



# HIGHTOWER RENOVATION SERVICES

SPECIALIZING IN MULTIFAMILY & COMMERCIAL PROPERTIES

## New Property Information

Property Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_

Billing Email: \_\_\_\_\_

Manager(s): \_\_\_\_\_

Management Company/Property Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Accounts Payable Contact: \_\_\_\_\_

Accounts Payable Email: \_\_\_\_\_

After Hours Contact:

Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_

Expectations of Hightower Services: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Hightower Manager/Supervisor: \_\_\_\_\_