

**Community School Steering Committee
June 20, 2019**

Family League of Baltimore

2305 N. Charles Street

Conference Center

6-8PM

Attendance:

First Name	Last Name	Seat on the Community School Steering Committee	Full Name of the Organization/Group you represent	6/20/19 Attendance
Sonja	Santelises	Community School Steering Committee Co-Chair	CEO, Baltimore City Public Schools	
Tina	Hike Hubbard	Community School Steering Committee Co-Chair, Proxy	Chief of Communications and Community Engagement, Baltimore City Public Schools	X
Demaune	Millard	Community School Steering Committee Co-Chair	CEO, Family League of Baltimore	X
Kellie	Brown	Community School Advisory Board Co-Chair, Lead Agency Representative	Community School Coordinator, Elev8 Baltimore, a division of Humanim Inc.	exAB
Kristerfer	Burnett	Baltimore City Council Representative	Baltimore City	X
Chae	Carriere	Union Representative	Baltimore Teachers Union	X
Serena	Harris	Teacher	Patterson Park Public Charter School	X
Tisha	Edwards, JD MSW	Baltimore City Mayor's Office Representative	Director, Mayor's Office of Child and Family Success	X
Emily	Hunter	Principal	Arlington Elementary Middle School	X
Jaela	Miller	Baltimore City Public Schools Student	Forest Park High School	X
Ellie	Mitchell	Maryland Coalition for Community Schools	Director, Maryland Coalition for Community Schools	X
Colton	Ross	Student	Baltimore City Public Schools Student	X
Mavis	Sanders	University/Higher Education	Professor of Education, University of Maryland Baltimore County	X
Joseph	Kane	Guest Parent/Family Representative	Waverly Elementary School	X
Charmayne	Turner	Community School Advisory Board Co-Chair, Out of School Time (OST) Representative	Director of School Partnerships, The Y in Central Maryland	X
Stacey	Van Horn	Funder	Senior Director, T. Rowe Price Foundation	X
Khalilah	Slater Harrington	CSSC Proxy	Chief Program Officer, Family League of Baltimore	X
Monique	Armstrong	BCPS Representative	Manager, Partnerships and Volunteers	X
Heather	Naviasky	YMCA	Representative of Designation Committee	X

Agenda

- I. Welcome and Introductions- Demaune Millard opened the meeting and introduced:
 1. Jaela Miller, Student from Forest Park HS
 2. Joseph Kane, Guest Parent from Waverly ES,

- II. Community School Coordinator Feature Presentation:
Making the Grade: Advisory at Lakeland E/MS Ramona Dowdell
Ramona Dowdell presented on report card conferences program that has been in place for five years and are held in partnership with volunteers from Northrup Grumman. The volunteer advisors meet with students quarterly to review report cards and set goals for improvement. This practice has been successful in helping students be more aware of their progress and to identify strengths and areas of improvement.

Action Requested: Tina Hike Hubbard requested that CSCs obtain parent permission to release report card data to volunteers.

- III. Minutes- Demaune Millard moved for approval and Emily Hunter seconded and CSSC approved minutes.

- IV. Sub Committee Reports
 - A. Sustainability Sub Committee, Chairperson Ellie Mitchell**
 - Sustainability Sub Committee to meet June 25th at 3:30; Location TBD
 - Agenda: Cost Modeling and Equity of Resource Distribution,
 - Kirwan Commission reconvened on June 20th. A work group has been established to study the funding formula and determine how to balance funding equitably across counties
 - **Action Items:** Will continue information gathering and monitoring the work of the Kirwan Commission. Committee members will refine documents and presentation using data to tell the story of community schools in Baltimore.

B. Designation Sub Committee, Chairperson Emily Hunter

- Distributed handouts detailing the CS Designation Process, electronic copies will be available.
- Requested information regarding FLB CS process
- Requested meeting with Sustainability Committee

Action Items: Designation committee to meet with Sustainability Committee to share process and information. Need to determine who will be responsible for leading CS through the designation process.

C. Implementation Effectiveness Sub Committee, Chairperson Dr. Mavis Sanders

- Dr. Sanders thanked Stacy Van Horn for sharing committee information at April 30th meeting
- Created and delivered Implementation Framework Document
- Added a beginning introduction paragraph to provide clarification to the document as requested by the steering committee
- Were also to looking at conflict management and resolution but waiting for the documents from City schools and will comment when available.

Action Item: Will continue fine tuning document for distribution. Waiting for adoption of document by Steering Committee. Need creation of process for introducing Framework for use by Community Schools practitioners.

D. CS Advisory Board- Co Chairperson Charmayne Turner

- The Advisory Board convened on May 16th with 29 stakeholders in attendance. Theresa Jones, Chief of OAA attended.
- Advisory Board sent a list of questions following the release of the Community Report on Kirwan.
- Requested more collaboration with CSSC Subcommittees and encouraged adoption of proposed rubric and other work products from subcommittees so that items can be made operational.
- Looking forward to CSC access to Infinite Campus.
- Will be convening a work group on outcomes in two weeks (after CSSC meeting).
- Next Advisory Board meeting is August 22nd.

Action Items:

Tina Hike Hubbard requested that representatives from the Office of Engagement attend next Advisory Board meeting. Tisha Edwards recommended marketing and branding work be done for Baltimore City's CS Initiative.

V. Old Business

- Ad Hoc Governance Committee, Chairperson Chae Carrier
 - Committee will review and make recommendations for adoption by CSSC
 - Requested additional members
- Community School Specialist Position- Tina Hike Hubbard announced the hiring of Sheila Drummond Camm as the Community School Specialist.
- CSC Infinite Campus Access- a process for allowing access is in place and CSC will have to be trained before full access is granted.

VI. New Business

- **Is Anyone Better Off?** Jenee Tucker and Jennifer Duncan presented on data collected by CS Partners. How much and How well RBA questions can be answered with current data. More data is needed (Attendance, Behavior and Course Performance) to determine if Anyone is Better Off.
- **Update on Community Schools: Concentrations of Poverty Grant (CPG)**- Baltimore City has received \$29M as a result of the legislation. 118 Eligible Schools will receive a school nurse and Community School Coordinator (CSC). 45 re current CS (this includes charters and traditional schools) and traditional schools will maintain funding from City and State. The required “match” will be allocated from the CPG. Schools will have the option of securing a community-based organization to serve as lead agency or having BCPS serve as their lead agency. School principals can spend unallocated funds from the CPG on a menu of wrap around services. The state’s only requirement is that there be a needs assessment completed by 2020. The goal is to have eligible schools staffed with a CSC and operational with CS programming by February

Action Item: Tina Hike Hubbard requested feedback from the Steering Committee members and representatives from each of the workgroups to help implement strategies.

VII. Announcements

- Dr. Mavis Sanders requested to revisit CSSC Member terms and commitment.