



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees December 18, 2018

Trustee Brown called the Regular Meeting of the Board of Trustees to order and the meeting opened at 5:30PM at the Annex Building. On the call of the roll, present were; Trustee Brown, Trustee Olson, Trustee Saletta and Trustee Davis. Also present were; Chief Ravagnie, Deputy Chief Schlick, Lieutenant Bentley, Lieutenant Harders, Lieutenant Levendoski, Lieutenant Madziarek and Attorney Miller. Trustee Bayser was absent.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: There were no public comments.

Presentations: Auditor Susan Coen presented the Annual Financial Audit for 2017-2018. New policies and procedures have been put in place that will help with more accurate future reporting. Any questions from the Board? No questions. Thank you!

Trustee Olson motioned to move the two CDARS coming due on January 11, 2019 and January 31, 2019, at the appropriate time, to the checking/money market account at American Community Bank seconded by Trustee Davis. Roll call noted, Trustee Brown abstain, all remaining trustees yes, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$511,730.51 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

We are working with other banks in the area to see if we can get some of our fees lowered.

Milford Brown	Bonnie Bayser	Fred Olson	James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Trustee Olson motioned to approve the Regular Meeting Minutes of November 20, 2018 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to approve the Closed Meeting Minutes of November 20, 2018 and keep them closed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to approve the Special Board Meeting Minutes of November 15, 2018 as distributed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

There were no correspondence.

Attorneys Report: The Huntley Fire Protection District Pension Funding Report is still in the top 50% in the state. The Actuary changed the mortality table because people are living longer.

Trustee Olson motioned to approve Ordinance 2018-05 Amending the Fee Schedule to the Ambulance Billing Rate seconded by Trustee Davis. There was some discussion. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to accept the Annual Financial Report from Auditor Susan Coen seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Chief Ravagnie gave the General Report of the District. We currently have 5104 calls YTD which is 108 more than last year. We are moving forward with Stations 1 and 5, we are still meeting every Friday. We are keeping a close eye on the cost of it all. The remodel project at Station 3 is going well. The crews are doing great with everything going on. Attorney Ottosen came in to go over any general questions with Senior Staff. We met with Mitch Backes from Corkill Insurance and Lindsay Morris from Andres Medical Billing separately. The Christmas Party was December 7.

Lieutenant Levendoski gave the Alarm Response and Training Report. We are projecting 5,306 calls for 2018. The call volume for Del Web is up 5% over last year. District 5 would have had 592 calls for the year which is where the station location study said we would need a station. We are finishing up Training for the year. We are doing some online and individual training. We did 16,251 hours of training for the year. Trustee Saletta asked if any maintenance is due on the training tower. Yes, painting will be done next year. We have a person who comes out and goes over the tower to see what needs to be fixed. January 15 all capital expenditures need to be in. We raised the rate to use the tower. We are not looking to make a profit but to cover our expenses. We should have a capital reserve fund for any replacements needed at the tower.

Lieutenant Harders gave the EMS Dispatches and Education Report. We are working on the training plan for 2019. We are working on standardizing the EMS Supplies on the engines and ambulances. We are changing the classes for CPR and First Aid along with the schedule. We will be starting Stop the Bleed classes for the public which will be incorporated into public education. We have had a couple issues with Centegra but Cindy is working with us on them. Chief Ravagnie told the Board Lieutenant Harders attended the National Fire Academy.

There is nothing to report from Del Web.

There is nothing to report about the hospitals.

Chief Ravagnie gave the Facilities Report which is in the Board packet.

Chief Ravagnie gave the Apparatus Maintenance Report which is in the Board packet.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. O' Reilly Auto Parts passed their final inspection today. Casa Rubi-O passed their inspection on Friday. Deputy Chief said there was a small fire at HS Crocker. When we got there the employees had the fire out, we had to get the smoke out of the building using Division 8's smoke fan.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. We continue to work with the schools. Our Social Media accounts are going well. Operation North Pole was last Saturday, there was a lot of representation from the District. We will be ringing the bell at Wal-Mart on Friday, December 21 from 11AM-1PM. We will be helping the Illinois Fire Inspectors with their public education program.

The Customer Service Surveys have a 43% return rate for the month of November.

Deputy Chief Schlick gave the Safety Committee Report. We reviewed the injuries we had this year, only one with lost time. We had one minor accident, an ambulance went through a snow drift.

Chief Ravagnie gave the remaining Committee Reports: Labor Management met on December 10 and had a very good meeting. We set up a new meeting schedule for 2019. We have a new way of reporting communications with Labor Management. The Foreign Fire Tax Committee met on Monday. The FFTC purchased two headsets earlier this year with very positive feedback. The FFTC is going to purchase additional headsets for \$9,500.00, it will be on the agenda for the next meeting.

Board of Commissioners did not meet in November.

We met with SEECOM, they are hoping to have the station alerting system up and running by February. Battalion Chief Pierce is taking a class on how to set up the system.

Deputy Chief Schlick is gathering information for the SAFER grant. The current one is going to run out this month.

We have not received a check from Fire Cost Recovery yet.

There is nothing to report on any of the villages. Chief Ravagnie is attending the HAART meetings.

There is nothing to report from Kane and McHenry Counties.

We will begin working on ISO the first of the year.

New Business:

Trustee Olson motioned to approve Arrow Manufacturing to Remount the International Medtec on a 2019 F450 4x2 Diesel Chassis in the amount of \$173,334.00 paying 40% up front seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

There was discussion regarding the proposals from Dinges Fire Company/Toyne Engine. Trustee Olson motioned to approve Proposal #1 purchasing one engine now and evaluating that said purchase in the amount of \$458,943.92 paying 50% up front seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve Corkill Insurance Workers Compensation and Liability in the amount of \$233,892.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve General Medical Devices Life Arm CPR Machine and five year maintenance contract in the amount of \$57,150 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

There was some discussion about adding an IPPFA Healthcare Funding Plan VEBA style plan 115. There is a one-time set up fee in the amount of \$375.00. Trustees to discuss in Closed Session.

Trustee Olson motioned to approve Honeywell Posicheck3 SCBA Test Bench in the amount of \$11,692.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed. This item will be reimbursed from the insurance money from sauna fire.

Trustee Agenda

Old: Nothing to report.

New: Trustee Davis motioned to approve the 2019 Regular Trustees Meeting Schedule seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to move into Closed Session to discuss appointment, employment, discipline, performance or dismissal of specific employees, collective bargaining matters or consideration of salary schedules for one or more classes of employees, purchase or lease of real property or setting of a price for sale or lease of district property inviting in Chief Ravagnie, Deputy Chief Schlick, Attorney Miller and Maria Piszczor seconded by Trustee Saletta. Roll call noted all voting members yes and the meeting ended at 6:55PM.

Trustee Saletta motioned open the Regular Meeting of the Board of Trustees seconded by Trustee Davis. All in favor yes, no opposed and the meeting opened at 7:32PM.

Present were:

Milford Brown, President
Fred Olson, Treasurer
James Saletta, Trustee
John Davis, Trustee

Also present were:

Fire Chief, Scott Ravagnie
Deputy Chief, Al Schlick
Attorney Miller
Firefighter/Paramedic John Petty
Administrative Professional Maria Piszczor

The Board said no action will taken on the IPPFA Healthcare Funding Plan VEBA Style Plan 115 until the plan documents can be reviewed. There was some discussion. A presentation will be made to the crews on January 8 regarding the plan.

Trustee Saletta motioned to close the Regular Meeting of the Board of Trustees seconded by Trustee Davis. All in favor yes, no opposed and the meeting closed at 7:36PM.

President Milford Brown

Treasurer Fred Olson