



HUNTLEY FIRE PROTECTION DISTRICT

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Huntley Fire Protection District Board of Trustees February 20, 2018

Trustee Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 5:30PM. Present were Trustee Brown, Trustee Bayser, Trustee Olson, Trustee Saletta, Trustee Davis, Chief Ravagnie, Deputy Chief Schlick.

Meeting participants stood for the Pledge of Allegiance.

Public Comments: Joe Mahoney, Do you have an answer on what was spent on equipment the former Chief? Chief Ravagnie answered, \$2,500.00 for repairs, paint, lights, sirens and radios. The air conditioning was free for the Humvee. We paid \$1,500.00 for the fiber glass roof. The amount added up but we were able to re-use a good portion of the items.

Presentations: None

We received two thank you notes, one for the chili cook off and a thank you letter from Teresa Rossi.

Trustee Olson motioned to move the CDAR due one 2/22/18 to Sawyer/Falduto seconded by Trustee Bayser. Roll call noted, Trustee Brown abstain, all remaining trustees aye, motion passed. There was some discussion. The last CDAR that was to be sent to Sawyer/Falduto was auto renewed so it remains at American Community Bank for a year, all remaining CDARS are now off of auto renew.

Trustee Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$360,146.66 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the Regular Meeting Minutes of 1/23/18 as distributed seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the Closed Meeting Minutes of 1/23/18 and keep them closed seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Chief's Report:

Lt Levendoski gave the Response Report: Dispatch and Alarm turnout times and travel times are approaching our benchmarks, we may want to look into changing them. All numbers are in the Board packet. We are consistent with 6 and 7 minute response times. The new alerting system should decrease our response times.

Milford Brown	Bonnie Bayser	Fred Olson	1 James Saletta	John Davis	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Lt Harders gave the EMS Report: All reports are in the Board packet. Lt Harders added more categories to the EMS Report to see what the trends are of the community. Trustee Bayser asked, what all is listed under medical? The types of calls listed under medical are diabetics, non-traumatic pain, illness, flu etc. Lt Harders gave a demonstration of a new mannequin for medical training. It has lung sounds, blood pressures, EKG rhythms, pupils that dilate and much more. We are hoping to purchase the mannequins for training purposes through a grant.

Attorney Miller entered the meeting at 5:43PM.

There is nothing new with Centegra right now. Northwestern continues to move forward with joining Centegra.

Deputy Chief Schlick and Chief Ravagnie are going to speak on Thursday 2/22/18 per Trustee Saletta's request, to the Lions Club and Civics Club in Del Webb.

The 7G report is the same as last year at this time. We did have some overtime last month because some of our employees had the flu.

Chief Ravagnie gave the Facilities Report which is in the Board packet.

Lt. Madziarek gave the Fire Prevention Report: Alden Courts has passed the final inspection. It will be 9 months before they open the wing, it is a long process. Lt Madziarek gave an update of the old Huntley Outlet Mall and the court proceedings. We received an additional 35% from Plan Review and Impact Fees in 2017 over the previous year.

Chief Ravagnie gave the Apparatus Maintenance Report. The Tender has been repaired and is back in service.

The Customer Service Survey's return rate is 50%. There are no complaints.

We had a meeting with Labor Management, we are working on some language changes in regards to points and tuition reimbursement. The meeting went very well.

The Safety Committee is meeting 3/22/18.

Deputy Chief Schlick gave an update on the Board of Commissioners. They are starting the testing process for Battalion Chief a month early so it can be finished early. The original list will still expire on the same month. They are getting quotes from companies to administer the test. Our next meeting is March 12. We will send everything to the Union to make sure we are all on the same page.

We had a meeting with SEECOM. We are going to the eDispatch system to move away from pagers, all of the calls will now come to your phones. Algonquin/Lake in the Hills Fire Protection District should be starting with STARCOM tomorrow 2/21/18 in the late afternoon.

We are in the process of finalizing a grant for extrication tools. The grant is through the Office of the State Fire Marshal.

There is nothing new with the villages of Hampshire and Lake in the Hills.

We met with the Chiefs from Algonquin/LITH FPD to discuss our departments training together. We also had a lunch meeting with Crystal Lake, since then the District has assisted them 3 times and they have assisted us as well.

Chief Ravagnie will be attending the HART meeting 3/7/18.

We received a check from Fire Cost Recovery in the amount of \$3,216.00.

The Foreign Fire Tax Committee met last week. We want to be sure we are 100% compliant on everything we do. They will be posting their agendas and meeting minutes and are working to be FOIA compliant. They also reviewed the by-laws and the best way to track their funds. There is no mechanism or authority to invest FFT funds.

There is nothing to report from McHenry and Kane counties.

Attorney Report: The CPIU is 2.1% with no donut holes. The District is ranked #20 in the state for our pension funding. The District is 89.2% funded and ranked #2 in our county. We are one of the largest and highest rated Districts in the State for pension funding.

Regency Square Association to be discussed in Closed Session.

New Business:

There was some discussion regarding the Station Display Project for stations 2, 3, 4 and the Annex. If it is working well then let's move forward with it.

Cadet Internship program- FF Shane Boehmke and FF David Floyel are taking the lead on this program and committee. The SAFER Grant will cover the insurance for this program along with gear for new part time employees. The cadets can use old gear since they will not be going into fires. Training and recruitment is all paid for through the SAFER Grant. FF Shane Boehmke gave a short overview of the program. Joe Miller will look over our part time application and the application for the cadet program. Trustee Bayser motioned to authorize Chief Ravagnie and staff to start up a Cadet Program and to continue working with the SAFER Grant seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Clothing: Bryan Szymczak is the new Quartermaster. All prices are spelled out in the spreadsheet in Board packet. There was some discussion. Attorney Miller said if we are spending more than \$20,000 a year you should have it bid out especially if you are doing it for a sole provider. This is tabled for the March meeting.

The clothing contract is tabled for the March meeting.

Trustee Olson motioned to approve the purchase of the Station Display Project with Cherry Hill Consulting not to exceed \$4,590.00 seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the purchase of 4 HP Laser Jet Pro copier, scanner, fax, printers from Cherry Hill Consulting not to exceed \$2,396.00 without service agreements, seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Olson motioned to approve the purchase of Aladtec Online Scheduling \$2,820.00/year for full time employees seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to approve the purchase of an Airgas-Mig Welder not to exceed \$2,427.81 seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to approve Tuition Reimbursement for Nick Campbell in the amount of \$618.00 per District Policy seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Bayser motioned to have the Board sign the IAFFD Proxy Document for voting purposes seconded by Trustee Saletta. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to declare surplus 3-Ricoh Model 161 SPF copiers and 1-Ricoh MP201SPF copiers seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to declare surplus 2 OptiPlex 380 computers SS# 21VYDQ1 and SS# 21VXDQ1 to be recycled seconded by Trustee Bayser. Roll call noted, all voting members aye, motion passed.

The Training Committee is looking at different ideas to replace the training tower tent, i.e., a storage shed, barn or garage.

Trustee Agenda:

Old: Trustee Saletta asked if there was an update on the station alerting system, is there anything new? Deputy Chief Schlick said it went out for RFP.

Is there any progress on the station distribution study? Chief Ravagnie said the company doing the study has everything they need and they are working on it.

Trustee Davis asked if Matt Diamond is covered under our insurance when he comes out to take photos of an incident? Yes, it is an additional \$50.

When wording changes are made with Labor Management meetings will those changes be brought back to the Board? Yes, when we have new changes we will bring it back to the Board for review and approval.

There is no new business.

Trustee Bayser motioned to move into Closed Session for purchase or lease of real property or setting of a price for sale or lease of district property seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed and the Regular Meeting closed at 7:04PM.

President Pro Tem

Secretary Bonnie Bayser