

Final Approved – October 9, 2017
Draft – September 19, 2017

Camarillo Quilters Association
Board of Directors' Meeting
Minutes
September 11, 2017

CALL TO ORDER – The Camarillo Quilters Association Board of Directors' meeting was called to order on Monday, September 11, 2017, at 9:32am by President Thelma Atkinson at her residence.

PRESENT – The board members present were: President Thelma Atkinson, Treasurer Mary Ashby, Secretary Joyce Turner, Membership Jan Hunter, Workshops Maria Ring, Speaker Hospitality Laura Divine, Ways and Means Jerry Ann Olgy, Communications Murielle O'Brien, Historian Phyllis Curlee, Comfort Givers Sandy Puchlevic, Library Sue McWaters, Facilities Gerry Olsen, Hospitality/Travel Tricia Steinfeld, and Block of the Month Jackie Tucker.

MINUTES OF BOARD MEETING OF JULY 10, 2017, AND GENERAL MEMBERSHIP MEETING OF JULY 11, 2017 – It was moved by Gerry Olsen, seconded, and unanimously approved that the minutes of the Board of Directors' meeting of July 10, 2017, be adopted and distributed. It was moved by Maria Ring, seconded, and unanimously approved that the minutes of the General Membership meeting of July 11, 2017, be adopted and distributed. It was moved by Gerry Olsen, seconded, and unanimously approved that the interim minutes of the Board of Directors meeting of August 7, 2017, to approve the quilt retreat travel to Buellton, be adopted and distributed.

OFFICER REPORTS –

PRESIDENT –Thelma Atkinson announced upcoming quilt shows: Glendale Quilt Show, Sep. 22-23, 2017; San Diego Quilt Show, Sep. 28-29, 2017; and Rosamond Quilt Show, Oct. 21-22 2017. Thelma recommended making posters to display behind the various General Membership Meeting information tables saying who you are as committee chairman and what you do, and requested that we look for clothes racks if hitting garage sales to use in hanging the posters. Thelma requested Jan Hunter get with Jennifer Rapacki to send out a PDF members contact list to all members, and recommended it be sent on a quarterly basis.

VICE PRESIDENT – Gerry Olsen reported for Sandra Bunker that the next SCCQG meeting is Saturday, Oct. 2, 2017, in LaHabra, and will be about fund raising.

TREASURER - Mary Ashby reported the Working Checking Account balance is \$17,183.29. Mary asked where the quilt show contract is. Mary reported on the Golden State storage rate increase and that we will have to pay the increased rate this year of \$111/month vice \$107/month affective Oct. 11, 2017, but not due until April 2018. Mary announced that at the last quilt show meeting a discussion ensued on the quilt show budget and that it's just a line item in our general

budget. It was discussed that the before leaving office, the Board should come up with a quilt show budget for the next fiscal year quilt show.

UNFINISHED BUSINESS – Gerry Olsen discussed 501C3 Corporations (tax deductible charities) vs 501C6 Corporations (mutual benefit corporation) and that CQA is a 501C6. Gerry reported that changing from 501C6 to 501C3 is a legal process. Gerry reported the benefit of a 501C3 is donors can donate large sums of money to the guild and it's tax deductible. Gerry reported we are actually both by benefiting our community (quilt donations) and our members. Gerry reported he would file the information for future discussion. Gerry also readdressed the Standing Rule requirement for General Membership meeting approval of budgeted line items exceeding \$200 and if we should increase the amount. Gerry requested the issue be included on the Oct. 2017 agenda for vote.

NEW BUSINESS –

DECEMBER GENERAL MEMBERSHIP MEETING - Thelma initiated the December 2017 General Membership Meeting discussion. Meeting to include the parade of community quilts, potluck, Library silent auction, and fun and games such as the Night Before Christmas fat quarter swap. The Board decided those member last names beginning with A through M would provide main dishes/salads and N through Z would provide sweets for the potluck. Thelma reported that she would speak with Dalya Dektor regarding availability of the local barbershop quartet. Thelma requested Gerry Olsen explore the contract to confirm the December 2017 meeting location and to inform her so she can report it out to the general membership. Thelma discussed that Small Groups is to provide table decorations. Thelma requested Gerry Olsen confirm the round table size and how many can be seated at table.

JANUARY GENERAL MEMBERSHIP MEETING – Thelma reported that the January 2018 General Membership meeting is speaker only. Thelma initiated a discussion if we should create our own workshop. Thelma requested Maria Ring reach out to Joey from Quilt Ventura regarding a workshop. Murielle O'Brien recommended using that time and space (Orchid Room) or the Community Center at completion of the General Membership Meeting for the Cutters work group. Thelma reported that we would make a decision at next months meeting and to be thinking about the same thing for the April 2018 meeting to participate in quilt show preparations that day at the community center.

DIRECTORS' REPORTS –

DIRECTOR WORKSHOPS – Maria Ring reported the September workshop with Jenny Lyons is filled with 27 people and 2 people waitlisted. Maria reported that Rita Verocca for October's workshop has not provided a workshop sample but that Marcia Stein for the November workshop has. Maria reported that Jennifer Rapacki has provided samples for the February 2018 workshop for both EQ7 and fabric weaving. Discussion ensued regarding EQ7 and Laura Divine recommended Maria first find out if the Orchid Room will let us connect to their WiFi, which is required for the EQ7 training. Maria reported that seats are available for both the October and November 2017 workshops. Maria reported on the surveys she passed out at the General Membership meeting and that she sorted the results into three categories: modern;

traditional (EPP, handwork, wool); and basics (quilting 101). Maria reported she is compiling the information to aid in what types of workshops to contract. Sue McWaters stated she thought a variety is good. Gerry Olsen asked for a numbers/breakdown report at the next Board of Director's meeting and it was recommended to announce it at the General Membership meeting.

DIRECTOR MEMBERSHIP – Jan Hunter reported there were 101 members and 4 new members for a total of 105 in attendance at the July 2017, General Membership meeting. Jan reported there were 6 guests at the meeting, 6 renewals, and there are 229 paid members total. Jan reported that average attendance per meeting is 158.

STANDING COMMITTEE REPORTS -

COMFORT GIVERS –Sandy Puchlevic reported she has boxes of quilts needing quilting. Thelma recommended announcing it at tomorrow's General Membership Meeting and placing the boxes on the stage. Laura Divine recommended working on the quilts in April 2018. Jackie Tucker recommended providing them at the free motion class. Laura Divine and Joyce Turner agreed to pick up boxes from Sandy Puchlevic at tomorrow's General Membership meeting to take to Wednesday's free motion training class.

COMMUNICATIONS - Thelma Atkinson reported on a thank you card and letter from Casa Pacifica for recent quilt donations.

WEBSITE –Thelma praised Jennifer Rapacki and said to contact her with any issues.

LIBRARY - Sue McWaters reported there will be a small book sale of \$1-\$1.50 per book at tomorrow's General Membership meeting. Sue asked Gerry Olsen to provide two extra tables on the left side near the history table. Sue reported that last months inventory revealed 24 missing books and that they pulled a lot of books out of the crate that had not been checked out for five years so some will go for tomorrow's sale and others for the boutique. Sue reported there is a new modern and color crate. Sue reported that Vicki Hutter would make an announcement tomorrow about the crates. Sue reported that she and Vicki would retire the end of May 2018. Sue reported that Vicki catalogs on excel and inserts the book pockets. Sue reported she has 14 crates of archived books that some of the committee does not want to get rid of and will need housing and that the books are listed on the Facebook page under Library if anyone wants one. Thelma requested Jan Hunter provide Sue with a list of new members as possible Library recruits.

TRAVEL AND MEMBER HOSPITALITY –Laura Divine spoke with speaker Jenny Lyons who is all set for tomorrow's General Membership meeting. Laura passed around samples of work for the November workshop.

HOSPITALITY/TRAVEL –Tricia Steinfeld reported she has one ticket available for the Buellton retreat with 24 tickets sold. Tricia reported that payment must be received tomorrow in order to attend the retreat. Tricia reported that of the \$1,875 in funds for the retreat, \$1000 has been spent on the retreat room, \$175/day will be spent for continental breakfasts, and \$100 for door prizes, with about \$350 remaining. Tricia announced ticket sales would begin in October

2017 for The Road to California (Saturday bus trip), and after the Road, ticket sales will begin for Quilt in a Day, April 2018 trip. Tricia requested assistance with carrying in/out the refreshments and associated equipment every month at the General Membership meetings. Thelma recommended Tricia make an appeal for a committee at tomorrow's meeting and Gerry Olsen asked that this item be put on the October 2017 agenda.

BLOCK OF THE MONTH (BOM) – Jackie Tucker reported that her email list sign up for an electronic copy of the BOM went well. Jackie presented the September BOM titled “Gone Fishing”. Jackie reported she would announce at tomorrow's General Membership meeting for members to let her know if they have any suggestions for a BOM. Jackie announced she is thinking of creating BOMs unique to the month.

WAYS AND MEANS – Jerry Ann Olgy announced she is good for tomorrow's General Membership meeting but needs someone to take her place in October 2017 to set up and sell tickets. Jan Hunter will provide a new member list to Jerry Ann so she can contact them for committee chair help.

NEWSLETTER - Thelma reported the deadline is Oct. 15, 2017, to provide news to Lynn Woods.

HISTORY – Phyllis Curlee reported she needs help regarding her roles and responsibility. Thelma provided the 2016 History Book to Phyllis as guidance.

NEXT BOARD MEETING – Monday, Oct. 9, 2017, at Thelma Atkinson's residence.

ADJOURNMENT – There being no further business, the meeting was adjourned by Thelma Atkinson at 11:27am.

Joyce Turner, Secretary

To be approved by the CQA Board of Directors on Oct. 9, 2017.
09/19/2017