

## **General Order #2**

*To all Commanderies within the Jurisdiction of the Grand Commandery of Knights Templar of the State of Missouri and holding Allegiance to, the Grand Encampment of Knights Templar of the United States of America.*

### **GREETINGS:**

The Knight Templar Education Foundation of Missouri, under the jurisdiction of the Grand Commandery of Knights Templar of Missouri has not made timely payment of grant moneys to designated recipients for at least the last three years. Some grant payments were not received until after the completion of the academic year for which the grant was awarded. No notification has been made to grant awardees as to the status of their application. Additionally, no report has been made to the Grand Commandery of Knights Templar of the State of Missouri regarding the state of the endowment or activities of this Foundation since at least 2014. This is a grave error that cannot continue.

To correct this disgrace I hereby issue General Order #2 as follows:

All grant awardees for the 2017-18 Templar year will receive written notification of award by United States Postal Service postmarked no later than September 27, 2017. Notification may also be made by electronic mail, with delivery and read receipts requested, by September 27, 2017. Further all grants for the 2017 academic year which have been received on or before September 27, 2017 will be paid directly to the designated student recipients no later than September 30, 2017.

All applications for grants received by the Knight Templar Education Foundation of Missouri on or before September 27, 2017 that have not yet been processed, will be processed immediately for the 2017 academic school year.

All applications received after September 27, 2017 will be processed within 60 days of receipt thereof and notice of award will be made within 15 days after award determination. Further all grants for the 2017 academic year which have been received after September 27, 2017 will be paid directly to the designated recipients no later than 90 days after receipt of the application.

All awards processed after September 27, 2017 and before June 8, 2018 will be considered as awarded for the 2017 academic year.

All payments will be delivered by United States Postal Service with Return Receipt Requested. Upon dispensation of grants, the Grand Treasurer will report the following information to the Grand Commander, Deputy Grand Commander, Grand Generalissimo, Grand Captain General and Grand Recorder: 1) the check numbers, 2)

date checks were written and 3) the date the checks were mailed to the designated recipients. Such notification shall be provided within 15 days of dispensation.

The Chairman of the Knight Templar Education Foundation shall present a formal written report to the Grand Commandery of Knights Templar of the State of Missouri, no later than May 30, 2018, detailing the following items:

- 1) The number of grants and amounts that were awarded for the 2017-18 Templar year
- 2) The balance of the Knight Templar Education Foundation endowment fund as of May 30, 2018
- 3) The annual returns for the 2014, 2015, 2016 and 2017 Templar years.

Given under my hand and seal of the Grand Commandery of the Knights Templar of the State of Missouri, at Hazelwood, Missouri, this 20<sup>th</sup> day of September 2017, A.O. 899.



Fraternally,

K. Trent Moreland, Ph.D.  
Grand Commander