

Final – December 10, 2018  
Updated Draft – December 9, 2018  
Draft – October 18, 2018

**Camarillo Quilters Association  
Board of Directors' Meeting Minutes  
Monday, October 8, 2018**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, October 8, 2018, at 9:36 a.m. by President Jonal Beck at her residence.

PRESENT – The board members present were: President Jonal Beck, Vice President Barbara Witman, Treasurer Judy Hively, Secretary Joyce Turner, Membership Jan Hunter, Workshops Maria Ring, Speaker Contracts Rose-Marie Gamboa, Ways and Means and Historian Jane Aiello, Communications Thelma Atkinson, Small Groups Nancy Isbell, Library Sharon Battocchio, Hospitality Yvonne Brydson, Block of the Month Kathy Adams, and Newsletter Lynne Woods.

MINUTES OF BOARD MEETING OF SEPTEMBER 10, 2018, AND GENERAL MEMBERSHIP MEETING OF SEPTEMBER 11, 2018 – It was moved by Jane Aiello, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of September 10, 2018, and the General Membership meeting of September 11, 2018, be adopted and distributed.

UNFINISHED BUSINESS – Jane Aiello announced she obtained the acid free boxes and when the event happens she will take pictures, the history quilters will fold and put the quilts away, and she will submit an article for the newsletter. Nancy Isbell reported her research on batting revealed that purchasing batting from Hobbs with their charity discount is cheaper than purchasing it on sale at Joann's. Jonal Beck asked where we are with the December party. Jane Aiello announced a Christmas gift basket as a possible raffle prize and after discussion it was decided to have it as a membership giveaway prize in place of the fat quarter. Jonal announced that Small Groups would decorate the tables.

OFFICER REPORTS –

PRESIDENT - Jonal Beck reported on mail received and that the Friends of the Thousand Oaks Library is having a used book sale with books on quilting, knitting, and crafts, on Oct. 13, 2018, from 10am to 3pm, at the Newbury Park Library Lobby. Jonal announced other mail included someone wanting to know the type of material that's in a quilt they have, someone asking for help to put finishing touches on a quilt, and someone needing a quilt top quilted. Jonal reported she would announce at tomorrow's General Membership meeting to inform if any members do long arm quilting.

VICE PRESIDENT –Barbara Witman reported she received the Southern California Council of Quilt Guilds (SCCQG) newsletter, that it included an article on how to retain and increase membership, and that she gave it to Jan Hunter. Barbara announced the next SCCQG meeting is

Saturday, Oct., 13, 2018, in Long Beach from 9:30am to noon, that the subject is philanthropy, and the request to bring a quilt that best represents our guilds philanthropy efforts. Barbara announced she is still working on getting Board member procedures.

TREASURER – Judy Hively reported the year to date total income as \$7,050.81 and expenses as \$7,822.89. Judy explained the Profit & Loss Budget vs. Actual, Balance Sheet, and Income by Customer Summary (money taken in per month). Judy announced that she completed all the taxes required to date and the need to hire someone to do taxes was not necessary, thereby, saving the budgeted dollars. Jonal Beck requested Barbara Witman contact Nancy Boyce to inform her that her services were not needed at this time. Judy reported her concern of possibly depositing money given to her by a committee chairperson to the wrong committee, and that we need a way to check what the treasurer does. Judy recommended a form with a copy for the committee chair to retain for their records. Jane Aiello recommended and Judy concurred to use the form committees currently use and create a tear off receipt at the bottom of the form to be kept by the committee chair.

#### DIRECTORS' REPORTS –

MEMBERSHIP – Jan Hunter reported there were 124 people (121 members and 3 guests) in attendance at the September 2018 General Membership meeting. Jan further reported we had 2 new members, 9 renewals, and 230 paid members. Jan reported we averaged 134 members over the last 13 months and that membership numbers per month have gradually decreased.

WORKSHOPS – Maria Ring reported that nine people have signed up for this month's workshop (How to Quilt that Quilt Top) with Heidi Stagno. Thelma Atkinson volunteered to introduce Heidi at tomorrow's General Membership meeting. Maria announced she received the sample for the January 2019 workshop. Maria reported she spoke with Dory Cary of Orange Dot Quilts regarding the February 2019 workshop and asked that she change the workshop from free motion quilting to Arabesque.

SPEAKER CONTRACTS – Rose-Marie Gamboa announced we are set through 2019 and she is working on 2020. Rose reported she would contact Violet Craft as a possible speaker in 2020 and approach Jenny Carr Kinney about conducting a workshop. Maria Ring recommended using the Orchid Room in April 2019 for an open sew. Jonal Beck asked Rose-Marie if she received responses back from her query regarding workshop ideas and Rose-Marie reported she received one response, which was to continue to have workshops.

WAYS AND MEANS – Jane Aiello announced give away items for November 2018. Maria Ring requested a free admittance to a workshop as a give away item and Jane concurred.

#### STANDING COMMITTEE REPORTS –

COMMUNICATIONS – Thelma Atkinson reported and apologized that there were no press releases for the last two months due to wi-fi issues. Thelma requested assistance at her residence for set up on October 19 and sales on October 20, 2018, for the Material Girls fabric sale.

**HISTORIAN** – Jane Aiello requested members give her items they want included in the history book. Thelma Atkinson asked where the history books are stored and if they are accessible to members. Maria Ring reported that history books are in storage. Jane announced she pulls info from the website and newsletter to include in the history books and has 30 years of quilt history. Judy Hively recommended sharing pictures via computer at the December 2018 General Membership meeting.

**SMALL GROUPS** – Nancy Isbell reported that Blanketeers would be the quilt holders at tomorrow's General Membership meeting and that she is posting Thelma Atkinson's "Material Girls" as a small group.

**LIBRARY** – Sharon Battocchio announced the Library is taking books for December's silent auction.

**TRAVEL** - Jonal Beck reported for Tricia Steinfeld that everything is ready for the upcoming retreat.

**HOSPITALITY** – Yvonne Brydson announced she would be receiving a generous donation of quilting and knitting supplies to include on the General Membership meeting free table, probably in January 2019. Yvonne reported she would not be at tomorrow's General Membership meeting but has everything covered. Yvonne discussed the December 2018 General Membership meeting potluck and that she has the table cloths and paper goods, and will get with Maria Ring to see what's in storage. Jonal Beck announced that members with last names beginning with A through Q would bring savory dishes and R through Z sweet dishes. Jonal announced there would be no free table or raffle winners in December.

**BLOCK OF THE MONTH (BOM)** – Kathy Adams announced there are now 52 participants for the "Be My Neighbor" BOM. Kathy reported that June, July, and September patterns are on the website and that she emailed patterns out, including October's BOM, to all participants. Kathy reported she emails any additional details and instructions to all participants as needed. Kathy announced she would have a BOM for December 2018.

**NEWSLETTER** – Lynne Woods reported that articles are due by Oct. 15, 2018. Lynn requested news articles on the Block of the Month, Hospitality, Small Groups (a list of group names with a point of contact and telephone number for each group), information on long arm quilters, book sales, and Comfort Givers. Jane Aiello reported she has something for Ways and Means and History. Lynne requested Barbara Witman provide an article at some point on the SCCQG and why CQA is a member. Jonal Beck announced she would send another email blast on the Road to California quilts to be shown. Lynn reported that a few people have suggested pooling guilds to have a joint quilt show and recommended it as an agenda item. Barbara reported it was talked about at an SCCQG meeting.

**NEXT BOARD MEETING** – Monday, November 12, 2018, at 1138 Kingston Lane, Ventura.

**ADJOURNMENT** – There being no further business, the meeting was adjourned by Jonal Beck at 11:30 a.m.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on December 10, 2018.

12/9/2018

Final – December 10, 2018  
Updated Draft – December 9, 2018  
Draft – October 23, 2018

**Camarillo Quilters Association  
Board of Directors' Meeting Minutes Amendment  
Monday, October 8, 2018**

This is to amend the Board of Directors' Meeting Minutes of Oct. 8, 2018, to approve the sale of tickets for the bus trip to Road to California per request from Tricia Steinfeld (Standing Committee Chair for Travel). It was moved by Jonal Beck, seconded, and unanimously approved by the Board of Directors Officers on Oct. 8, 2018, to begin ticket sale at tomorrow's General Membership meeting for the bus trip to the Road to California on Jan. 26, 2019.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on December 10, 2018.  
12/9/2018