

Final Approved – 03/08/21

Draft – 02/08/21

**CAMARILLO QUILTERS ASSOCIATION
BOARD OF DIRECTORS' MEETING MINUTES
Monday, February 8, 2021**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order by President Barbara Witman at 9:33 AM, via Zoom.

PRESENT – Co-Presidents – Barbara Witman & Jonal Beck, Vice President – Joey Strait, Treasurer – Judy Hively, Secretary – Susan Wilson, Membership – Jan Hunter, Workshops – Andrea Ramirez, Speaker Hospitality – Laura Devine, Speaker Contracts – Maribeth Benedict, Communications – Cynthia Arnold, Small Groups – Lynne Woods, Facilities - Judy Cannon, Travel – Donna Clark, Member Hospitality – Sandy Cornelius, BOM – Marita Clark, and Newsletter – Jodie Solorio.

APPROVAL OF MINUTES – The January 11, 2021 Board Meeting minutes & the January 12, 2021 General Meeting minutes were approved with a motion from Maribeth and seconded by Marita.

UNFINISHED BUSINESS –

Jonal is getting started with the nominating committee including Jodie & Joey. She has typed up a list of positions with their job descriptions. She also has a list of open & filled positions (see attached). She will be sending out an email blast to membership asking for volunteers to fill the various positions. If they are not filled in this manner, phone calls will be made.

NEW BUSINESS –

An organization had contacted CQA to make masks for various organizations & they would donate for fabric for this. The consensus was that we can and have been doing this on our own, using our own fabrics.

Barbara has spoken with the Ventura Fairgrounds and we are already booked for our traditional quilt show for April 27 – May 1, 2022. It was agreed to keep this date. Judy will call our “pole & drape” company to clarify if they still have our deposit. If they do, we would like to apply it to the 2022 dates.

OFFICER REPORTS –

PRESIDENT –

Barbara has been notified of 2 upcoming online quilt shows. She will announce them to the membership tomorrow.

CO-PRESIDENT –

See report in unfinished business.

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VICE PRESIDENT –

Joey nothing new to report.

TREASURER –

Judy sent out financial reports yesterday. Budgets are coming up soon. We did receive credit due from fairgrounds. She has completed 2020 1099 forms for IRS and teachers.

SECRETARY –

Susan has nothing new to report.

DIRECTORS' REPORTS –

MEMBERSHIP –

Jan Hunter reported that we have 143 current members.

WORKSHOPS –

Barbara mentioned that so far (since COVID) we have only had to underwrite \$800- for workshops.

The upcoming speakers are:

February – Laura Fraga who is the “Dear Jane” lady will do a pieced block. 10 are signed up so far.

March – Ann Shaw will be doing a flower collage. She has received a box of patterns from her to have available for sale.

She is trying to contact speakers for April and May. She would prefer that the instructors download all class material so that it can be shared in this manner with the students. She has needed to physically deliver materials at times.

Maribeth will try to find a speaker/instructor for June, 2021.

SPEAKER HOSPITALITY –

Laura has nothing new to report, but will be ready when she needs to start contacting speakers.

SPEAKER CONTRACTS –

Maribeth has sent out 2021 contracts. She will attend “Meet the Teachers” tomorrow via Zoom. Since we are not certain about our December meeting (usually a holiday celebration & giveaway) no one will be secured for December 2021 yet. This will be revisited later this year. Maribeth’s 2021 UFO Challenge has only 14 participants so far. Barbara will send out an email blast reminding members that February is the last month someone can enter.

WAYS & MEANS –

Kathy not present.

STANDING COMMITTEE CHAIR REPORTS –

COMMUNICATIONS –

Cynthia will advertise Ann Shaw for March.

HISTORIAN –

Jane not present.

COMFORT GIVERS –

Sandy not present. She reports that they are continuing to sew and deliver quilts as needed. She will be asked if she would like to have another collection date.

WEBSITE -

Jennifer not present.

SMALL GROUPS –

Lynne has nothing new to report.

LIBRARY –

Linda not present.

FACILITIES –

Judy has had correspondence with Karen from Park & Rec. See attached.

TRAVEL –

Donna has nothing new to report.

HOSPITALITY –

Sandy nothing to report.

BLOCK OF THE MONTH –

Marita has blocks posted to website.

NEWSLETTER –

Jodie has sent out an email requesting info for upcoming newsletter (to be released approximately March 1st).

SEASIDE QUILT FESTIVAL –

Saundra not present.

ADJOURNMENT – Barbara adjourned the meeting at 10:32 AM.

Susan Wilson, Secretary

To be approved by CQA Board of Directors on March 8, 2021

2021-2022 Board Search

President or Co-Presidents	
Vice-President	Joey Strait
Secretary	
Treasurer	
Block of the Month	Lynne Woods
Comfort Givers	Sandy P
Communications	
Facilities	Judy Cannon
Historian	Jane Aiello
Library	Linda Wilkinson
Member Hospitality	Sandy Cornelius
Membership	Jan Hunter
Newsletter	Jodie Solorio
Seaside Quilt Festival	(Saundra Hiebert)
Quilt Show	
Small Groups	
Speaker Contracts	
Speaker Hospitality	Laura Divine
Travel	Donna Clark
Ways & Means	Kathy Adams
Website	Jennifer Rapacki
Workshops	
Social Media Maven	
UFO Challenge	Maribeth Benedict
Zoom Guru	

----- Forwarded message -----

From: **Karen Roberts** <kroberts@pvrrpd.org>

Date: Mon, Dec 7, 2020 at 5:49 PM

Subject: RE: Questions on reopening the Senior Center

To: Judy Cannon <judycannon21@gmail.com>

Thank you for your questions. We are back on limited hours again, so I am in and out. I think your mention of the “what ifs” will reign for awhile now, based on last night’s newest Public Health Order.

Not knowing the actual number that would be allowed in the auditorium does not really help you with planning, but I would say that you probably could use the lobby, the side patio, maybe the other side. By the time this all is able to start up again, the weather will be nice and you may be able to have doors open if the air conditioning is off. That is kind of a facilities manager call as we get closer to re-opening.

No need for any layout at this time, just hope you can all have a decent holiday. I missed my “large” family at Thanksgiving and Christmas will not be too much different. Hope you are all well. Take care and Happy Holidays!!



Karen Roberts, *Customer Service Representative Lead*

Pleasant Valley Recreation & Park District

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From: Judy Cannon <judycannon21@gmail.com>
Sent: Saturday, November 28, 2020 9:23 AM
To: Karen Roberts <kroberts@pvrpd.org>
Subject: Questions on reopening the Senior Center

Hi Karen,

I shared your Oct 26th email regarding the conditions for the reopening of the Senior Center with our CQA Board. They fully understood the information you outlined in your email regarding social distancing, and all the other concerns. We did have some questions/ideas on the eventual reopening layout.

Because of the limit of 158 people in the center at a time, we decided that our members would have to make reservations to attend. With regards to the table layout, would we be able to put some of our tables in the lobby or out on the patios? One of our members thought that there might be room for a table on the outdoor patio in front or back of the building. There was a special request to put the membership table inside which would then reduce the number of people we could have in attendance, right?

With regards to air circulation, is there ever a time when neither air conditioning or heat would be on? I am not sure how that would work, If so, we might then be able to open all the doors to increase the airflow. Just wanted to see if that would be feasible.

I understand we are back in the purple tier so it could be a difficult few months ahead for our county and country for that matter. With the situation the way it is, we decided it is just too early to create any room layout right now. But the questions we generated above could give us some insight into how to create a room layout in the event we do get to resume the use of the center next year.

I am sure there will be more "what ifs" on how to get back to in person meetings but we realize that as you explained we are only one group out of many that use the center. It is a huge task for you and your department and we understand the need for patience. The questions above are just some possibilities we talked about in trying to return to some sort of normal.

Thanks so much for all you do for the Camarillo community, we appreciate your service. Talk to you soon, take care,

Judy Cannon

Facilities CQA