

Our Teachers Need Your Helping Hands



Do you want to be more connected in your child's school life?

Do you have some extra time that could make a big difference in the life of our teachers?

IF SO, BEING A ROOM REP OR ASSISTANT ROOM REP IS PERFECT FOR YOU!

Email us @ des.roomrepcommittee@gmail.com if you didn't sign up in your classroom at meet the teacher!

We are looking for just the right hands for the job (no experience necessary, just your dedication):

One classroom representative and assistant room representatives (up to two assistants) are needed for every DES classroom. Each grade level will also be assigned one lead room rep chairperson (who will work with the lead teacher and all the reps). The Room Rep Chairperson will communicate with lead teacher and plan and purchase all party supplies for the Winter Party and End of the Year Class parties, PTA has a budget for these parties and will reimburse you after you purchase all the items for your grade level.

ROOM REP RESPONSIBILITIES:

- ◆ Help Coordinate Winter and End of Year parties
- ◆ Assist the teacher with coordinating items needed for various classroom needs & activities throughout the year
- ◆ Coordinate classroom volunteers for Harvest Hoedown
- ◆ Serve as a liaison between parents and teachers throughout the year
- ◆ Serve as a liaison between the PTA and your class (**sending out important PTA emails in a timely manner**)
- ◆ Coordinate teacher holiday gift & year-end class gift
- ◆ Assist with putting together photo pages for the yearbook

IF YOU DID NOT SIGN UP ON THE SHEET AT MEET THE TEACHER AND ARE INTERESTED IN BEING A ROOM REP FOR YOUR CHILD'S CLASS PLEASE EMAIL THE FOLLOWING INFORMATION to des.roomrepcommittee@gmail.com by August 15

- Your Name / Phone Number
- Your Child's Name / Child's Grade / Teacher
- Position(s) Desired (Lead Room Rep or Assist Room Rep and if you're interested in being a Grade Level Chair)

If you have multiple students at the school, please let us know which grade/teacher you are interested in being a room rep for. This will assist in the best placement and ensure each class has their needs filled.

WE WILL CONTACT YOU the week of August 19th, after we have placed the selected Room Reps. Please save the date for our Room Rep meeting: Friday, August 30th 9– 10:15 am, in the cafeteria. **We ask that all room reps and rep assistants please attend this meeting as we will be going over the room rep roles and sharing important PTA information.**

We are so blessed to have such a supportive community that we may not be able to fill all of the room rep requests. Please keep in mind, if you are not chosen as a room rep this DOES NOT mean you will not be able to help in the classroom, there are always plenty of Volunteer opportunities throughout the year. Thank you for understanding!

Room Representative Committee:

Megan Cooper*-Chair
Debbie Browning
Ashley Cooper
Natalie Ferguson
Andrea Linderman
Jen McGaffic