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## FINISHED BASEMENT PLAN REQUIREMENTS

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The following information shall be the minimum required information on all plans submitted for finished basement construction.

1. Building Permit Application, plus applicable inserts (electrical/mechanical/plumbing)
2. Contractor's Information form completed
3. Construction Documents – 2 sets of plans
4. Plumbing – layout, drains and vent riser diagrams
5. Electrical – switch and outlet layout
6. Mechanical/HVAC – layout and equipment (*can existing HVAC handle basement*)
  - a. Heating and cooling equipment shall be sized based on building loads calculated in accordance with ACCA Manual "J" or other approved heating and cooling calculation methodologies. Calculations must be included with permit application.

### **Plan Requirements**

1. Must include all specifications and calculations on plans
2. Wall / headers - type, size, height
3. Fire blocking / fire caulking
4. Room areas, ceiling height, smoke detectors, emergency escape and rescue opening
5. Insulation – type, size, location, clearances
6. Electrical and plumbing diagrams.