



HUNTLEY FIRE PROTECTION DISTRICT

11808 Coral Street PO Box 517 Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

Huntley Fire Protection District Board of Trustees August 21, 2018

Trustee Brown called the Regular Meeting of the Board of Trustees to order and the meeting opened at 5:30PM at the Annex Building. On the call of the roll, present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, and Trustee Davis. Also present were: Chief Ravagnie, Deputy Chief Schlick, Attorney Ottosen, Battalion Chief Mike Pierce, Lieutenant Brian Harders, Lieutenant John Levendoski, Fire Marshal Ken Madziarek and Firefighter/Fire Inspector Joe Buschbacher.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: None

Trustee Olson motioned to move the CDAR coming due September 20th to Sawyer/Falduto at the appropriate time seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all remaining voting members yes, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$397,756.36 seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Review of the Closed Meeting Minutes for the past six months and keep them closed seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Baser motioned to approve the Regular Meeting Minutes of July 17, 2018 as distributed seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Correspondence: We received a thank you letter from Algonquin's Fire Chief for assistance during the funeral of one of their firefighters.

Chief Ravagnie will be attending a meeting at Woodstock Fire for Greg Pollnow who will be receiving the Scene Call of the Year Award from Flight for Life. He was the first paramedic on scene at a motorcycle accident and was able to intubate the patient.

Legislative Report: Nothing to report.

Trustee Olson motioned to approve Ordinance 2018-03 Prevailing Wage Rate for Kane and McHenry Counties seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Chief Ravagnie gave the General Report: We are waiting for pricing for the Station Alerting System. Battalion Chief testing continues with 4 candidates, 2 backed out at last minute; Penkava and Bentley. Three full time employees, Billenstein, Pompa and Thomas are now off of probation. On August 15 and 16 the crews went to some of the schools to welcome the students back to class. Chief Ravagnie, Trustee Brown Deputy Chief Schlick and Maria Piszczor met with Mariann Anderson the Vice President of Operations from American Community Bank. We learned our checking account was more of a money market account and we will be moving to a full checking account. We are working on zoning with the property owners for Station 5. The attorneys are going over some of the language with the RFP for the construction manager. Workouts with Irene is going very well. We are working on a remembrance for September 11. Our Open House will be September 29.

Lieutenant Levendoski gave the Alarm Response and Training Report. We had 426 calls for July which makes it the third busiest month. Station 3 is still the busiest and Station 1 is the second busiest. Turnout times are remain in line, we are keeping an eye on them. We will be sending crews to Elgin Community College's Burlington Campus Division 2 for our September training. There is daily training for the new hires, feedback has been positive. The Accreditation call report was submitted, we have received very positive comments. We will need to start working on the strategic plan for next year.

Lieutenant Brian Harders gave the EMS and Education Report. We are working on ACLS training, the test is online. All personnel will be certified. September's Continuing Education will be skills based. Intubations are at 75%.

We are making some changes with our oxygen. We went through the bill, we were paying \$600 for monthly bottle rental and an almost \$75.00 charge for delivery per station. All the bottles will be down at the Annex where they can be changed out. We are also sending back some bottles so we aren't charged for bottles we aren't using. The EMS Committee is looking at getting an O2 compressor to fill our own bottles. We will have to have the bottles hydrostatically tested every 5 years. The cost of the compressor is around \$12,000 each, it is something we are researching. The compressor will have to be certified every year.

There is nothing new with the hospitals. Trustee Saletta asked if Centegra is allowing intubation? They are moving towards it.

On September 8 Chris Mackie, Deputy Chief Schlick and Chief Ravagnie are giving a presentation to the Computer Club in Sun City.

Battalion Chief Flannigan gave the Facilities Report which is in the Board packet. Black Diamond was out to fix the air conditioner at the Annex.

The Apparatus Maintenance Report is in the Board packet.

Battalion Chief Pierce talked with Rob Territo, our mechanic, about getting a deep cycle battery to keep a longer charge in the ambulance. The new battery was an additional \$50 but it will be well worth it in the long run.

Rob Territo will be doing pump testing for Union Fire.

Lieutenant Madziarek gave the Fire Prevention Report. What is the affect on the inspections. We are down from last year. Will update it to see how August goes. There is an issue and looking into how to fix it. We are doing more training and holding more committee meetings so the inspections are a little low. We will watch how we work throughout the day. We will not let this drop. Keep the companies doing inspections. Inspection boundaries were moved because one station was overloaded. Construction report is in the Board packet.

Fire Inspector Joe Buschbacher gave a demonstration on new pre-planning software we are looking into purchasing. He showed what the command staff has to go through to get a pre-plan and then how the new software works. The software company does the first ten pre-plans and then we do the remainder. The first year is \$4,000.00 and then it is \$2,000.00 a year after that. We would get the data back if we decide to back out. The company is based in Illinois. Trustee Davis asked if there are any other companies using it? There are a couple of departments using it. We will do more research.

Deputy Chief Schlick gave the Public Education Report. We have an Active Shooter presentation coming up with the schools. Lieutenant Bentley has developed lesson plans for the schools. We are also doing training with the assisted living facilities. National Night Out went well except that it rained. The softball game has been rescheduled for September 6 with the Huntley Police. Lieutenant Bentley is working on a presentation on Trips, Slips and Falls and a gave a presentation to a Grief Support Group. Our Social Media presence is growing, our number of followers is up. We made an appearance at the McHenry County Fair.

The Customer Service Survey has a 45% return rate. We have not had any complaints.

Chief Ravagnie gave the Committees Report. The Wellness Committee is meeting September 5 with potential Chaplains. The Safety Committee is meeting September

18. Our last meeting with Labor management went really well. The Foreign Fire Tax Committee has not met recently. The Apparatus Committee went to the Pierce Factory in Wisconsin. They were given a tour of the process from start to finish. The Equipment Committee is working on specs for a new engine and an ambulance.

The Board of Commissioners are meeting often because of the Battalion Chief's test and to validate the points for the test. Their next meeting is August 28th.

There is nothing new with SEECOM.

There is nothing new regarding Grant applications.

We received a check from Fire Cost Recovery in the amount of \$4,312.00.

We are hosting the villages of Huntley and Lake in the Hills for an appreciation luncheon, August 27, 28 and 29 from 11:00 – 1:00 PM at the Annex which includes the police and public works departments.

There is nothing to report on with the counties.

Trustee Saletta motioned to approve the presentations on family life by Mike Dugan and Mike Gagliano in the amount of \$11,500 paid for through the Foreign Fire Tax Board on January 19 which includes a dinner and presentation at Centegra Hospital seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed. We will also be inviting area departments.

Trustee Bayser motioned to approve Dinges Fire in the amount of \$18,840.00 for turnout gear for the cadets and interns seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the invoice for IPRF in the amount of \$35,971.57 for bills we covered under the \$100,000 deductible seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Saletta motioned to declare surplus the Dodge Durango VIN 1C4SDJCT4GC422886 and to sell the vehicle to Car Max, as is, for \$30,000.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to purchase a passenger van from Tom Peck Ford for \$35,324.00 we went out for state bid and this was the lowest bid seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to approve new lockers from Carroll Seating Company for Stations 2 and 3 not to exceed \$32,378.21 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the renewal of our dental and vision insurance through MetLife in the amount of \$107,581.20 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the final plans and Architect Ollman for the remodel of Stations 2 and 3 seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to approve the “plan” and to authorize the administration and attorneys to take necessary steps to request and obtain bids from contractors for Stations 2 and 3 remodel and bring them back to the Board seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Davis motioned to declare surplus 3-100’ 1 ½ Rubber, 3-50’ 1 ½ Rubber, 3-100’ 5” Rubber, and 3-20’ 5” Rubber seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Old Business-Trustee Saletta asked how the antique engine progressing? It is very slow. Marengo Auto Body is doing the work for free, we are waiting for the cab from them. They have been very busy.

There is no New Business.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session for Collective Bargaining matters or consideration of salary schedules for one or more classes of employees inviting in Chief Ravagnie, Deputy Chief Schlick and Attorney Karl Ottosen seconded by Trustee Olson. Roll call noted, all voting members yes, and the meeting ended at 6:51PM.

President Milford Brown

Secretary Bonnie Bayser

