

Final Approved – March 13, 2019
Draft – April 24, 2019

**Camarillo Quilters Association
Board of Directors' Meeting Minutes
Monday, April 8, 2019**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, April 8, 2019, at 9:34 a.m. by President Jonal Beck in Ventura.

PRESENT – The board members present were: President Jonal Beck, Vice President Barbara Witman, Treasurer Judy Hively, Secretary Joyce Turner, Membership Jan Hunter, Workshops, Maria Ring, Small Groups Nancy Isbell, Library Linda Wilkinson, Travel Tricia Steinfeld, Block of the Month Kathy Adams, Newsletter Lynne Woods, and Quilt Show 2020 Saundra Hiebert-Darata.

MINUTES OF BOARD MEETING OF MARCH 11, 2019, AND GENERAL MEMBERSHIP MEETING OF MARCH 12, 2019 – It was moved by Barbara Witman, seconded, and unanimously approved that the revised minutes of the Board of Directors' meeting of March 11, 2019, and the General Membership meeting of March 12, 2019, be adopted and distributed.

UNFINISHED BUSINESS – Judy Hively provided Board members with current Profit and Loss statements and requested Board members review their budgets and provide her with changes so that the Board can approve the new budgets at the May 2019 Board meeting. Members present reviewed their budgets and provided input to Judy. Barbara Witman provided updated Officers, Directors, and Standing Committee Chairs Procedures to those present. Barbara questioned the following Standing Committee Chair Small Groups Procedures in that they were highly subjective:

- “Ensure that all small groups are in compliance with CQA Bylaws and Standing Rules by providing a copy of these materials to each small group leader.”

- “Ensure that behaviors and activities will reflect favorably on CQA by being aware of group activities and making occasional visits.”

Discussion followed regarding the best way to reach these goals. Barbara recommended that providing the Small Groups Chairperson with a copy of the by-laws and standing rules would suffice. Barbara reported she had not received procedure updates from Standing Committee Chair Comfort Givers and Jonal Beck recommended Barbara contact Lou Dunne regarding assistance with Comfort Givers procedures. Barbara announced that by the turn over date, she hoped to have all procedures on a thumb drive to hand over to the next Vice President. Jonal announced she would host a lunch at her house at the May 2019 Board meeting and Board members would turn over all materials to the incoming Board members at that time.

NEW BUSINESS – Jonal Beck announced she spoke with Gerry Olsen who would run the election at tomorrow's General Membership meeting to approve the slate of 2019-2020 Officers.

Jonal reported that North Cities Quilt Guild would visit us at the July 2019 meeting to sell tickets for an Opportunity Quilt. Jonal announced the passing of Martha Whelchel.

OFFICER REPORTS –

PRESIDENT - Jonal Beck read mail including an announcement of the Orange County Quilt, Craft & Sewing Festival, Oct. 3-5, 2019, in Costa Mesa, CA.

VICE PRESIDENT –Barbara Witman reported on a Southern California Council of Quilt Guilds (SCCQG) suggestion to ensure people know where to go at meetings and events, and to comply with that suggestion, the new sign her son had made to point people in the right direction when entering General Membership meetings. Barbara announced this Saturday's SCCQG "Meet the Teachers" meeting. Barbara reported that the general membership would be voting on the Co-Presidents by-law change at tomorrow's General Membership meeting, and that she would change the official by-laws and send updates next month. Barbara announced she is researching a location for our monthly Board meetings.

TREASURER – Judy Hively announced our Certificate of Deposit renewed for another nine months and that she would investigate other investment savings options.

MEMBERSHIP – Jan Hunter reported there were 156 people (144 members and 12 guests) in attendance at the March 2019 General Membership meeting for an average meeting attendance of 135. Jan further reported there were no renewals, no new people, and that we're running at 236 members. Jan announced that membership renewals would begin tomorrow at a cost of \$35 per membership. Jan announced that those renewing in April and May 2019 would receive a fat quarter. Judy Hively requested people pay with cash or a check to avoid credit card fees.

WORKSHOPS – Maria Ring announced that six people signed up for this month's workshop "Ombre Bargello" with Yvonne Phenicie, the May 2019 workshop is "Charmed Squares" with Pam Hadfield, and the June 2019 workshop is with Lorraine Tennyson. Maria announced that classes are \$45 for members and \$80 for non-members.

SMALL GROUPS – Nancy Isbell reported on a suggestion to have a Small Groups table at the General Membership meetings to encourage small groups and for members to start new small groups.

LIBRARY - Linda Wilkinson reported she received the book "Sew Illustrated" by Minki Kim and Kristin Esser which would be given to Judy Hively for processing and available next month, and that the book included acknowledgement to Jonal Beck for proofing three patterns. Linda announced she would be gone in May 2019 but someone would represent in her place. Linda recommended with the upcoming inventory this summer, we have a book sale in September 2019. Linda reported 17 of the 20 new books were checked out last month.

TRAVEL – Tricia Steinfeld reported 34 people signed up for the sewing retreat at the Poinsettia Pavilion, Apr. 22-24, 2019. Tricia reported she is looking into the cost of a Camarillo Quilters

Association banner to display at retreats and quilt shows. Tricia reported she is working on the November 2019 retreat to Buellton.

BLOCK OF THE MONTH (BOM) – Kathy Adams reported the April and May 2019 BOM houses are posted on the website and are the same basic house as those for January and February 2019. Kathy announced she had 55 members signed up but only a few remained constant and she would have a fabric prize for those that participated monthly. Kathy reported she contacted her replacement, Jonette Duchai, and would meet with her to hand off her Procedure Manual. Kathy reported she would provide Jonette with two bolts of unused background fabric.

NEWSLETTER – Lynne Woods announced that inputs for the May/June 2019 Newsletter are due Apr. 15, 2019.

QUILT SHOW 2020 – Sandra Hiebert-Darata announced that Linda Stone would introduce the Quilt Show challenge at tomorrow's General Membership Meeting. Sandra announced that Jane Aiello made the prize ribbon for the winner of the "Ruby Jubilee" quilt and members would be selecting their favorite quilt in July 2019. Sandra reported she would announce tomorrow that we are still in need of a Boutique chairperson and if no one steps up, that maybe we could have a yard sale instead. Sandra reported the next quilt show meeting is Jun. 4, 2019. Sandra reported quilt show vendors would get a discount if staying at the Marriott Hotel. Sandra announced there would be a Quilt Show 2020 gala two hours before start of the show. Sandra recommended an opportunity quilt to raise funds and that seasonal quilts seemed to sell well. Sandra announced the quilt show committee is looking at getting sponsors to help offset costs.

NEXT BOARD MEETING – Monday, May 13, 2019, at Jonal Beck's residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Jonal Beck at 11:19 a.m.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on May 13, 2019.
4/24/2019