



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees April 16, 2019

Trustee Brown called the Regular Meeting of the Board of Trustees to order, the meeting opened at 5:30PM at the Annex Building. On the call of the roll, present were; Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta and Trustee Davis. Also present were; Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski and Attorney Miller.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: Mr. Tom Sawyer from Sawyer/Falduto gave an overview of the Huntley Accounts. Everything is looking really good. Any questions? No, keep up the good work.

Trustee Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$358,082.13 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

The Lauterbach & Amen Financial Report is in the Board Packet.

Trustee Bayser motioned to approve the Special Meeting Minutes of March 14, 2019 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes March 19, 2019 as distributed seconded by Trustee Davis. Roll call noted, Trustee Brown abstain, all remaining Trustees yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes March 19, 2019 and keep them closed seconded by Trustee Davis. Roll call noted, Trustee Brown abstain, all remaining Trustees yes, motion passed.

Correspondence: We received a thank you note from DeFiore Funeral Home for our help during the Deputy Keltner funeral.

McHenry County Conservation District sent a thank you letter for our assistance with a grass fire, the Huntley firefighters did a great job.

Milford Brown	Bonnie Bayser	Fred Olson	James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

We also received a thank you letter from the Huntley Area Public Library for the CPR Class we held there.

Attorney Miller said Senate Bill 37 does not affect us unless we have full time personnel working part time at another department. If this is happening we will have to contribute to the other department's full time pension fund. It is not law yet. If you have less than 5,000 residents then you don't have to pay into it.

Attorney Miller reached out to Manchester Lakes HOA but has not heard from them yet.

The contract for the cell tower at the Annex Building expired and they are not renewing it.

Closing for the Station 5 property should be April 18, 2019. We are waiting for the actual dollar amount with closing costs before we send the funds.

The tentative 2019-2020 budget is in the Board packet. The budget will be published in the newspaper tomorrow which is more than 30 days before the next meeting.

Trustee Saletta motioned to approve Resolution 2019-03 Intergovernmental Agreement with Pingree Grove seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Ordinance 2019-01 Budget and Appropriations 2019 - 2020 is tabled for the May Board meeting.

Chief Ravagnie gave the General Report. We have had 1,613 calls for the year which is an increase of 168 calls over last year. We finished our annual physicals, everyone passed. The remodel of the Annex should begin June 1. On April 17-18, 2019 the staff is moving out of the Annex. We have items to be declared surplus. We will auction off most of the items that are declared surplus. We have a pre-bid construction meeting tomorrow regarding Station 5. The newspaper posted the announcement to bid to build Station 5, they will be coming in shortly. There is a little delay with Station 5. ATMI Concrete (they are the panel builders) have had their work force cut in half and all other companies are very busy. This week is Telecommunications Week for SEECOM. April 12, 2019 was the 7th anniversary of Captain Winkelman's death. A group of us, including Wes Levy, went to Heartland Bank and First National Bank for further meetings. As of now, we are going to stay with BMO Harris. We still make more money with BMO Harris even though their fees are higher, their interest rate is higher than with the other two banks. We will talk with BMO Harris about their customer service.

Lieutenant Levendoski gave the Alarm Response Report. All numbers are in the Board packet. We have multiple calls going 46% of the time. Our training on Saturday will be our last class room session at the Annex. We have 6 part time employees starting Friday, April 19, 2019. We will start more outside training. We are also looking at doing some online training. We can use some of the classrooms at the Huntley Park District if

needed.

Lieutenant Harders gave the EMS Dispatches and Education Report which is in the Board packet. We continue to have an issue with falls. Paramedic class is wrapping up, we have 4 students right now. We are getting ready for the next class of 6 students. CPR is big this time of year with summer jobs coming up. The Lake in the Hills Police Department and the entire Village of Lake in the Hills just finished CPR Classes. We have used the CPR Arm 2 times and we got a pulse back each time. We have used it a total of 4 times this year.

Deputy Schlick gave the Fire Prevention Report which is in the Board packet. A Thornton's Gas Station is going in at the northwest corner Kreutzer Rd and Route 47. Part of the Dean's Food building was demolished.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. We received a call to speak to the Huntley High School Drivers Program. We are working with Adam Dean and the nurses at the schools on the "Stop the Bleed" program. The Year End Report is finished. I attended a Fire Life Safety Conference, the speakers were those who survived the Seaton Hall dormitory fire. We are meeting with all kinds of people such as home health givers and McHenry County Task Force on Aging. We need to prepare because we will continue to see a rise in aging in our population.

The Customer Service Survey's have a 45% return rate.

Deputy Chief Schlick gave the Facilities Report which is in the Board packet. We have been doing a lot of cleaning at all stations. We are hoping that Station 2 will be finished next week. We are still working on the punch list for Station 3.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet. The new chassis for the ambulance should be ready any day.

Chief Ravagnie gave the Committees Report. The Safety Review Committee minutes are in the Board packet. We are working on getting the window replaced at Station 3. Labor Management is going well, we are working well together. The next Labor Management meeting will be May 13, 2019. The Foreign Fire Tax Committee is working on the items they want to purchase. ISO contacted us April 1, 2019, the water system is 40% of the issue with changing our rating. The kick off meeting will be April 25, 2019, we will have many people involved in the process. August 13, 2019 is the date for the initial meeting with ISO. Harmony Road at Route 20 west bound is closed. The Huntley Fire District and Marengo Fire District will both be going out on the calls to cover and make sure someone gets there in time. There may be a little delay. We are working with neighboring departments to make sure everyone and everything is covered.

SEECOM: It is Telecommunications Week.

With the resignation of Brenda Kardys and John Angerame from the Board of Commissioners, we have 8 candidates for the commission which will be discussed in Closed Session.

We received a check from Fire Cost Recovery in the amount of \$5,160.00.

Grant applications: We will be submitting a grant for electric tools with Firehouse Subs. The new SAFER Grant was submitted. We asked for \$1.4 million combined with the other departments. We are very close to spending the remaining funds on the current grant.

Village/Counties: The HAART Group met and finalized a resolution that we are working on together.

New:

The HFPD Budget 2019-2020 to be tabled for May 2019 Board meeting. There was some discussion.

Trustee Bayser motioned to approve the purchase of ISO Equipment from Darley in the amount of \$7,416.64 seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve the purchase of 2 Stair Step Machines for Station 2 and Station 3 from Life Fitness in the amount of \$12,526.22 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Pay increases for Non-CBU Employees to be discussed in Closed Session.

Trustee Bayser motioned to declare surplus tables and chairs and the drone seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustees: There was no Old Business.

New: Trustee Brown reappointed Chief Ravagnie to the Pension Board up to 4/30/20.

Firefighter/Paramedic Petty came forward to present Trustee Olson with a coin from the Local and said they would like to say thank you and we appreciate all your help through the years!

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees and selection of person to fill a public office or discipline, performance or removal of the occupant of a public office inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Recording Secretary Maria Piszczor seconded by Trustee Davis. Roll call noted, all voting members yes, and the meeting closed at 6:34PM.

The Regular Meeting re-opened at 7:30PM with 5 trustees and other invited individuals.

Trustee Davis motioned to approve the pay increases for the NON-CBU employees, the Administrative Professional, part time employees, the Mechanic and Battalion Chiefs at .025% effective May 1, 2019 seconded by Trustee Bayser. There was some discussion. Roll call noted, Trustee Olson abstain, all remaining trustees yes and the motion passed.

Trustees Brown and Saletta will do a performance interview with Chief Ravagnie and Deputy Chief Schlick. We will discuss a date and let you know.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Davis. Roll call noted, all voting members yes, and the meeting closed at 7:36PM.

President Milford Brown

Secretary Bonnie Bayser