



# HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the  
Huntley Fire Protection District  
Board of Trustees  
Held the 21<sup>st</sup> Day of January, 2020  
At the District's Station Four**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek, Attorney Karl Ottosen, Administrative Professional Cane and Recording Secretary Piszczor. The meeting opened at 5:30PM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: Chief Ravagnie called Zachary Shannon forward. Zachary Shannon started with the District in 2015 as a part time employee. Commissioner Olson gave the Oath of Office. Zachary's wife pinned his badge and then he introduced his family. When he is off probation his badge number will be 86.

Connor Lemcke was called forward. Connor Lemcke started with the District as a part time employee in October 2018, he just got off probation as a part time employee. Commissioner Palermo gave the Oath of Office. His mom pinned his badge and he introduced his family. When he is off probation his badge number will be 87.

The Board took a refreshment break at 5:42PM. The meeting resumed at 5:49PM.

Continuing with presentations, Tom Sawyer from Sawyer/Falduto gave an update of the Huntley Accounts, a copy of the report is in the Board packet. We had a good meeting with the Pension Board. Chief Ravagnie, Administrative Professional Piszczor and I got some things organized regarding cash flow. The District had a good quarter and a good year. Any questions? No, thank you for all you do!

Trustee Saletta motioned to approve the Treasurers Report and Accounts payable in the amount of \$1,738,541.53 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Trustee Davis motioned to approve the Lauterbach and Amen Report which is in the Board packet seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Special Board Meeting Minutes of December 9, 2019 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Special Board Meeting Minutes of December 9, 2019 and keep them closed seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Regular Board Meeting Minutes of December 17, 2019 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Board Meeting Minutes of December 17, 2019 and keep them closed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve and accept the review of the Closed Board Meeting Minutes of the past 6 month and continue to keep the minutes closed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Correspondence: None

Attorney Report: Trustee Saletta motioned to approve Resolution 2020-01 Auto Aid with Crystal Lake seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

We received a Tax Objection for the Huntley Fire Protection District. Their claim is that we don't need to have the money that we have on hand. We will show what we spent on capital the last 12 months and what we will spend in the next 12 months.

As for marijuana, for non-sworn personnel you can say they have so many hours before work to use it. Sworn members should not be allowed to use it on or off duty. You should make Zero Tolerance part of Collective Bargaining. The District can't reject a potential Fire-Medic candidate if they test positive for marijuana the suggestion is to not test for it for new hires.

Chief Ravagnie gave the General Report. In 2019 we had a total of 5,438 calls. In 2018 we had 5,427 we are surprisingly up only 11 calls from last year. Lieutenant Bentley has started collecting data for the Annual Report. Station 1 construction, the steel is up and they should be finishing welding by next week. They have done a lot of work on the inside. The mechanic's area is enclosed, we are waiting for garage doors. Station 1 is still on schedule for completion in the fall of 2020. They have been working very hard on Station 5, it should be finished by March. The new engine should arrive the end of February 2020. ETSB is going to reimburse the District \$20,000 per station for the station alerting system which is a total of \$100,000. They are also going to reimburse us for our Starcom Radios and usage fees for 2019 and 2020. The reimbursements are happening through a grant. We are attending the Basic Operation Recognition dinner on Thursday, February 5, 2020 for 5 graduates. Deputy Chief Schlick announced that our ISO rating when down to a 2 from a 3. We didn't get a rating of 1 because of the water systems in the villages in our District. We also took a hit because SEECOM doesn't ask specific questions like "where is your pain?" We will work on what we can to try and improve the situation. The Village of Gilberts is using 2003 building codes and ISO uses the

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lowest year. The rural rating remains the same at a 5 and 10. There was some discussion.

Lieutenant Levendoski gave the Alarm Response and Training Report which is in the Board packet. We had 466 calls for the month of December which is an increase of 121 from 2018. Interestingly, at the end of June we were up 300 calls from the previous year but we really dropped down finishing only 11 calls ahead of 2018. For the year, 90% of our calls had a turnout time of 2.12 seconds, I believe the automatic vehicle location system has something to do with it. Lieutenant Levendoski went over the submission for the Annual Report for training which is in the Board packet. Any questions? Are we breaking even with the tower regarding the expenses? Yes for the most part, with the exception of the maintenance that had to be completed last year.

Lieutenant Harders gave the EMS Dispatches and Hospitals Report which is in the Board packet. The numbers are pretty much the same from last year to this year. We are preventing the numbers from escalating due to training. We are doing CPR this month for the Staff. We are hosting an EMT class in February, we currently have 4 students enrolled. We are focusing on our interns and getting them trained up. We had a pediatric arrest on Saturday, the baby had a pulse by the time we got him to the hospital. We had a call to a company on Smith Drive, a semi-trailer fell off the jack with a worker under it. The crews did a great job. The numbers for patient assists and falls are separate calls and are not interchangeable. We had one issue with Sherman Hospital, we addressed it and they said we did it correctly. Huntley Hospital was on by-pass for about 72 hours. There was some discussion.

Lieutenant Madziarek gave the Fire Prevention Report is in the Board packet. The Moore House Bed & Breakfast plans were approved today. Street Slice Café is moving into the building with Morkes. Terrace Hill Golf Course is becoming the Trails Wood Creek which will be a single family home subdivision.

Lieutenant Bentley gave the Public Education which is in the Board packet. We purchased a Google account for use with the new App that the high school is developing. Over the last three school days, 630 kids from grades 3, 4 and 5 played the Jeopardy program on fire safety. The kids seemed to enjoy it. The next advisory meeting with Alden Rehab is February 20<sup>th</sup>. We submitted 5 years of data to the NFPA Risk Reduction program for our Dashboard. The Fall Prevention Program starts March 3<sup>rd</sup>. Every other month starting in February we will be reading at Culver's. We are working with the HAART group to merge our calendars so we aren't duplicating our efforts for community outreach events. We raised \$2,444 from the Red Kettle Challenge in front of Jewel. We received \$23,180 for all departments in McHenry County. We will have a 12 page Annual Report which we should have done by the March Board meeting.

The customer service surveys have a return rate of 48%.

Deputy Chief Schlick gave the Facilities Report which is in the Board packet.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet. The air conditioner compressor went out on 953. The repair will be finished first thing in the morning. Rob Territo now has a spot with heat at the Annex to do some work.

Chief Ravagnie gave the Committees Report. The Insurance Committee Meeting was moved to February. We will be meeting with Labor Management for the beginning of negotiations on Monday,

January 27, 2020 at 8AM. Trustees Bayser and Davis will be in attendance. Trustee Saletta is the alternate. The Union will get us a packet of what they are looking for and a list of what they want to work on regarding verbiage. The Foreign Fire Tax Board Committee meets tomorrow.

There is nothing new with SEECOM.

The Board of Commissioners met tonight regarding the RFP for the Battalion Chief Test. We would like to start it in June. Currently we have only one actor, which equates to a lot of overtime.

We received a check in the amount of \$2,052 from Fire Cost Recovery.

We are applying for a small tools grant with the Office of the State Fire Marshal for electric extrication tools.

On January 14 Deputy Chief Schlick and Chief Ravagnie attended the "State of Huntley" presentation at Huntley High School. There will be a meeting on March 10, 2020 with all the presidents of the various Boards in Huntley. On May 11, 2020 all the Board members from the various Boards will meet at 7:00PM at the park district. We will give a 5 minute overview of the District. Attorney Ottosen said each group can take their own minutes.

Other: We still have 3 employees on disability. Fire-Medic Pollnow is doing great after surgery and is hoping at coming back in March. Lieutenant Liggett is scheduled for surgery this Friday and will be out for 6-8 months for recovery. We received an email from IPRF regarding Fire-Medic Kenik stating that he is getting an injection and an independent medical evaluation.

Chief Ravagnie asked the Board if they want him to come to the Board with every spending request individually or can he spend up to his limit of \$5,000 without making a request? He will put copies of everything in the Board packet that was spent. Was furnishing the stations included in the money set aside for the building of the stations? The money we set aside did not have anything to do with furnishing the stations. The Board said you can spend the \$5,000 without approval as long as you let us know what you spent.

Trustee Bayer motioned to approve Best Buy Automotive Equipment for a truck tire changer in the amount of \$5,495.00 seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve Air One Equipment for \$6,101.80 for small tools for the new engine and reserve engine seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed. The final cost for all supplies will be around \$30,000.

Trustee Bayser motioned to approve the invoice from Dreamseat for \$13,455.42 for stools and chairs for Stations 1 and 5 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed. We ordered 40 office chairs and 11 bar stool chairs. Bids have been sent and received.

Trustee Saletta motioned to approve Working Fire Furniture & Mattress Co., Inc. for 14 recliners not to exceed \$11,550.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve Mattress Firm in the amount of \$3,099.00 for 6 mattresses seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve Air One in the amount of \$1,898.00 for a gas monitor seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve Grand Appliance in the amount of \$5,841.00 for Station 5 appliances seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve Life Fitness in the amount of \$19,998.41 for half of the fitness equipment seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed. We will ask the Foreign Fire Tax Committee for funds for the additional equipment needed.

Trustee Bayser motioned to approve US Digital Designs in the amount of \$23,570.03 for the station alerting system seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve Factor Electric, Inc. in the amount of \$4,524.00 to switch out all the lights to LED at Stations 2 and 3 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed. They will also do some electrical work at Station 3 for a Cascade System. We currently have to buy bottles. We will mount it at Station 3 so Stations 5 and 3 won't have to come in to town to fill bottles.

Old Business: None

New Business: Trustee Saletta motioned to approve the Revised 2020 Board of Trustee Regular Meeting Dates and Times seconded by Trustee Mahoney. Roll call noted, all voting members yes, motion passed.

Barrington Fire Department will be handling the Camp I Am Me License Plates this year. Trustee Saletta thanked Administrative Professional Maria Piszczor for being the administrator of the Camp I Am Me License Plates for the past 11 years.

Trustee Saletta motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed and the meeting closed at 7:17PM.

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President Milford Brown

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Secretary Bonnie Bayser

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