



# HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the  
Huntley Fire Protection District  
Board of Trustees  
July 16, 2019**

Trustee Brown called the Regular Meeting of the Board of Trustees to order, the meeting opened at 5:30PM at Station 4. Roll call, present were; Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were; Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek and Attorney Miller.

The meeting participants stood for the Pledge of Allegiance.

There were no public comments.

Tom Sawyer from Sawyer/Falduto gave an update of the Huntley Accounts. Everything looks good. Are there any questions? Trustee Saletta asked about withdrawing funds and any potential penalties. Mr. Sawyer said no we won't have any penalties but let's plan it out in advance. Thank you!

Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$570,005.15 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the budget report from Lauterbach and Amen dated June 2019 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed. The report has been changed so that we know the balance per fund which makes it easier to do the budget and to view for tax rate extensions. Trustee Saletta asked if the Capital Fund reflects our funds with Sawyer/Falduto? Yes it does.

Trustee Bayser motioned to approve the Regular Meeting Minutes of June 18, 2019 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the 6 month review of the Closed Meeting Minutes and keep them closed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

We received a \$1,000 donation from a family in Woodstock.

Attorney Report: Starting Friday, July 19, 2019 the law will change so that you won't have to go out to bid for items like defibrillators.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Miller spoke to Jackie at Manchester Lakes regarding our payment for the ponds. She was supposed to have Angel call back but we have not heard from her. They acknowledge we are only involved with one pond. Trustee Mahoney said that all six ponds are connected. Trustee Bayser asked if we could build our own pond. HR Green is looking into it.

Chief Ravagnie gave the General Report: We had 2,941 calls YTD which is an increase of 270 calls from last year. We have 3 people out on injury. We have 1 going through a Pension Hearing, 1 has hip issues and is in rehab and 1 had vertebrae surgery. We have another person who is going for surgery in August on his shoulder. The Ground Breaking for Station 5 was successful, we had a good turnout. We had the bid opening for Station 1 on June 28 at Station 4. Battalion Chief Flannigan is working on deductive change orders to get some of the prices down. One major expense is from Com Ed and AT&T to bury the utility lines in front of the Annex. The pad for Station 5 is complete, they will dig the footings on Wednesday. We are giving two presentations in Del Web with the Village of Huntley and the Huntley Police. We will be receiving a check for around \$8,000.00 from the insurance claim we made for the Training Tower.

Lieutenant Levendoski gave the Alarm Response which is in the Board packet. We finished the Compliance Report for Accreditation. Some of our ambulance response times are lower and others are higher using the new dispatch alerting system. We average 7.33 minutes for EMS calls. In regards to Training, we completed all the training we can do in the Annex. We are doing water flow training with the engine like pulling hose, etc. Repairs to the Training Tower are underway and should be done by the end of July. We have a user meeting with everyone in the county regarding dispatch. All of the Districts in the county have noticed that response times are 30-40 seconds longer.

Lieutenant Harders gave the EMS Dispatches and Hospitals Report which is in the Board packet. It has been a busy month. Illinois Department of Public Health did the annual inspections for the ambulances. We met with Centegra for our annual review. We discussed any questions and how we can continue to build our relationship, it was a very good meeting. The total number of invalid assists is up 18% and lift assists are up 17% over last year.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. We have over 50 submittals for residential solar panels. Some in Division 5 have added Fire Investigators to the box cards. Trustee Saletta asked about the airplane hangar, as long as it is sprinkled is should be OK. There was some discussion.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. There is a new principal at Hannah Martin School. Heritage Woods is 10 years old this month. Athletico wants to host a Touch-a-Truck event and will feature exercises for balance. Fifty kids came out to the book reading at Culver's. Fire-Medic Koelper will be reading one of the nights at Culvers.

We have a 39% return rate for the Customer Service Surveys. We had one complaint about the guys denting a new refrigerator. No one will take a dent out of a refrigerator. We may have to replace the entire refrigerator, someone is going to look at it Friday.

Battalion Chief Flannigan gave the Facilities Report which is in the Board packet. Woodstock Heating and Air replaced the air conditioner at Station 1. The air conditioner went out at Station 3, it is a wall unit in the work out area which will be replaced.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet. Fire-Medic Eric Smith assists Rob Territo when needed. When Rob goes out of town, Woodstock Fire District's Mechanic, Mike will come and help us out.

Chief Ravagnie gave the Committee Reports. The Safety Committee met last month. Labor Management will met August 5 at 7:30 Station 1. The Foreign Fire Tax Committee met July 8. They approved the purchase of magnetic name plates for the lockers. They also purchased a Fast Board which is half of a back board for RIT activation, it makes pulling out a firefighter much easier. The Committee would like to have two Fast Boards in the District. The FFT Committee tabled the E-Hydraulic tools. The Insurance Committee will meet with Kallie from Corkill Insurance July 22. We are looking at alternatives to lower the cost of insurance like pooling insurance with other entities. There is a program called Tactical Athlete. If we subscribe to it, we can send injured employees directly to their doctors which gets them help faster than going to the hospital. The employees are back to work quicker but it is only for full time employees. You pay per member. Their doctors are top notch, they treat you sooner and get you back to work quicker. We may be able to use our grant from IPRF to pay for this service. We would like Tactical Athlete to come out and give a presentation to the Insurance Committee, Trustees and any other departments that may be interested. The cost is \$325/member per year with a 3 year commitment. It cost much less than overtime costs. There was some discussion. The return on investment is 10 weeks. The Board said to keep looking into it.

There is nothing new with SEECOM. We will be attending a user group meeting soon.

The Board of Commissioners met July 15 to discuss full time testing and the upcoming Lieutenant's test. We had 69 people take our full time test. Twenty one failed either by not turning in all the required paperwork or just did poorly on the test. We will be interviewing 48 candidates on August 6 at Station 4. When we do the test next time, we are going to have the Board of Commissioners do all the interviews. Twelve of the candidates are our part time employees.

We did not receive a check Fire Cost Recovery this month.

We received an email from our current grant administration asking a bunch of questions which is usually a good sign in getting the grant.

There is nothing new with the villages or counties.

Other: We discussed lowering the hiring age of part time employees with senior staff. Three of our cadets are 20 waiting to turn 21 to be hired. Can we lower the hiring age to age 20? Attorney Miller would like us to stay at 21 but we don't have to. We are really hurting for part time employees. Everyone being hired now are EMTs. Are there any liability issues? Attorney Miller says they are high risk up to age 25. Chief Ravagnie said we won't look at anyone that has a horrible driving record. There was some discussion. Some Districts are hiring at 18. The Board said to look at them individually and if they measure up then yes you should go ahead and hire them.

New Business: Bids for the Annex Remodel came back higher than expected. We can make some changes to the outside of the building. Corrigan Clark reduced their fee. The contingency fund was reduced but we can't eliminate it. We need to move the power pole but it is quite expensive. ComEd and AT&T are charging \$200,000 between the two companies to bury their lines. Attorney Miller said he will speak with other attorneys regarding changing the aesthetics of the building especially since the bids have already been received and the village has already approved the look of the building.

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There was much discussion. Boldt's contract is for \$11,150,000.00.

Trustee Bayser motioned to authorize the District and Boldt to enter in to negotiations with the lowest responsible bidders seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to authorize the approval with Boldt GMP Contract for construction of Station One seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the payment to Woodstock Heating and Cooling for a new air conditioner and furnace for Station 1 in the amount of \$6,350.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Our policy for ambulance billing is on our website. Trustee Saletta gave two presentations about billing. There was some discussion. There is no charge for non-transport unless we do any type of treatment, i.e., meds. Do we charge for lift assists? No. We bought a device which gets the patient up but then their legs give out and they fall. The falls are generally happening in the bath or shower. Can we bill the facilities for lift assists? Attorney Miller will look into it.

Trustee Bayser motioned to authorize payment to Mr. John James for the ambulance bill that he overpaid seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

The Board authorizes payment to residents that paid their ambulance bills above and beyond what the insurance company paid which they have to submit documentation showing the payment.

Trustee Davis motioned to send letters to patients that overpaid the past two years, there was not a second, motion ended.

Trustee Mahoney requested mileage reimbursement for the class he attended. Chief Ravagnie said we haven't reimbursed mileage since he has been Chief. Attorney Miller would like to table this until he can look into it further. Chief Ravagnie will look for the resolution and put it on the agenda for next month.

Trustee Saletta mentioned that National Night Out softball game is August 6 at 3:45.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and go into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees and collective bargaining matters or consideration of salary schedules for one or more classes of employees inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Recording Secretary Maria Piszczor seconded by Trustee Saletta. Roll call noted, all voting members yes and the meeting ended at 7:39PM.

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President Milford Brown

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Secretary Bonnie Bayser

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