

Final Approved – October 8, 2018
Draft – September 19, 2018

**Camarillo Quilters Association
Board of Directors' Meeting Minutes
Monday, September 10, 2018**

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, September 10, 2018, at 9:47am by Vice President Barbara Witman at her residence.

PRESENT – The board members present were: President Jonal Beck, Vice President Barbara Witman, Treasurer Judy Hively, Secretary Joyce Turner, Membership Pat Hibner, Workshops Maria Ring, Speaker Hospitality Laura Divine, Speaker Contracts Rose-Marie Gamboa, Communications Thelma Atkinson, Library Linda Wilkinson, and Block of the Month Kathy Adams.

MINUTES OF BOARD MEETING OF JULY 9, 2018, AND GENERAL MEMBERSHIP MEETING OF JULY 10, 2018 – It was moved by Rose-Marie Gamboa, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of July 9, 2018, and the General Membership meeting of July 10, 2018, be adopted and distributed.

NEW BUSINESS –Barbara Witman led a discussion on a proposed change to Small Group Standing Rule 9.01. Barbara provided a handout showing the original rule reads, “The CQA member who is the Point of Contact (POC) for an associated Small Group shall maintain a list of the group’s members and shall provide such list to the Small Groups Coordinator as changes occur.” and that the proposed change reads, “The Small Group committee chair shall maintain a list of small groups and provide changes to our webmaster.” Barbara requested a motion to approve the change. It was moved by Judy Hively to approve the Small Group Standing Rule 9.01 change as outlined above, seconded, and unanimously approved. Barbara led a discussion on ideas for the December General Membership meeting. Linda Wilkinson announced there is no Library, but there usually is a silent auction. Thelma Atkinson reported we have the holiday potluck. Further discussion amongst board members decided there would be no Ways and Means and that each of the Small Groups would decorate a table.

OFFICER REPORTS –

PRESIDENT - Jonal Beck reported on the mail received; someone needing help with selling sewing machines, fabric, thread, etc. and someone needing assistance finishing a quilt. Thelma Atkinson reported she would post the information on the bulletin board at tomorrow’s General Membership meeting and recommended the sale of machines go into the newsletter.

VICE PRESIDENT –Barbara Witman reported that per the Southern California Council of Quilt Guilds (SCCQG) newsletter, the Road to California is requesting quilts from SCCQG members, and that she will make an announcement at tomorrow’s General Membership meeting and include guidelines and entry forms on the bulletin board. Barbara announced that entry forms and pictures are due November 1, 2018. Jonal Beck announced she would send out an email

blast with the required forms as well as the flyer on the fabric sale. Barbara reported that at the next SCCQG meeting, they've asked every guild to bring one quilt that represents their philanthropy efforts and that she will talk to Comfort Givers about it. Barbara reported the next SCCQG meeting is October 13, 2018, in Long Beach, and the Meet the Speaker date is April 13, 2019, in Carson. Barbara reported she received a request in the mail from the Los Angeles School District coordinator, 6th grade math teacher, to help with using quilting as a way to encourage girls to be leaders and to be artistic. Rose-Marie Gamboa reported that our core mission statement is we stay in the Ventura County area. Barbara announced she received an email regarding the Carr fire effort asking for quilts and that she would announce it at tomorrow's General Membership meeting. Jonal Beck announced she would add this to her email blast. Barbara reported she still needs job descriptions from Speaker Hospitality, Ways and Means, Website, Quilt Show, President, and Treasurer, and procedures from Workshops, Speaker Hospitality, Speaker Contracts, Communications, Comfort Givers, Website, Small Groups, Travel, Quilt Show, Secretary, President, Vice President, and Treasurer.

TREASURER – Judy Hively reported the following account balances for the end of July 2018: checking account \$27,939.84; savings account \$33,570.03; and Certificate of Deposit \$18,741.99. Jonal announced she would like to see if there's funding to update our microphone system to wireless, estimating one at \$300, and will query the Community Center on wireless capability. Thelma Atkinson announced the Small Group Material Girls upcoming fabric sale might cover the required funding; however, any amount over \$250 would have to be approved by the general membership and that bylaws would require research to see if the receipt of this funding applies to the rule.

DIRECTORS' REPORTS –

MEMBERSHIP – Pat Hiber reported there were 133 people (130 members and 3 guests) in attendance at the July 2018 General Membership meeting. Pat further reported there are 2 new members for a total of 219 members. A discussion ensued as to why membership is low. Kathy Adams reported that one member was not interested in the speakers we've been having and Rose-Marie Gamboa announced that members might be aging out. Pat reported that Jan Hunter concurred with Jonal Beck's request to give new members a list of the new member directory. Thelma Atkinson recommended a welcome package for new members showing benefits and Pat reported they do receive some new member items (speaker list, newsletter, pin, lanyard). Linda Wilkinson recommended giving new members the basic Board contact list. Kathy reported we used to give new members a lei and Rose-Marie reported we used to offer someone to mentor the new member around. Pat raised the discussion of getting member approval to have their picture taken. Jonal recommended that if someone doesn't want his or her picture taken, to say so, and that she would announce it at tomorrow's General Membership meeting.

WORKSHOPS – Maria Ring reported that 3 to 4 people had signed up for the upcoming wool workshop and that she received class samples for the next couple of workshops. Maria announced she is charging \$45 per workshop and Thelma Atkinson stated that the question from the Board should be are you willing to take on the fiscal responsibility of charging less.

SPEAKER CONTRACTS – Rose-Marie Gamboa announced we are set through 2019 and she is working on 2020. Rose recommended a sew-in as an alternative to a workshop. Thelma Atkinson recommended a quilters college. Rose announced she would take a vote at tomorrow's General Membership meeting on who wants to cut back on workshops.

SPEAKER HOSPITALITY – Laura Divine reported she is set for tomorrow's General Membership meeting. Laura announced she will not be here for the October and November meetings and would contact the next two speakers to ensure their travel arrangements are all set.

STANDING COMMITTEE REPORTS -

COMMUNICATIONS –Thelma Atkinson reported the Material Girls have made a lot of progress but there is still a lot of fabric that needs pricing and the next meeting to process fabric is this Friday. Thelma reported the fabric sale will be Saturday, October 20, 2018, beginning at 8am, at her residence, and she will advertise the sale with other guilds. Thelma announced that help with set up would be needed the day before the sale beginning at 9:30 at her home. Thelma reported she continues to send her monthly publications. Thelma announced the Ojai Holiday Home Tour and Marketplace at Thomas Aquinas Church November 10 and 11, 2018.

LIBRARY – Linda Wilkinson reported she's short of help this month and needs help hauling in books. Linda announced she would not be here in October. Linda reported she has a book to give to Judy Hively for processing and that it replaces a book that was lost and the member who lost it is bringing a check to cover the replacement cost. Linda reported she is storing up books for the December silent auction and that \$89 was made from the July sale.

BLOCK OF THE MONTH (BOM) – Kathy Adams announced there are 42 participants so far for this year's "Be My Neighbor" BOM. Kathy reported that June, July, and September patterns are on the website, and that she emails the patterns out. Kathy reported that September's house does not include the diagrams on the website but that she has hard copies of the diagrams and emailed copies to the 42 participants. Kathy announced that October's house is pictured but without the pattern yet.

NEXT BOARD MEETING – Monday, October 8, 2018, at Jonal Beck's residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Barbara Witman at 11:45am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on October 8, 2018.

9/19/2018