



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees May 15, 2018

Trustee Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members yes and the meeting opened at 5:30PM. Present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, Trustee Davis, Chief Ravagnie, Deputy Chief Schlick and Attorney Karl Ottosen.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: None

Presentations: Chief Ravagnie called John Wiecek forward. After 22 years, John has retired from the Huntley Fire Protection District. He had 2 letters of accommodations in his file. Chief Ravagnie thanked John for all his years of service. The Traditions Committee designed a shadow box with his shield and badge and they also presented him with his helmet and name from his turnout gear. John gave a short speech.

The Board took a refreshment break at 5:36pm. The Board reconvened at 5:46PM.

Trustee Olson motioned to move two CDARS coming due and to roll over at the appropriate time to Sawyer/Faludto seconded by Trustee Saletta. Roll all noted, Trustee Brown abstain, all remaining trustees yes, motion passed.

Trustee Olson motioned to approve the Treasurers Report and Accounts Payable in the amount of \$275,281.18 seconded by Trustee Bayser. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of April 17, 2018 as distributed seconded by Trustee Saletta. Roll call noted, Trustee Davis abstain, all remaining trustees yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of April 17, 2018 and keep them closed seconded by Trustee Olson. Roll call noted, Trustee Davis abstain, all remaining trustees yes, motion passed.

Trustee Bayser motioned to approve the Special Meeting Minutes of April 30, 2018 seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of April 30, 2018 and keep them closed seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Milford Brown	Bonnie Bayser	Fred Olson	1 James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Correspondence: We received a thank you letter from SEECOM. It was National Public Safety Tele-communicator Week, we gave them engraved coffee mugs, T-shirt's and public education items as our thank you for their hard work. We received a second letter from a grandfather who said the guys he met near a park let his grandson explore the engine.

Attorney's report: There is nothing for the Legislative Report.

Public Hearing: President Brown opened the Budget Hearing for the HFPD 2018-2019 Budget and Appropriations at 5:52pm. A notice of the meeting was posted in the Northwest Herald more than 30 days prior to the meeting notifying the public of the Budget Hearing. There were no public comments. President Brown closed the Budget Hearing at 5:53pm.

Trustee Olson motioned to approve Ordinance 2018-02 Budget and Appropriations 2018-2019 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

Chief's Report: We currently have 1,866 calls YTD. There are 17 Cadets that have started and tonight we are training 9 interns.

Lt Levendoski gave the Response Report: For the first time in existence, Station 4 was busier than Station 2. However there was a small issue with the GPS at Station 2. Can we determine if the turn out time for the tender has improved? No not yet.

The Board took a refreshment break at 5:55PM. The meeting reconvened at 6:06PM.

Lt Harders gave the EMS Report. We had 391 calls in April. We transported to Centegra 78% of the time. They opened the EMS room again. Relations seemed to have improved with the ED. There was an arrest on May 2 in which by standers shocked him and he was awake by the time we got there. How many times a year do we attempt intubation? We attempted it 11 times this year. Last week was Nurse Appreciation. We brought sandwiches and pizza for two shifts for the nurses. What are calls with no patient contact? Someone accidentally hit the medical alert button or we received a call for a vehicle accident and no one was there when we arrived.

Chief Ravagnie and Deputy Chief Schlick spoke to a group of neighborhood reps at Sun City last night. We spent 35 minutes talking and answered 20 questions and then we had to stop so the police could talk. There were many different questions, really nothing negative. It went really well. We told them we are increasing our staffing. National Night Out is August 7.

7g and OT Reports are in the Board packet. Our numbers are lower than last year this time.

Chief Ravagnie gave the Facilities Report which is in the Board packet. The Village of Huntley pumped out the water basins and jetted the floor drains as well.

Lt Madziarek gave the Fire Prevention Report. Neither of the two homes that had the fire had a sprinkler system and both were built after the sprinkler ordinance was rescinded. The fire started in the garage. The owner dropped an electric lighter and it fell on plastic. There was some discussion. An Incident review was done regarding this fire. Also, there was a misunderstanding that if you don't have a land line you can't call 911. I received a call from an organization that purchases homes and gives them to veterans. They asked to have the smoke and CO detectors checked, we are replacing them.

Chief Ravagnie gave the Apparatus Maintenance Report. The truck should be back by Monday. We are still working on the new 930, it is looking really good.

The Customer Service Surveys have a 51% return rate. There were no complaints.

Labor management met on Monday, we have really good communication with them. We had some discussion about probation and insurance.

The Safety Committee is meeting June 11.

The Board of Commissioners met last night and will meet Thursday and again on Monday. They will start interviewing the candidates for full time employees. We will have a new full time list in 2019.

SEECOM, the new dispatch system is still a work in progress and getting better every day. Currently we have about an 89% accuracy rate. Any news on the station alerting system? We probably won't be up and running until August, it is in our budget for this year.

Grant applications, Adapt Management money comes in to bank account from the government and we transfer it out to Adapt Management. Chief Ravagnie can now handle the transfer on his own.

Regarding the Village of Hampshire, Chief Robinson's house is not on the market anymore.

Village of Lake in the Hills, we reached out to the Chief of Police in Lake in the Hills to see how their police officer is doing.

In Huntley, Cop on Top Donut Eating contest is Friday May 18. Chief Ravagnie went to breakfast with Chief Porter, we keep in contact and have good communication with them.

There is nothing new with the Village of Algonquin.

We received a check from Fire Cost Recovery in the amount of \$2,736.00.

The Foreign Fire Tax Board met today. They are purchasing identifiers, your last name goes on your mask and tanks so everyone will know whom you are speaking. We agreed to a 50/50 split for 6 new chairs at station 2. They are looking into purchasing wireless headsets for the rigs. We do not have headsets at this time.

There is nothing new with McHenry and Kane Counties.

Other: Our next Trustee meeting will be June 4. Chief Ravagnie would like to get as much accomplished at that meeting because the regular meeting on June 19 we will be celebrating 26 cadets, 7 new part time and 6 new full time employees. We will also have the promotions of Firefighter/Paramedic Gitzke to Lieutenant and Eric Bentley to Director of Pub Ed.

New:

Trustee Bayser motioned to approve the purchase of a Lenovo Computer with Dual Monitor and Setup not to exceed \$1,490.00 seconded by Trustee Saletta. Roll call noted, all voting members yes, motion passed.

Trustee Olson motioned to approve the 3rd party financial audit by Susan Coen not to exceed \$15,250.00 seconded by Trustee Davis. Roll call noted, all voting members yes, motion passed.

The Updated Vacation Day Policy will be discussed in Closed Session.

Carol Fulton submitted her retirement letter, June 11 will be her last day we will have a celebration party that afternoon. Chief Ravagnie would like Lauterbach and Amen to replace her responsibilities. Trustee Saletta would like to see how it works on a trial basis. Trustee Olson motioned to approve option number 2 Tuesday, Wednesday and Thursday for \$4,580 per month on a month by month basis seconded by Trustee Davis. There was some discussion. Roll call noted, all voting members yes, motion passed.

Personnel Hiring to be discussed in Closed Session.

There is no old or new Trustee business.

Trustee Bayser motioned to move into Closed Session for Appointment, employment, discipline, performance or dismissal of specific employees and selection of person to fill a public office or discipline, performance or removal of the occupant of a public office inviting in Chief Ravagnie, Deputy Chief Schlick and Attorney Ottosen seconded by Trustee Olson. Roll call noted, all voting members yes, motion passed and the meeting closed at 6:53PM.

President Milford Brown

Secretary Bonnie Bayser

