

Bi-WEEKLY

Resume Workshop

THE FIRST STEPS LEARN

- **Basic resume writing skills**
- **How to write a targeted resume**
- **Formatting tricks**
- **How to re-structure your resume**
- **What employers look for**
- **How to use basic resume etiquette**

Let your Resume Represent You!

Thursdays 2:00pm -3:00 pm

ALSO AVAILABLE

Individual Resume Critique: By Appointment Only

Interview Clinic: Bi-weekly, Tuesday - 2:00pm - 3:00 pm

**YOU MUST ATTEND THIS CLASS BEFORE
RECEIVING THE ABOVE SERVICES**

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