



04/12/2021

## SEASONAL ENVIRONMENTAL EDUCATOR JOB ANNOUNCEMENT

### I Job Overview:

<b>Job Title:</b>	Seasonal Environmental Educator
<b>Department:</b>	Education
<b>Classification:</b>	Non-exempt, Hourly
<b>Job Type:</b>	Full-time <u>or</u> Part-time (refer to Work Schedule – section V) Monday thru Friday 8 am – 4 pm, occasional evenings and weekends
<b>Job Status:</b>	Employee, up to 40 hours/week on select weeks (4 - 10 week commitment requested)
<b>Reports to:</b>	Director of Education
<b>Supervisory Role:</b>	No
<b>Travel:</b>	Yes – local travel is minimal. No – overnight travel.

### II Job Summary:

The Seasonal Environmental Educator is responsible for connecting our Preschool through Grade 8 Outdoor Adventure Campers (OAC) to nature through engaging exploration and game play.

### III Job Responsibilities & Duties:

#### A. LEAD CAMPERS (75%):

- Teach and/or facilitate all explorations and game play throughout the week for your camp group of 8 campers. (May increase up to 12 campers based on health guidelines). Supervise campers during the camp day, drop-off, lunch, and pick-up.
- Oversee the safety of your camp group and volunteer assistant, adhering to all procedures and manage the behavior of your camp group and reduce risk by setting clear expectations, anticipating possible outdoor hazards, and utilizing age-appropriate behavior management techniques.
- Delegate tasks to your group's designated OAC volunteer to ensure effective set-up, clean-up or monitoring of activities.

#### B. PREPARE CAMP CURRICULUM (20%):

- Attend camp training week (June 7, 2021 – June 11, 2021) to learn camp procedures and expectations.
- Reference NCSL lesson plans, activities and resources to plan your camp sessions. Write lesson plans for your weeks of camp to match the assigned theme.



### C. OTHER (5%):

- On weeks where you are not responsible for a camp group, you may be asked to teach an individual program or event. These opportunities are scheduled based on availability.
- Other duties as assigned.

### IV Required Qualifications & Skills:

- High School Diploma.
- Minimum 18 years of age.
- Minimum 1 year of teaching experience with children in any setting.
- CPR/First Aid Certification (to be provided by NCSL upon hire).
- Enthusiasm, flexibility, dependability, good sense of humor, and positive attitude.

### V Work Schedule:

You may be scheduled to work between 4 to 10 weeks during the camp season (40 hours per week for grades K - 8; 25 hours per week for Preschool). This schedule is created based on your availability, your preferences and Nature Center need.

Example Schedule:

- 8:00 am: Arrive at the Nature Center to Prepare for the Day
- 8:45 am: Report to Drop-Off Location
- 9:00 am – 3:00 pm: Campers on Site
- 2:45 pm: Report to Pick-Up Location
- 3:15pm/3:30pm – 4:00 pm: Clean-Up or Prepare for the Following Day

### VI Working Conditions:

- Position requires lifting up to 15 lbs., frequent hiking up to 3 - 5 miles (sometimes on rough terrain), climbing stairs, kneeling, sitting, and bending.
- The majority of the workday takes place outdoors along our trails.
- For more information about the additional safety precautions we are taking this summer due to COVID-19, please read our camp hygiene protocol by clicking on the underlined text: [NCSL Camp Hygiene Protocol](#)

### VII Compensation:

- \$11 - \$14 per hour, commensurate with experience and qualifications.

### VII Application Procedure:

- **Email:** [careers@shakerlakes.org](mailto:careers@shakerlakes.org)
- **Subject:** Seasonal Environmental Educator
- **Requirements:** Resume
- **Recommended:** Cover Letter



**Posting Date:**  
April 12, 2021

**Application Deadline:**  
May 10, 2021

The Nature Center at Shaker Lakes (NCSL), a 501(c)(3) non-profit founded in 1966 and located in the Shaker Parklands on the eastern edge of Cleveland. The mission of NCSL is to conserve a natural area, connect people with nature, and inspire environmental stewardship. We are an Equal Opportunity Employer that strives to provide a safe, welcoming, and inclusive working environment. View our mission, vision, and diversity statement online at [www.shakerlakes.org](http://www.shakerlakes.org).