



HUNTLEY FIRE PROTECTION DISTRICT

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**Regular Meeting of the
Huntley Fire Protection District
Board of Trustees
June 19, 2019**

Trustee Brown called the Regular Meeting of the Board of Trustees to order, the meeting opened at 5:30PM at Station 4. On roll call, present were; Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were; Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Gitzke, Lieutenant Levendoski, Lieutenant Madziarek and Attorney Miller.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: John James, a Huntley resident, came forward to discuss his ambulance bill from May 2018. He used our ambulance service and received a bill which he submitted to insurance he received a bill for a co-pay which he paid. He said he heard for years that Huntley residents don't pay out of pocket, only what the insurance pays. Attorney Miller addressed the comment. There is a change of policy, there is no right or wrong answer the Board can decide what to do.

Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount \$205,570.81 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Mahoney motioned to approve the May Report from Lauterbach and Amen seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of May 21, 2019 as presented seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of May 21, 2019 and keep them closed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Correspondence: We received a thank you letter from the Hampshire Fire Protection District for providing change of quarters for them during the funeral of Retired Chief Wayne Siegmann.

Attorney Report: Senate Bill 37 was gutted. A department/district will not have to make a payment toward the pension of a full time employee while they work part time in their department.

Beginning January 1, 2020, marijuana will be legal for regular use in the State of Illinois. The District will have to update our policies. We will have to get the insurance company involved, we need to find out what is considered the standard of impairment? There was some discussion. Attorney Miller will send over draft policies that other states are using.

Regarding Manchester Lakes Home Owners Association, Attorney Miller said we contacted them and left them the same message as before, that we aren't paying the bill until we hear from them regarding the ponds. Trustee Mahoney said the six ponds are interconnected so what affects one affects them all. Attorney Miller will get the name of the person to speak to from Trustee Mahoney. Trustee Mahoney said, email me what you sent them and I will walk it over to the President of the Association's house.

Chief Ravagnie gave the General Report: Last month we had 2,535 calls which is an increase of 239 calls YTD. Our 6 newest full time Fire-Medics came off probation and 6 part time coming due this week. The Village of Huntley approved the remodel of the Annex. Next week we have several bids coming due for work on the Annex. We currently have 3 employees out on injury, with one leaving soon. One will be filing for pension, 1 just had surgery, 1 is out with a hip injury and the last 1 is having surgery in August. Trustee Saletta asked if there was anything we can do to help with the guys with lift assists. There was some discussion. The fencing for Station 5 went up today. The sign announcing the new station is on the property. The retirement luncheon will be June 25, 2019. The Cadets and Interns are going to IFSI Thursday, June 20, 2019 and returning Sunday, June 23, 2019. We will receive \$75 for each attendee, the dorms are paid for by IFSI. We will bring water to keep them hydrated. On July 2, 2019 the Wall of Healing is coming down Route 47 to Algonquin Rd. We will have people posted along the way.

Lieutenant Levendoski gave the Alarm Response and Training Report. We have been averaging 16 1/4 calls a day. Station 5 would have had 318 calls which is similar with District 1 and District 2 call numbers. We have been doing a lot of training in the Annex and probably saving some money on demolition. We have been pulling down ceiling grid which we can't do other places. We had an Accreditation meeting last week. Each section was sent out to the Division heads. We have a good time line laid out. The Annual Compliance Report is due July 15, 2019.

Lieutenant Gitzke gave the EMS Dispatches, Education and Hospitals Report which are in the Board packet. We saw 419 patients last month which is a little higher than average because of a minor bus accident. In May we trained 99 people in CPR. In June we have 51 people scheduled. We will be meeting with Huntley Northwestern Hospital July 9, 2019 to discuss our working relationship.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. Huntley Springs wants to open up two of the units as sales models, they do not have sprinklers. Lieutenant Madziarek gave an update on the Moore Bed & Breakfast. They are trying to have a meeting without the Fire Marshal but those involved keep telling them they need to have the Fire Marshal involved. They have to bring it up to code because it is a vacation home with at least 12 occupants. The Kreutzer Road barn did not have a permit on site. It is going to be a greenhouse with no public access or sales on site so it is considered agriculture. We received a request for a fireworks show from Niko Kanakaris, one of the Trustees with the Village of Huntley. He says he got approval from the HOA in Northbridge. As long as he has proper documentation then he can do it.

Lieutenant Bentley gave the Public Education Report which is the Board packet. We helped sponsor the 5K run for GiGi's Playhouse for kids with Downs Syndrome. We were the only fire department/district present, we raised \$193.00. June 19, 2019 is Camp I am Me Visitor Day, we are taking the reserved engine from Station 4 and the Flame House. Thursday, June 20, 2019 is French Fries with a Firefighter Reading Program at Culvers. We would like to put Library Book Exchange Houses at each Station. We need someone to build the library. Trustee Bayser can you check with Chuck to see if the Woodchucks would build something for us?

The Customer Service Surveys have a 44% return rate, there were no complaints.

Deputy Chief Schlick gave the Facilities Report which is in the Board packet. We might have to purchase a new air conditioner unit at Station 1.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet. Rob Territo is moving to the far end of the Annex until the new building gets built. His truck is now outfitted so he can do more work at the stations instead of them coming down to him. We got the cab back for the old engine and parts are coming in from Marengo Auto Body, doors, cab etc.

Chief Ravagnie gave the Committee Reports. The Safety Committee had a meeting, they are looking at uniformed footwear. We also need to make sure we check footwear for part time employees. They are also looking at securing any debris in the cab of vehicles that could injury our members like boxes of gloves and helmets. The Foreign Fire Tax Committee meets July 8, 2019. Labor Management will have another meeting in July. The Insurance Committee met on May 30, 2019. We should have some pricing by next month. We are switching from Hartford Insurance to Standard Insurance, we can save \$7,000 by switching back to Standard. We are locking in a 3 year commitment.

We had a meeting with SEECOM, Algonquin/Lake in the Hills FPD, Crystal Lake FD and ourselves to discuss the wording that is coming across during dispatch. It is hard to decipher what kind of call we are going on due to the minimal amount of information we are receiving. We received a call from the Director saying we will meet soon so we can get this straightened out. We need consistency with all three departments.

Trustee Davis motioned to approve the stipend request for Commissioners David Hopkins and Luke Palermo as presented seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed. The Commissioners hired National Testing Network to administer the full time test. We opened testing to EMT only certification to test only and also lowered the age to 19 to test. We are trying to do everything we can to get candidates. At time of offer they have to be Fire-Medic and 21 years of age. Illinois Fire Chiefs will administer the interviews and the Commissioners will do the final interview of the top 5 candidates.

We received a check from Fire Cost Recovery for \$368.00.

We are trying to activate our registration with SAM.gov. Our current SAFER grant is coming to an end.

There is nothing new with the Villages and Counties.

Trustee Bayser motioned to approve National Testing Network to administer the full time test in the amount of \$3,810.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the Illinois Fire Chiefs Association in the amount of \$4,150.00 to administer interviews for the top 30 applicants with the contingency that there may be additional candidates to interview seconded by Trustee Bayser. There was some discussion. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve Action Construction to paint the Training Tower not to exceed \$15,000.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve Advanced Fire Training, Inc. in the amount of \$9,000.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed. Attorney Miller will send a sample of a public works contract to Chief Ravagnie.

Trustee Saletta motioned to declare surplus 35' 3 section of ground ladder seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee agenda

Old Business: We need to publish our Ambulance Billing Policy. Chief Ravagnie has been working with Andres on the wording. What if someone doesn't have insurance? We should treat all residents the same. There was some discussion regarding another District who transports for Huntley and their billing practices. We will add wording such as, you will be subject to the billing policy of the transporting agency.

Trustee Davis thinks we should reimburse John James the money that he paid out of pocket for his ambulance bill. Attorney Miller agrees with Trustee Davis. What does the District policy say? What was in the billing agreement ordinance? Let's find out what the ordinance says before we make a decision. There is an advisory Board meeting in July which Trustee Saletta is attending. Trustee Saletta will let John James know we are still working on it.

Do we want to have a Ground breaking if so, when? Yes, June 25th at 8:00AM. We will invite the chaplains.

Stipend for training IAFFD for trustees. Trustee Davis motioned to pay the stipend request per District policy for Trustee Bayser and Trustee Mahoney for the IAFFD training seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Davis. Roll call noted, all voting members yes and the meeting closed at 7:14PM.

President Milford Brown

Secretary Bonnie Bayser

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

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