

KCRCC Delegate Selection Procedure

- 1) The newly elected County Chair will open the floor to nominations.
- 2) Each nominated and seconded candidate will have their names transcribed onto a master list. The master list will be displayed on a large screen so that all committee members can view the list. Each candidate will be given a form to collect the required Article III, Section 1 information.
- 3) Nominations shall remain open until no further nominations are offered. The Chair will close nominations at that time.
- 4) Any nominated candidate will be given the opportunity to address the committee for up to two minutes.
- 5) Copies of the master list of candidates will be printed as ballots, one for each committee member. The ballot will have a header that reads "Shall this candidate be a Delegate to the State Convention Vote YES or NO for EACH" and have "YES" and "NO" check boxes next to each name. (Example Ballot shown below)
- 6) After all candidates who wish to address the assembly have done so, the ballots will be distributed, one to each committee member. The members will be instructed to vote YES or NO for each by making a dark mark next to their choice.
- 7) After the ballot is complete, the committeeman will individually place their ballot in the ballot box and the secretary will note that they have voted.
- 8) After voting is complete, the chairman will designate two tabulators and two observers. One tabulator will call out the name and the vote (YES or NO) and the other tabulator will transcribe the vote onto the Master List. Tabulation will be done in full view of the committee.
- 9) Once tabulation is complete the master list will be printed and certified by the tabulators and observers.
- 10) The Master List will be sorted by YES vote count so that the candidates with the most votes are at the top and those with the least votes at the bottom. Observers will verify the vote totals have not been adulterated during the sort. Delegate and Alternate positions will be assigned by vote count. Ties will be resolved by the chairman.
- 11) The original ballots and the printed Master List will be placed in an envelope, sealed and given to the secretary to hold until after the State Convention.
- 12) Notice to the state party headquarters will be given per Article III.