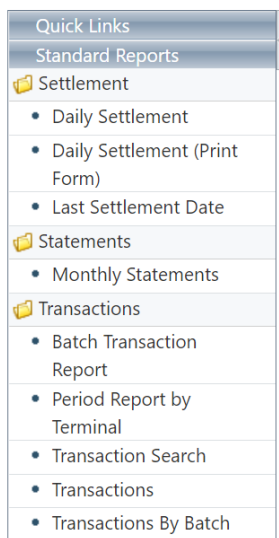




Welcome to IdealATM!

Thank you for choosing IdealATM! We understand your business relies on innovative payment solutions to operate smoothly; we have custom-tailored solutions for every size of business operation. We are committed to helping your business grow by providing the newest payment technology and are here to assist in its implementation every step of the way.

Along with your new debit terminal, we offer online reporting on ISO Office, allowing you access to your daily reporting, batch transactions/settlements and monthly statements. Your login credentials will have been sent along with this letter.



Visit URL <http://idealatm.iso-office.com/> to log in.

You can also log in by visiting our website at www.idealatm.ca and clicking on the 'Resources' tab.

Upon logging in, you will see a taskbar listing different ways to view your reporting.

Daily settlement allows you to view statements by service (Debit, Flash or Credit), date and terminal. If you have more than one terminal, you can view this statement by terminal ID. This number can be found on every receipt printed from your debit terminal.

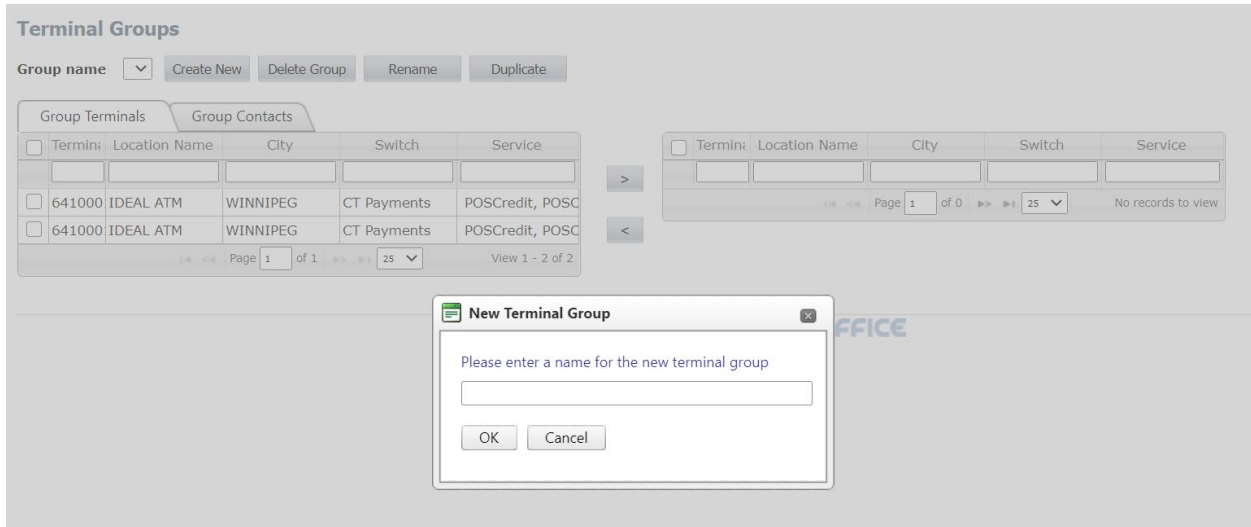
Daily Settlement

Start Date
Service
Terminal ID

End Date
Group
Group by

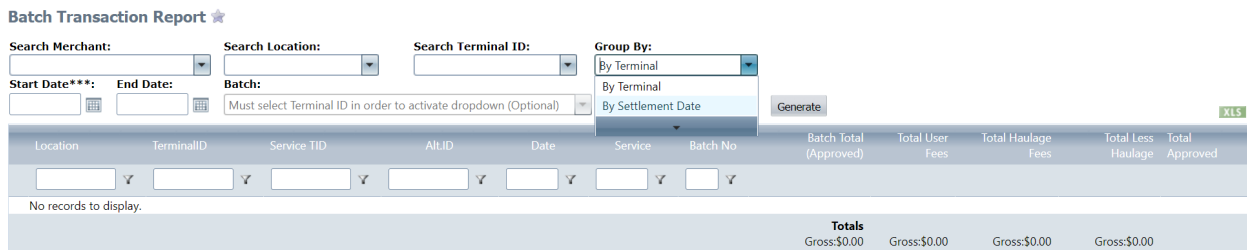
Settlement Date	# of Batches	# Completed	# Sur	# Incomplete	Fee Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

To view **Daily Settlement** reports from multiple terminals, create a *terminal group* by going to Settings → Terminal Groups, and creating a new group with multiple terminals. When you access your Daily Settlement report, you can now choose the group you created to see your daily totals by terminal group, as opposed to by individual terminal.



The screenshot shows the 'Terminal Groups' management interface. At the top, there are buttons for 'Create New', 'Delete Group', 'Rename', and 'Duplicate'. Below this are two tabs: 'Group Terminals' and 'Group Contacts'. The 'Group Terminals' tab is active, displaying a table with columns: Termin, Location Name, City, Switch, and Service. Two rows are visible, both for terminal ID 641000, location IDEAL ATM, and city WINNIPEG. A 'New Terminal Group' dialog box is open in the foreground, prompting the user to 'Please enter a name for the new terminal group' with an input field and 'OK'/'Cancel' buttons.

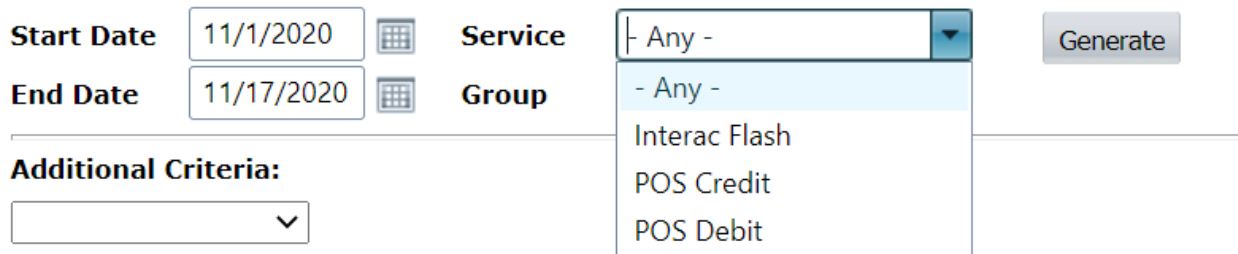
The **Batch Transaction Report** allows you to categorize report by terminal or settlement date, to give you a list of transactions and totals. This report can be exported and saved.



The screenshot shows the 'Batch Transaction Report' interface. It includes search filters for 'Search Merchant', 'Search Location', and 'Search Terminal ID'. There are also date pickers for 'Start Date' and 'End Date', and a 'Batch' dropdown menu. A 'Group By' dropdown menu is set to 'By Settlement Date'. A 'Generate' button is visible. Below the filters is a table with columns: Location, TerminalID, Service TID, Alt.ID, Date, Service, Batch No, Batch Total (Approved), Total User Fees, Total Haulage Fees, Total Less Haulage, and Total Approved. The table currently shows 'No records to display.' and a 'Totals' row at the bottom with values: Gross:\$0.00, Gross:\$0.00, Gross:\$0.00, Gross:\$0.00. An 'XLS' export button is in the top right corner.

Transactions can be searched per terminal, date, and type of transaction (Credit/Debit/Interac Flash).

Transaction Search



The screenshot shows the 'Transaction Search' interface. It features input fields for 'Start Date' (11/1/2020) and 'End Date' (11/17/2020), each with a calendar icon. There are dropdown menus for 'Service' (set to 'Any -') and 'Group' (set to '- Any -'). A 'Generate' button is located to the right. Below these fields is an 'Additional Criteria' section with a dropdown menu.

Your **monthly statements** will be sent to you shortly after month-end, but are accessible under the taskbar at any time.

Monthly Statements

Period Group

If you have any questions about your terminals, transactions or need assistance balancing, please contact us. If you have an issue, request or complaint regarding your debit terminals or transaction processing, please contact us through any of the below channels and we will get back to you within 24 hours. Our acquirer, Payfacto, can also be reached for complaints regarding transaction processing at complaints@payfacto.com.

By phone:

204-254-3325

By email:

service@idealatm.ca

debit@idealpos.ca

**Thank You for
Choosing
IdealATM!**

