



## **Join our Team**

MLK Center is assembling a digital technology team to work with teenagers and young adults in the areas of music production, video production, graphic design, 3D printing, and much more. Young people have access to equipment like cameras, 3D printers, beat machines, and DJ equipment. The mission of MLK Center is to create a meaningful impact on the lives of those in the neighborhoods we serve, through quality, multi-generational programs that build community, invest in youth, empower families, advocate for our neighbors and provide a peaceful space to connect.

We are seeking two Program Assistants, one Wellness Coach, and one Youth Worker. Positions range from \$15 to \$23 per hour based on experience and leadership skills, with a \$250 per month Health Reimbursement Agreement for full-time positions. These positions are a mixture of day, evening and weekend hours.

Our Best Buy Teen Tech Center powered by Klipsch, is a creative, safe, and free out-of-school learning environment where young people from our neighborhood work with adult mentors to explore their own ideas, develop new skills, and build confidence in themselves using technology. On-site technology includes coding, graphic design, 3D printing, music production, videography and much more. In partnership with The Clubhouse Network, young people ages 10 to 18 receive support and resources to pursue their interests and build upon their talents. In our social enterprise, 40 W Digital, teens and young adults ages 17-24 complete an Apprenticeship and Residency in video production before gaining full employment. Staff members supervise projects, manage equipment, facilitate job readiness sessions and mentor youth. The Wellness Coach helps youth develop personal goals and tackle barriers to program participation and success.

### **One of these positions might be for you if you:**

- Have a passion for mentoring young people who need encouragement and a safe place to find their voice.
- Enjoy helping youth plan for their future, including academic and job opportunities.
- Have an interest in digital technology like music or video production, or graphic design, etc.
- Like working as a team to solve problems in creative ways.
- Have a proven track record working with youth from Indianapolis neighborhoods like Butler Tarkington, Crown Hill, Mapleton-Fallcreek, and Meridian Kessler.
- Have work experience in an informal learning environment.
- Have a passion for learning and helping others to learn.
- Believe in our 2-Generation programming for youth and their parents.
- Believe in the nonviolence principles of Dr. King. (training is mandatory)

### **A typical day in this position might include:**

- Facilitating a Saturday workshop series for teens about Adobe Creative Cloud designed to build knowledge and skills
- Meeting with a local company to develop an internship opportunity and match a student with this internship

- Providing data to the Executive Director for a grant report due to the Clubhouse Network
- Joining a conference call with Best Buy and other tech centers in the region
- Engaging with youth after school to edit their video project
- Conducting an orientation for new adult volunteer mentors in the Tech Center space
- Coaching a student to navigate through challenges at their internship
- Co-host an outreach event to engage students into the Tech Center experience
- Attending a professional development session on new technology or youth development
- Taking students on a field trip to Klipsch corporate headquarters

To be offered one of these positions, you need to have a proven track record getting things done and helping others solve problems in a similar community-based setting. You must agree to submit to a drug screen and criminal background check. History does not preclude hiring. Please submit your resume and a paragraph about why you want to be part of this hard-working team at [Info@MLKCenterIndy.org](mailto:Info@MLKCenterIndy.org). No phone calls please.

This notice will be posted until all team member positions are filled.