



अखिल भारतीय आयुर्विज्ञान संस्थान, भोपाल
ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHOPAL
Saket Nagar, Bhopal – 462020 (MP)
Website: www.aiimsbhopal.edu.in

Advt. No.11/41/2020/Admin/AIIMS/BPL

DATE: 11/05/2020

RECRUITMENT NOTIFICATION
RECRUITMENT TO THE GROUP 'A' POSTS ON CONTRATUAL BASIS AT AIIMS BHOPAL

AIIMS Bhopal is a premier Institute of National Importance (INI) established by the Ministry of Health & Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

Applications are invited from aspiring candidates for the following Non-Faculty Group A posts on CONTRACTUAL BASIS for a period of one year or till regular appointment or till such time the alternate arrangements are made, whichever is earlier.

S. No.	Name of the Post	Remuneration(Consolidated)	Age Limit	No. of Vacancies
1	Blood Transfusion Officer	Rs. 1,00,000/-	21-40 Years	01(UR)
2	Deputy Medical Superintendent	Rs. 1,00,000/-	21-40 Years	02(UR)
3	Public Relation Officer	Rs. 90,000/-	30-45 Years	01(UR)
4	Medical Physicist	Rs. 75,000/-	21-35 Years	02(UR)
5	Assistant Nursing Superintendent	Rs. 75,000/-	21-35 Years	04(UR),03(OBC), 02(SC), 01(EWS)
6	Accounts Officer	Rs. 75,000/-	21-35 Years	01(UR)

Eligibility Conditions:-

Public Relation Officer	A Degree from recognized University / Institution with a Post-Graduation / Diploma in Public Relations / Corporate Communication / Journalism / Mass Communication with 10 Years' experience in the field of Public Relations / Corporate Communication / Journalism / Mass Communication.
Blood Transfusion Officer	A recognized medical qualification included in I or II Schedule or Pan II of the 3rd Schedule (other than the licentiate qualifications) to the Indian Medical Council Act 1956 Holders of educational qualifications included in Part-II of the 34d Schedule should fulfill the conditions stipulated in subsection (3)of the Section 13 of the Indian Medical Council Act. 1956. With 5 years' experience in Blood Bank with component separator. Or M.D. in Blood Transfusion Medicine with 1 year experience in Blood Bank with component separator during the PG course.

Deputy Medical Superintendent	<p>1. A recognized medical qualification included in I or II Schedule or Pan II of the 3rd Schedule (other than the licentiate qualifications) to the Indian Medical Council Act 1956 Holders of educational qualifications included in Part-II of the 34th Schedule should fulfil the conditions stipulated in subsection (3) of the Section 13 of the Indian Medical Council Act. 1956.</p> <p>2. MD (Hospital Administration) / MHA recognized by Medical Council of India</p> <p>Or</p> <p>3. MD/MS in any clinical specialty with 3 years' experience in Hospital administration of a 200 bedded hospital</p>
Medical Physicist	<p>Educational Qualifications: M.Sc. in Medical Physics or equivalent from a recognized University/Institution. OR (i) M.Sc. in Physics from a recognized University (ii) A Post-Graduated diploma/degree in Radiological/ Medical Physics from a recognized University/Institute. OR M.Sc. in Medical Technology with Radiotherapy as special subject from a recognized University and/or Diploma in Radiation Protection. AND</p> <p>Experience: 2 Years' experience of working in Radiotherapy Department of a Hospital</p>
Assistant Nursing Superintendent	<p>Essential: (i) B.Sc. Nursing (4 year course) from an Indian Nursing Council recognised Institute/University. OR B.Sc. (Post-certificate) or equivalent such as B.Sc. Nursing (Post-Basic) (2 year course) from an Indian Nursing Council recognized Institute/University. (ii) Should be registered with the Indian Nursing Council/ State Nursing Council</p> <p>Experience : Six years' experience after B.Sc. Nursing / B.Sc. (Post-certificate / B.Sc. Nursing (Post Basic) or equivalent from a recognized University / Institute in a minimum 200 bedded Hospital / Healthcare Institute as Staff Nurse, out of which at least 3 years as a Ward In-charge or Supervisor capacity.</p> <p>Desirable: MSc (Nursing) from an Indian Nursing Council recognised Institute/University.</p>
Accounts Officer	<p>Essential:- Graduate in Commerce with at least 55% in aggregate, Experience:- 3 years experience in Supervisory capacity in Govt. Organization. Desirable:- Chartered Accountant / Cost Accountant or MBA (Finance).</p>

1. IMPORTANT NOTES:

- a) The above vacancies are provisional and subject to variation. **Competent Authority** reserves the right to vary the vacancies including reserved vacancies as per the Govt. of India rules/circulars and requirements.
- b) **The last date for submission of application would be 02 weeks from the date of lifting of lockdown.**
- c) Experience and all other prescribed qualifications will be counted **as on last date of submission of application form i.e. 02 weeks from the date of lifting of lockdown.**
- d) Preference will be given to those candidates who worked or working in Hospital Environment.
- e) The period of experience shall be counted after obtaining the prescribed essential qualification.
- f) The employment will be purely on contractual basis and under no circumstances are linked to regular appointments and cannot be regularized at any stage.
- g) The emoluments will be consolidated in nature as determined by the competent authority.
- h) The appointment can be terminated by the competent authority any time before completion of tenure, without assigning any reason thereof.
- i) **Competent Authority** reserve the rights to cancel the advertisement at any point of time without prior notice or fill up less/more number of posts as advertised or to add new department apart from the above depending upon the institutional requirements.
- j) **Reservation will be as per Government of India Policy.**

2. APPLICATION PROCESS:

- Interested Indian Nationals/ persons registered as Overseas Citizen of India (OCI) cardholder under Section 7-A of the Citizenship Act, 1955 and fulfilling all the eligibility criteria, are required to fill the application form available at Institute's website i.e. www.aiimsbhopal.edu.in and send duly filled application form along with self-attested photocopies of their proof of date of birth, eligibility qualification mark sheets, degrees, experience certificate and other relevant testimonials to the following address :

**The Administrative Officer
(Shri Vishal Kumar Gupta)
1st Floor Medical College Building
All India Institute of Medical Sciences
Saket Nagar Bhopal (M.P)-462020**

- The envelop must be super scribed as "**Application for post of (CONTRACTUAL) at AIIMS, Bhopal**".
- The duly filled application form along with annexures must reach to aforementioned address on or before **5:00 pm of last date of submission of application as mentioned in point No. (b) of Important Notes** by speed post/ registered post ONLY. Delivery of the application and supporting documents (as mentioned above) by hand / in person/ courier will NOT be entertained. Institute will not be responsible for late receipt of applications due to post delay in any case.
- Applications incomplete in any aspect will be summarily rejected.

3. APPLICATION FEE:

- The application fee for General/OBC category candidate is Rs. 2,000/-.
- Fees to be paid by Demand Draft only in favour of “**DIRECTOR AIIMS Bhopal**”
- Fee once remitted will not be refunded.
- The application fee for PwD/SC/ST category candidate is exempted.

4. SHORTLISTING BY METHODS OF THE SELECTION:

The prescribed qualification is minimum and mere possessing the same does not entitle any candidate to be called for interview or for selection. Based on bio-data, the Screening Committee may short-list candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview. They may also be asked to submit an affidavit/declaration as decided by the Competent Authority at time of Interview. The methodology of Selection will be decided by the Selection Committee as deemed fit besides any other matter relating to the Selection process.

The qualification regarding experience is relaxable at the discretion of the competent authority in the case of candidates belonging to Scheduled castes or scheduled tribes or other backward classes if at any stage of selection the competent authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them as per Government of India guidelines issued/ amended from time to time. Decision of Selection Committee will be final and binding for applicants/candidates and no enquiry / correspondence will be entertained in this regard.

- 5. PLACE OF INTERVIEW:** The interviews will be held at **AIIMS, BHOPAL** or any other place as decided by the competent authority of Institute. *No TA/DA will be paid for appearing in the interview.*

6. TERMS & CONDITIONS :

- i. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of Interview.
- ii. Canvassing of any kind will lead to disqualification.
- iii. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
- iv. He / She is to conform to the rules of conduct and discipline as applicable to the institute employees.
- v. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants, appointed on regular basis.
- vi. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary, without assigning any reason or failure to complete the period of three months to the satisfaction of competent authority. The appointee shall be on the whole time appointment of the **AIIMS, Bhopal** and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
- vii. The appointee will be eligible for thirty (30) days leave in a calendar year.

- viii. The appointee shall not be entitled to avail any allowances/facilities being extended to the regular/permanent faculty members of the AIIMS.
- ix. The candidate should not have been convicted by any Court of Law.
- x. In case any information given or declaration by the candidate is found to be false or if the candidate has wilfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
- xi. The decision of the competent authority regarding selection of candidates will be final and no representation will be entertained in this regard.
- xii. The candidates are to satisfy all eligibility criteria before application. They must possess the educational qualification and experience as recognised by the Govt. of India. Their candidature will be cancelled at any stage if it is found that their educational qualification or experiences is not recognised by the Govt. of India.
- xiii. Applications incomplete in any aspect will be summarily rejected.
- xiv. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice. The decision of the **Competent Authority** in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), selection and allotment of posts to selected candidates will be final and binding on the candidates and no enquiry / correspondence will be entertained in this regard.

- **All disputes will be subject to jurisdictions of Court of Law at Bhopal/Jabalpur.**
- **Clarifications & enquiries:**recruitment@aiimsbhopal.edu.in
- **Contact No. – 0755-2672334**
- **The email must be captioned as “Recruitment to the Post of _____ (On CONTRACTUAL Basis) at AIIMS, Bhopal.”**