Four new hires are coming on.

Fire Cost Recovery: We received a check for \$5,224.00.

Grant Applications: The State of Illinois small tools grant is \$26,000 and will be used for extrication tools and we are only \$400 over that. For the Safer grant, on February 10, 2020 Cary, Rutland and Sugar Grove met with us and had a good meeting. We received the grant but FEMA did not build program for us to get paid out. We have to wait for that to get our money. We are still submitting everything and they are just keeping the file for us. We are spending money on background checks and physicals, but not equipment yet. We are using Alex from Woodstock to do a video for each department that we can use for anytime. It is \$15,000 but will not be paid by us until we get the grant, and they will pay for it. We will not do videos until we get the grant.

Village/ Counties: Met with HAART group on February 15th and next week we are meeting to get prepared for the big meeting with all trustees.

Other: Awards night is this Saturday, February 22, 2020 at Pinecrest at 6pm.

Old Business: None.

New Business: Trustee Bayser motioned to approve EMC Fire Equipment for extrication tools for the squad in the amount of \$26,400.00, seconded by Trustee Brown. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve Dinges Fire for all new hose for new engine in the amount of

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\$18,915.71, seconded by Trustee Brown. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve Air One for new equipment for the engine and squad in the amount of \$37,236.00, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve Cherry Hill for nine new computers in the amount of \$19,282.00, seconded by Trustee Mahoney. Cherry Hill will rebuild the old ones and they will go to Station 5. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve to hire three Fire-Medics; Buckle, Robel, and Graff (the next three eligible), seconded by Trustee Bayser. April 6, 2020 is the target start date. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve Dinges Fire Gear for seven sets of gear for new full time, and a few part time, seconded by Trustee Mahoney. We will probably have this for approval for the next few months. We do have 15 sets that we rotate every year. We have training tower gear coming up. We have close to \$120,000.00 to spend on gear this year. There was some discussion. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve Air One/Dinges Fire, seconded by Trustee Brown for connectors, adaptors and hose appliance for new engine and is not to exceed \$15,000.00. The explanation is in the Board packet. Whoever is cheapest between the two companies is where we will purchase from. This is for replacement equipment and new equipment. There was some discussion.

Trustee Bayser motioned to approve Air One/Dinges Fire, seconded by Trustee Brown for high rise tools and hand tools for new engine and is not to exceed \$15000.00. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve Air One/Dinges Fire, seconded by Trustee Mahoney for additional nozzles and additional hose and is not to exceed \$15000.00. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve Foreign Fire giving us \$19,987.41 for Life Fitness, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve Rick Madsen's college reimbursement in the amount of \$963, per policy, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Old Business: NONE.

New Business: NONE.

Trustee Brown motioned to approve Professional Services for new audit company Tighe Kress Orr, seconded by Trustee Bayser. See reports in Board packet. The staff liked Eder Casella, but it is about

a \$10,000.00 difference, and we are confident that the other company will do well. The pension cost is a little different but they will decide on their own. This is for a five year contract. The levy is under \$20,000.00 for the audit. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve the resignation for Fire-Medic Conner Lemcke, who was just hired last month, seconded by Trustee Bayser. There was some discussion. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to approve resignation for administrative professional Maria Piszczor, effective yesterday seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Brown motioned to close the Regular Meeting of the Board of Trustees and move into Closed session for appointment, employment, discipline, performance or dismissal of specific employees inviting in Chief Ravagnie, Deputy Chief Schlick and Attorney Miller, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed and the meeting closed at 10:15AM.

President Milford Brown

Secretary Bonnie Bayser