



We would like to inform our clients that we are taking Coronavirus (COVID-19) very seriously and taking necessary precautions in order to stay within health guidelines. Your health and safety is our top priority.

In addition to our normal stringent cleanliness and sanitation procedures, we are taking the following measures to keep both catering halls and offices safe and clean:

- Educating our staff in meetings, phone calls, and emails, keeping them up to date with the latest information on this outbreak.
- Mandating increased frequency of handwashing by all employees and training them on the proper way to wash their hands.
- A daily, enhanced routine of cleaning and sanitizing high touch areas such as door handles, offices, refrigerators, bathrooms, kitchens, event spaces, and all guest contact surfaces.
- Stocking up on disinfecting wipes, hand sanitizer, antibacterial soap, EPA registered disinfectant spray, paper towels, and tissues.
- Requiring employees to wear gloves when touching plates, utensils, glassware, and while serving and handling food.
- Daily close monitoring of each employee's health.
- Assessing the risks and our practices daily, based on the latest data coming from trusted sources. These include the Florida Department of Health, WHO, the CDC, and the Federal Government.

Thank you for your continued loyalty to Royal Palm Events & Catering. We are focused on doing what is necessary to keep our catering halls, employees, and clients safe. If you have any questions, comments, or concerns, please do not hesitate to reach out for more information.

Best Wishes,

The Royal Palm Events Team

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