



HUNTLEY FIRE PROTECTION DISTRICT

11808 Coral Street PO Box 517 Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

Huntley Fire Protection District Board of Trustees September 18, 2018

Trustee Brown called the Regular Meeting of the Board of Trustees to order and the meeting opened at 5:30PM at the Annex Building. On the call of the roll, present were; Trustee Brown, Trustee Olson, Trustee Saletta, and Trustee Davis. Also present were; Chief Ravagnie, Deputy Chief Schlick, Attorney Ottosen, Lieutenant Brian Harders, Lieutenant John Levendoski, Fire Marshal Ken Madziarek and Lieutenant Eric Bentley. Trustee Bayser was absent.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: Chief Ravagnie presented Firefighters Zachary Beatty (Woodstock Fire), Dan Streich (Carpentersville Fire) and Eddy Steineke (Schaumburg Fire) who were working out at Health Bridge on May 2 when they saw a man in distress. They performed lifesaving measures which saved his life. Lieutenant Kelly Gitzke and Firefighter John Petty were the first crew on the scene and agree that without these three firefighters, he probably wouldn't have survived. They helped save his life by doing all the right things and quick thinking. They made the transition easy when we got there. Thank you for making our jobs easier. Each received a Life Saving Award from the HFPD which consisted of a medal and a certificate. Chief Ravagnie thanked them for a job well done.

Chief Ravagnie called Irene Kok forward. Irene is a Personal Trainer that lives in Huntley. She volunteered her services to come in Monday through Friday to two different Stations and leads a workout for anyone who wishes to participate. She is involved with physical workouts, meal planning and a weekly newsletter, 88-90% of the employees participate in the workouts. We love what she is going for us. Chief Ravagnie presented her with a plaque, a t-shirt and a challenge coin. John Petty, President of Local 4106 also presented Mrs. Kok with a union challenge coin and t-shirt. She has done a great job motivating the guys.

Milford Brown	Bonnie Bayser	Fred Olson	James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

The Board took a refreshment break at 5:41PM. The meeting resumed at 5:57PM.

Trustee Olson motioned to move the CDARs coming due on September 27, 2018 and October 18, 2018 at the appropriate time to Sawyer/Falduto seconded by Trustee Saletta. Roll call noted, Trustee Brown abstain, all remaining voting members yes motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$392,689.68 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the Special Meeting Minutes of August 15, 2018 as distributed seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the Regular Meeting Minutes of August 21, 2018 as distributed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to approve the Closed Meeting Minutes of August 21, 2018 and keep them closed seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Correspondence: We received a thank you letter from Chief Van Dorpe at Algonquin/Lake in the Hills FPD for the help we provided during the funeral and wake of Firefighter JP Kilanski.

Attorney Report: There may be a consolidation of several bills for Military leave regarding differential pay training and deployment. It will become effective January 1, 2019. More to come.

We received a couple of tax appeals, we will let the school district take the lead on them.

Trustee Olson motioned to approve Resolution 2018-02 to Purchase Vacant Land of 2.23 acres, Lot 2 in Huntley Corporate Park on Dahlmer Drive as presented seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Chief Ravagnie gave a general overview of the District. We are hiring 7 new part time employees, they are currently going through physicals and background checks. Our call volume is up 153 calls from last year. We held our appreciation lunch August 27, 28 and 29 for the police and public works from the villages of Lake in the Hills and Huntley. We had about 50-60 people each day. There was a lot of conversation and it was very beneficial. We sold our old command vehicle to Union Fire Protection District, we also sold the Durango. The Huntley Police won the rescheduled National Night Out softball game by one point. The kickoff meeting for Station 1 and 5 was Wednesday

with the build/design team, we will continue to meet every Wednesday. Deputy Chief Schlick, Chief Ravagnie and Chris Mackie gave a presentation to the Computer Club in Del Webb. There were about 1,800 runners at the Huntley Hootenanny. Chief Ravagnie and Lieutenant Eric Bentley drove around the route to make sure no one got hurt. We had a couple of fires in Del Webb. Firefighters Koelper and Madsen did some hose nozzle testing, they did a really good job. Lieutenant Eric Bentley and Firefighter Petges went to Colorado for the ceremony for IAFF Fallen Firefighters.

Lieutenant Levendoski gave the Alarm Response and Training Report. We had 449 calls for August making it the 6th busiest month since 2003. As of today, Station 5 numbers would come to about 580 a year. The response times are where we they should be. We did vehicle stabilization training the first week in September. We are finishing up Division 2 training in Elgin. With Dean Foods moving out, they will let us use their building for large area searches and training we don't normally get to take advantage of. Trustee Saletta asked about the AVLs? Yes it is working, but there is still an issue with the county, Battalion Chief Pierce is working with them.

Lieutenant Harders gave the EMS Report. There were no major trends in the month of August. Our success rate with Intubations is 100% which is due in part to training and equipment. Lift assists make up 25% of our calls. Lieutenant Harders gave a demonstration of the Life Arm which aids in perfect compressions for CPR. It is kept on the command vehicle so everyone is able to try it out. We are trying out new CPR devices and we will be doing community CPR at the open house. We did ACLS training and certification. We are doing skills validations for St Joe's CE, Lieutenant Gitzke is helping with documentation. We initiated an officer review to check for basic common mistakes on the EMS reports. We are training on the use of Narcan and pain management. Our billing for O2 should now be reduced. Paramedic class started two weeks ago, we have two students enrolled. Our Zoll monitors are currently 8 years old. We are looking to upgrade the monitors on the ambulances and will move the current ones to the engines.

Chief Ravagnie gave an update on the hospitals. Northwestern is in the process of integrating with Centegra.

Chief Ravagnie said there have been many speaking engagements in Sun City. Ken Madziarek will be speaking in Neighborhood 8 during the next Board meeting.

Chief Ravagnie gave the Facilities Report. We are working on one of the air-conditioners at Station one. We are trying to keep it going for the remainder of the summer.

Chief Ravagnie gave the Vehicle Maintenance Report which is in the Board packet.

Lieutenant Madziarek gave the Fire Prevention Report which is in the Board packet. The number of company inspections didn't improve too much over the past month. The preplan presentation that Firefighter Buschbacher demonstrated at the last meeting will

cost \$4,000 for the first year and an additional \$2,000 every year and is easy to work with. We looked at the First Due system which will cost \$15,000 a year and is not better than what we have already viewed. There is the program "I Am Responding" but the upload speed is very slow. We will continue to look at other companies. We had two fires, one on Illinois Street which was more than likely a lightning strike. The crews got it knocked down quickly. Then there were reports of explosions on Michigan Avenue, it started outside near a gas meter and air conditioning unit. All involved parties still have to come out and do their investigation. We will be doing annual life safety school inspections at the end of October.

Lieutenant Bentley gave the Public Education Report which is in the Board packet. First, I want to thank everyone for reaching out to me during my time of need with the passing of my father. Firefighter Billenstein will be giving a presentation at the high school for the Co-Op program. He will speak on what it takes to become a Firefighter/Paramedic. We have been meeting with Principal Bilen to arrange for a crashed car at the high school during Homecoming. We are working to get the grade schools scheduled Fire Prevention programs for October. Kindergarten through grade 2 will have the same program as previous years. For grades 3-5, each grade will come together to do fire and life safety, it will be more interactive. Heritage woods invited us for lunch on 9/11. Our Open House will be September 29, we are working on many different programs for the event. We were honored to serve on the Honor Guard for the 12th consecutive year representing the District at the IAFF Fallen Firefighters Memorial. We added 271 people on the wall and about 80% was due to cancer. There were 19 FDNY Firefighters who were active during 9/11. Trustee Saletta asked if Captain Winkelman is on the wall? No, not in Colorado, he was not a member of IAFF at the time of his death.

Maria Piszczor gave the Customer Survey results, the return rate is 45%.

Chief Ravagnie gave the Committee Reports. The Fitness Committee met yesterday, they are looking at new equipment to put on the budget for next year. The Foreign Fire Tax Committee does not have a meeting scheduled. Regarding Labor Management, Firefighter John Petty is the new president, we will work very well together. The Safety Committee met and looked over some of the injuries in the past quarter. They are trying to find better hearing protection, there are no new trends. Huntley Fall Fest is this weekend, we will be involved with Touch a Truck. We are working with the Village to be more involved in Huntley Fall Fest next year.

The Board of Commissioners have been meeting to work on finalizing the Battalion Chief's test. They should have the test finalized next week.

Deputy Chief Schlick gave an update on the Station Alerting System. We received pricing for the Station Alerting System, will be taking some things out, but it was a little bit of a sticker shock, will be looking into it further. The system will be outstanding when it is operational. Radio communications is the hardest part in bridging it all together. Is there a yearly cost? Yes there is a maintenance fee per Station.

Chief Ravagnie gave the Grants Update. We had two wire transfers through Adapt Management on August 14 and August 22. We received \$33,000 for turnout gear that we purchased for new part time personnel. There is no cost to us for hiring the new part time personnel due to this grant. We are working with Adapt Management on transferring some of the funds from advertising and other funds that aren't being used so we can use it for gear.

We received a check from Fire cost Recovery in the amount of \$2,056.00. Jenna Turner is now taking over reconciling the account.

Chief Ravagnie met with Dave Johnson from the Village of Huntley. We would like to meet with the Village of Huntley trustees and give them our goals and objectives and they will do the same. Mayor Sass is on board with it. We are working on having the meeting in November. Chief Ravagnie meets regularly with Chief Porter of the Huntley Police.

There is nothing new with the counties.

Trustee Olson motioned to approve the invoice from Dinges Fire in the amount of \$18,840.00 for turnout gear seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to approve Reich's Construction for construction management for \$10,000.00 seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustees Agenda:

Trustee Davis asked how the Cadet program going. It is going well. Recruiting is going on now. We have 4 in Basic Firefighter Operations and 4 in EMT classes at the college. Jacob High School would like to get into our Cadet program, we directed them to Algonquin/Lake in the Hills FPD.

Attorney Ottosen mention that if you want to give preference points for those who go through the Cadet Program, you will have to go through the Joint Labor Management Committee at the Illinois Fire Chiefs Association. Tell them what you are doing and ask if we can get it approved. Due to a high turnover rate in Illinois we are hurting for qualified applicants. You can change the age to take the exam to 19-20. Attorney Ottosen said he would come to a Board of Commissioners meeting to talk them about this.

New Business: Trustee Saletta asked if there was lot of smoke damage to our gear? Yes the TEMS gear, Sonar, and deployment bags got soaked. Deployment bags got messed up and most of the items in the bags were unusable due to age. We are looking at doing things differently in regards to the deployment bags, like maybe make

up a predetermined list of deployment items to be picked up before leaving. The training gear and gear in the side room we will wash it ourselves.

Trustee Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session regarding appointment, employment, discipline, performance or dismissal of specific employees inviting in Chief Ravagnie, Deputy Chief Schlick and Attorney Ottosen seconded by Trustee Saletta. Roll call noted, all voting members yes and the meeting closed at 7:29PM.

President Milford Brown

Treasurer Fred Olson

